



St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043
(504) 278-4228 Fax (504) 278-4209
www.sbp.net

#15

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, DECEMBER 18, 2018 AT THREE O'CLOCK P.M.

On motion of Mr. McCloskey, seconded by Mr. Montelongo, it was moved to **adopt** the following resolution:

RESOLUTION SBPC #1900-12-18

A RESOLUTION TO APPROVE AND ADOPT THE HOUSING CHOICE VOUCHER PROGRAM (HCV) ADMINISTRATIVE PLAN.

WHEREAS, the St. Bernard Parish Government Housing & Redevelopment (hereinafter referred to as Agency) strives to have Policies and Procedures as needed to enforce regulations established by the US Department of Housing and Urban Development; and,

WHEREAS, the US Department of Housing and Urban Development requires the Agency to adopt a written administrative plan that establishes local policies for the administration of the program in accordance with HUD regulations; and

WHEREAS, 24 CFR 982.54(a) requires that the Agency Administrative Plan and any revisions of the plan must be formally adopted by the Agency Board of Commissioners; and

WHEREAS, the US Department of Housing and Urban Development requires that the plan must be in accordance with HUD regulations and requirements. The administrative plan is a supporting document to the agency plan and must be available for public review; and

WHEREAS, the administrative plan states the agency policy on matters for which the agency has discretion to establish local policies; and

WHEREAS, the agency contracted with Nan McKay & Associates to provide consulting services related to reviewing and revising the Administrative Plan.

NOW, THEREFORE, BE IT RESOLVED, that the St. Bernard Parish Council approves and adopts the Administrative Plan and that this policy will take effect on January 1, 2019.

Kerri Callais
Councilmember
at Large

Richard "Richie" Lewis
Councilmember
at Large

Gillis McCloskey
Councilmember
District A

Nathan Gorbaty
Councilmember
District B

Howard Luna
Councilmember
District C

Wanda Alcon
Councilmember
District D

**Manuel "Monty"
Montelongo III**
Councilmember
District E

Roxanne Adams
Clerk of Council



St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043
(504) 278-4228 Fax (504) 278-4209
www.sbpj.net

Page -2-
Extract 15 continued
December 18, 2018

Kerri Callais
Councilmember
at Large

Richard "Richie" Lewis
Councilmember
at Large

Gillis McCloskey
Councilmember
District A

Nathan Gorbaty
Councilmember
District B

Howard Luna
Councilmember
District C

Wanda Alcon
Councilmember
District D

**Manuel "Monty"
Montelongo III**
Councilmember
District E

Roxanne Adams
Clerk of Council

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Gorbaty, Luna, Alcon, Montelongo, Lewis

NAYS: None

ABSENT: None

The Council Chair, Ms. Callais, cast her vote as **YEA**.

And the motion was declared **adopted** on the 18th day of December, 2018.

CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, December 18, 2018.

Witness my hand and the seal of the Parish of St. Bernard on this 18th day of December, 2018.

ROXANNE ADAMS
CLERK OF COUNCIL