A. Meeting Called to Order and Roll Call
B. Remind Public that no food or drink is allowed in the Council Chambers
C. Remind Public of Cell Phone Ordinance SBPC #815-02-08
D. Invocation by Pastor Trevor Truitt with Celebration Church
E. Pledge of Allegiance by Councilmember Montelongo

APPROVAL OF MINUTES

1. Motion to approve the minutes of the May 7, 2019 Regular Council Meeting as published in the official journal, the St. Bernard Voice on Friday, May 24, 2019 and the May 21, 2019 Regular Council Meeting as published in the official journal, the St. Bernard Voice on Friday, May 31, 2019.  (Council Chair)

RECOGNITION

2. Councilmember’s for a District Update
3. Guy McInnis, President’s Report
4. Recognize the Public

PUBLIC HEARINGS

5. Summary No. 3718
   Introduced by: Administration on 5/21/19
   AN ORDINANCE TO AUTHORIZE THE RETENTION OF WAITZ & DOWNER TO PROVIDE LEGAL REPRESENTATION FOR ST. BERNARD PARISH GOVERNMENT AGAINST C & C MARINE AND REPAIR, L.L.C., MARQUETTE TRANSPORTATION COMPANY, L.L.C., THEIR INSURERS AND ANY OTHER RESPONSIBLE PARTIES IN CONNECTION WITH CLAIMS FOR DAMAGES ARISING FROM AN INCIDENT ON MAY 14, 2018 WHICH CAUSED DAMAGE TO THE CEMENT DOLPHIN STRUCTURE IN ST. BERNARD PARISH IN THE LOWER MISSISSIPPI RIVER AND ANY MATTERS RELATED THERETO.

6. Summary No. 3720
   Introduced by: Administration on 5/21/19
   AN ORDINANCE TO AMEND ORDINANCE SBPC #2119-12-18, AN ORDINANCE TO ADOPT THE 2019 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

7. Summary No. 3721
   Introduced by: Administration on 5/21/19
   AN ORDINANCE TO AMEND ORDINANCE SBPC 1564-10-14, AN ORDINANCE OUTLINING GROUP HEALTH, LIFE AND DENTAL INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES AND RETIREES OF THE ST. BERNARD PARISH GOVERNMENT.
8. **Summary No. 3722**
   Introduced by: Council on 5/21/19

   AN ORDINANCE TO AMEND CHAPTER 22, ZONING; SECTION 22-5, RESIDENTIAL ZONING DISTRICTS, SECTION 22-6, COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND SECTION 22-7, SITE DEVELOPMENT STANDARDS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

9. **Summary No. 3723**
   Introduced by: Council on 5/21/19

   AN ORDINANCE TO AMEND APPENDIX F, REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

**RESOLUTIONS**

10. Adopt Resolution SBPC #1948-06-19, approving permits as recommended by the Alcohol Beverage and Bingo Department:  

    **Beer and/or Liquor Permit(s)**
    1. Violet Discount Meat Market, LTD dba Violet Discount Meat Market 5636 E. Judge Perez Dr., Violet, La 70092 Owners: Abdul Alrobiai & Feteh Alradi (Renewal) (Beer & Liquor)
    2. Winn Dixie Montgomery, LLC dba Winn Dixie #1432 3300 Paris Road, Chalmette, La 70043 President: Robert Randall Onstead (Renewal) (Beer & Liquor)

    **Special Event**
    1. Name of Organization: Knights of Nemesis Social Club & Parade  
       Address of Organization: P.O. Box 291, Arabi, La 70032  
       Event: Hook a Kid on Fishing Rodeo  
       Location: Campo’s Marina  
       Date: June 15, 2019  
       Time: 8AM-5PM  
       Contact: Danny Fernandez

(Council)

12. Adopt Resolution SBPC #1950-06-19, a resolution requesting Lake Borgne Basin Levee District to clean up and maintain the canals in St. Bernard Parish.  
(Councilmember Lewis)
13. Adopt Resolution SBPC #1951-06-19, a resolution requesting Lake Borgne Basin Levee District to bring all pumps to operational status in St. Bernard Parish. (Councilmember Lewis)

