



St. Bernard Parish Government

8201 West Judge Perez Drive

Chalmette, La. 70043

278-4300 278-4330 (fax)

REQUEST FOR RECEIVING AND/OR VIEWING PUBLIC RECORDS

NAME: Matthew McBride **DATE:** July 27, 2017

Phone No. See email sent to office **Email Address:** mcbri35@yahoo.com

Address: 205 Whitestone Dr Kennett Square, PA 19348
Street City/State Zip Code

Records Requested:

Copies of all 15 of the purchase orders - including all attachments to each PO including vendor quotes - enumerated on the attached spreadsheet.

I agree to pay up to \$ 50.00 for the information requested.

I will pick-up documents: _____

I prefer documents to be mailed: Prefer email or CD (Additional charges apply)

FOR OFFICE USE ONLY:

Date request received by St. Bernard Parish Government: _____

Date records received by Requester: _____ **Cost:** \$ _____

Payment Method: **Check:** _____ **Money Order:** _____ (Cash is NOT accepted)

NOTE:

The cost for copies of records is \$.25 per electronic page or \$.50 per black & white copy; \$45 per hour for electronic searches plus the cost of the copies. (Additional cost may apply.)