



*St. Bernard Parish Government*

*8201 West Judge Perez Drive  
Chalmette, La. 70043  
278-4300 278-4330 (fax)*

**REQUEST FOR RECEIVING AND/OR VIEWING PUBLIC RECORDS**

NAME: Melanie Nicolay DATE: 8-3-17

Phone No. 504-554-3535 Email Address: melanne1208@gmail.com

Address: 1208 Wisconsin St. Chalmette / LA 70085  
Street City/State Zip Code

**Records Requested:**

Work Id #'s: 332633, 1254566, 7995676, 8322828, 8322829

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I agree to pay up to \$ \_\_\_\_\_ for the information requested.

I will pick-up documents: electronically (email)

I prefer documents to be mailed: \_\_\_\_\_ (Additional charges apply)

**FOR OFFICE USE ONLY:**

Date request received by St. Bernard Parish Government: \_\_\_\_\_

Date records received by Requester: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

Payment Method: Check: \_\_\_\_\_ Money Order: \_\_\_\_\_ (Cash is NOT accepted)

**NOTE:**

The cost for copies of records is \$.25 per electronic page or \$.50 per black & white copy;  
\$45 per hour for electronic searches plus the cost of the copies. (Additional cost may apply.)