14. Adopt Resolution SBPC #1952-06-19, a resolution declaring that the St. Bernard Parish Council has read and understands that the Munster Wastewater Treatment Plant located at 3300 Munster Blvd. is meeting the Treatment Effluent Requirements that are that are set forth by the Louisiana Department of Environmental Quality. (Administration)

15. Adopt Resolution SBPC #1953-06-19, a resolution declaring that the St. Bernard Parish Council has read and understands that the Riverbend Oxidation Pond located on Judge Perez at Southlake Blvd. is meeting the Treatment Effluent Requirements that are that are set forth by the Louisiana Department of Environmental Quality. (Administration)

ADOPTION

16. Summary No. 3718
   Introduced by: Administration on 5/21/19
   Public Hearing held on 6/4/19

   AN ORDINANCE TO AUTHORIZE THE RETENTION OF WAITZ & DOWNER TO PROVIDE LEGAL REPRESENTATION FOR ST. BERNARD PARISH GOVERNMENT AGAINST C & C MARINE AND REPAIR, L.L.C., MARQUETTE TRANSPORTATION COMPANY, L.L.C., THEIR INSURERS AND ANY OTHER RESPONSIBLE PARTIES IN CONNECTION WITH CLAIMS FOR DAMAGES ARISING FROM AN INCIDENT ON MAY 14, 2018 WHICH CAUSED DAMAGE TO THE CEMENT DOLPHIN STRUCTURE IN ST. BERNARD PARISH IN THE LOWER MISSISSIPPI RIVER AND ANY MATTERS RELATED THERETO.

17. Summary No. 3720
   Introduced by: Administration on 5/21/19
   Public Hearing held on 6/4/19

   AN ORDINANCE TO AMEND ORDINANCE SBPC #2119-12-18, AN ORDINANCE TO ADOPT THE 2019 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

18. Summary No. 3721
   Introduced by: Administration on 5/21/19
   Public Hearing held on 6/4/19

   AN ORDINANCE TO AMEND ORDINANCE SBPC 1564-10-14, AN ORDINANCE OUTLINING GROUP HEALTH, LIFE AND DENTAL INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES AND RETIREES OF THE ST. BERNARD PARISH GOVERNMENT.
19. **Summary No. 3722**  
  
- Introduced by: Council on 5/21/19  
- Public Hearing held on 6/4/19

AN ORDINANCE TO AMEND CHAPTER 22, ZONING; SECTION 22-5, RESIDENTIAL ZONING DISTRICTS, SECTION 22-6, COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND SECTION 22-7, SITE DEVELOPMENT STANDARDS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

20. **Summary No. 3723**  
  
- Introduced by: Council on 5/21/19  
- Public Hearing held on 6/4/19

AN ORDINANCE TO AMEND APPENDIX F, REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

**INTRODUCTION**

21. **Summary No. 3719**  
  
- Introduced by: Administration on 5/21/19  
- Tabled on 5/21/19 until 6/4/19

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO PURCHASE PURNELL LANE RIGHT OF WAY PARCEL 1-1 AND PARCEL 2-1 AND TO AUTHORIZE THE DISTRICT ATTORNEY’S OFFICE TO FILE AN EXPROPRIATION SUIT IF NECESSARY TO ACQUIRE SAID PROPERTIES.

22. **Summary No. 3724**  
  
- Planning Commission recommended APPROVAL on 5/28/19  
- Introduced by: Administration on 6/4/19

AN ORDINANCE TO APPROVE DOCKET Z-2019-008, PETITION OF STEVE PRICE FOR A ZONING CHANGE FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL) TO BUILD A DOUBLE. PROPERTY LOCATION: 1212 MEHLE ST. ARABI, LA 70032.

23. **Summary No. 3725**  
  
- Planning Commission recommended APPROVAL w/ conditions on 5/28/19  
- Introduced by: Administration on 6/4/19

AN ORDINANCE TO APPROVE DOCKET Z-2019-009, PETITION OF NIKOLA ZARAK FOR A CONDITIONAL USE PERMIT TO OPERATE AN RV PARK IN AN A-1, (RURAL) DISTRICT. PROPERTY LOCATION: 4025 HOPEDALE HWY. ST. BERNARD, LA 70085.
24. **Summary No. 3726**  
Planning Commission recommended **APPROVAL** on 5/28/19  
Introduced by: Administration on 6/4/19

AN ORDINANCE TO **AMEND** CHAPTER 22; ZONING, SECTION 22-5; RESIDENTIAL ZONING DISTRICTS, SUBSECTION 22-5-5 OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

**OTHER MATTERS**

25. Motion to accept the Monthly Financial Summary Statement of Revenues and Expenditures and Change in Fund Balance for April 2019.

26. Motion to discuss and take any action as it relates to information received from the Coastal Zone Advisory Committee.

**EXECUTIVE SESSION**

27. Motion to enter into Executive Session to discuss Potential Litigation between Jarrod Gourgues and St. Bernard Parish Government.

Next Regular scheduled Council Meeting will be held Tuesday, June 18, 2019 @ 3:00 p.m.

Approved by: __Richard “Richie” Lewis__  
Time: 2:01 p.m.  
Date: 5/31/19

On motion of XXXX, seconded by XXXX, it was moved approve the minutes of the May 7, 2019 Regular Council Meeting as published in the official journal, the St. Bernard Voice on Friday, May 24, 2019 and the May 21, 2019 Regular Council Meeting as published in the official journal, the St. Bernard Voice on Friday, May 31, 2019.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.

CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

________________________  __________
ROXANNE ADAMS
CLERK OF COUNCIL
OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON TUESDAY, MAY 21, 2019 AT 3:00 P.M. IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA.

The St. Bernard Parish Council, the Governing Authority, met in Regular Session on Tuesday, May 21, 2019 at three o’clock p.m. pursuant to notice given to each member and posted in the manner required by law.

The meeting convened at 3:00 p.m. Members present: Councilmembers: Council Chair, Richard “Richie” Lewis, Gillis McCloskey, Howard Luna, Wanda Alcon, Manuel “Monty” Montelongo, and Kerri Callais.

Member Absent: Nathan Gorbaty

Also present were Roxanne Adams, Clerk of Council, serving as official secretary of the Council, President Guy McInnis and CAO Ronnie Alonzo were representing Administration.

Minister Jerry Troxclair with Peace and Prayer Ministries delivered the invocation and Councilmember Alcon led the Pledge of Allegiance.

#1 On joint motion of the Council, without objection and by unanimous consent, it was moved to recognize LSU AG for an update regarding the services and programs that they provide in St. Bernard Parish.

#2 Councilmember’s District Update
A copy of this update is on file with the minutes of this meeting.

#3 President’s Report
A copy of this report is on file with the minutes of this meeting.

#4 Recognize the Public
- No one signed up to speak

#5 Summary No. 3710
Introduced by: Councilmember McCloskey & Alcon on 5/7/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2033-02-18, AN ORDINANCE DECLARING CERTAIN FORMER LOUISIANA LAND TRUST PROPERTIES TO BE HELD FOR PUBLIC USE AND DECLARING THE REMAINDER OF THE FORMER LOUISIANA LAND TRUST PROPERTIES AS SURPLUS.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE

#6 Summary No. 3711
Introduced by: Councilmember McCloskey on 5/7/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2043-03-18, AN ORDINANCE AUTHORIZING CONVEYANCE OF FORMER LOUISIANA LAND TRUST PROPERTIES UNDER THE BUY AND BUILD PROGRAM WITH BUILDER BUNDLE III DESIGN STANDARDS.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE

#7 Summary No. 3712
Introduced by: Councilmember Alcon on 5/7/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #1856-03-17, AN ORDINANCE AUTHORIZING CONVEYANCE OF FORMER LOUISIANA LAND TRUST PROPERTIES UNDER THE BUY AND BUILD PROGRAM.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE

#8 Summary No. 3713
Introduced by: Councilmember Luna on 5/7/19

AN ORDINANCE TO AMEND CHAPTER 20, TRAFFIC; ARTICLE IV, PARKING, STOPPING, STANDING; SECTION 20-144.1, PARKING OF CERTAIN VEHICLES IN RESIDENTIAL AREAS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE
#9 Summary No. 3714
Introduced by: Councilmember Gorbaty on 5/7/19

AN ORDINANCE TO REVOKE AND SET ASIDE THE DEDICATION OF A CERTAIN PORTION OF TOURNEFORT STREET BETWEEN E. SOLIDELLE ST. AND E. PROSPER ST.

A COPY OF THIS PUBLIC HEARING IS ON FILE AT THE CLERK OF COUNCIL'S OFFICE

#10 Summary No. 3715
Introduced by: Administration on 5/7/19

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, OF NOT EXCEEDING ONE MILLION FOUR HUNDRED THOUSAND DOLLARS ($1,400,000) OF TAXABLE CERTIFICATES OF INDEBTEDNESS, SERIES 2019; PROVIDING FOR THE PAYMENT THEREOF; ESTABLISHING THE RATE OF INTEREST THEREON; PROVIDING FOR A PLEDGE OF REVENUES OF SAID PARISH FOR THE SECURITY AND PAYMENT THEREOF IN PRINCIPAL AND INTEREST; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE

#12 Summary No. 3717
Introduced by: Administration on 5/7/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2019-12-17, AN ORDINANCE TO ADOPT THE 2018 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

NO ONE APPEARED TO SPEAK FOR OR AGAINST THE PROPOSED ORDINANCE

#13 On motion of Mrs. Alcon, seconded by Mr. Montelongo, it was moved to adopt the following resolution:

RESOLUTION SBPC #1944-05-19

BE IT RESOLVED, that the St. Bernard Parish Council, the Governing Authority, does hereby approve the following permits as recommended by the Alcohol Beverage and Bingo Department:

Beer and/or Liquor Permit(s)

1. Wal-Mart Louisiana, LLC dba Walmart Supercenter #909 8101 W. Judge Perez Dr., Chalmette, La 70043 Manager: Otho Craddock (Renewal) (Beer & Liquor)
2. Wal-Mart Louisiana, LLC dba Walmart #5081 2500 Archbishop Hannan Blvd., Meraux, La 70075 Manager: Donald Sierra, Jr. (Renewal) (Beer & Liquor)
3. 6601 W. Judge Perez, Dr., LLC dba New Orleans Original Daiquiris 6601 W., Judge Perez Dr., Arabi, La 70032 Owners: David Briggs & Travis Briggs (Change of Ownership) (New) (Beer & Liquor)
4. 7759, LLC dba Nicosia’s Express Lane 101 Bayou Road, St. Bernard, La 70085 Owners: Maunel J. Nicosia & Jeffery D. Nicosia (Renewal) (Beer & Liquor)
5. Umi, LLC dba Umi 535 E. Judge Perez Dr., Chalmette, La 70043 Owners: Shao X. Ruan & Wanhila Zhu (Renewal) (Beer & Liquor)
6. Penny’s Café, Inc. dba Penny’s Café 5442 E. Judge Perez Dr., Violet, La 70092 Owners: David A. & Penny G. Lepine (Renewal) (Beer Only)

Special Event

1. Name of Organization: St. Claude Heights Community Association
   Address of Organization: 1828 Rose St., Arabi, La 70032
   Event: Crawfish & Corn hole Tournament
   Location: Patricia Park
   Date: June 1, 2019
   Time: 1PM
The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo

**NAYS:** None

**ABSENT:** Gorbaty

**ABSTAIN:** Callais

The Council Chair, Mr. Lewis, cast his vote as **ABSTAIN**.

And the motion was declared **adopted** on the 21st day of May, 2019.

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**#14** On motion of Ms. Callais, seconded by Mr. Montelongo, it was moved to **adopt** the following resolution:

**RESOLUTION SBPC #1945-05-19**

A RESOLUTION EXPRESSING SUPPORT OF HOUSE BILL 335 OF THE 2019 LOUISIANA LEGISLATIVE SESSION WHICH PROVIDES FOR FOOD SERVICE ESTABLISHMENTS SERVING IMPORTED CRAWFISH OR SHRIMP TO INFORM PATRONS OF THE COUNTRY OF ORIGIN OF SAID SEAFOOD; AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo, Callais

**NAYS:** None

**ABSENT:** Gorbaty

The Council Chair, Mr. Lewis, cast his vote as **YEA**.

And the motion was declared **adopted** on the 21st day of May, 2019.

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**#15** On motion of Mr. Montelongo, seconded by Mr. McCloskey, it was moved to **adopt** the following resolution:

**RESOLUTION SBPC #1946-05-19**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AN AMENDMENT TO AGREEMENT WITH THE STATE OF LOUISIANA, REPRESENTED BY THE DIVISION OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT, FOR FISHERIES INFRASTRUCTURE ASSISTANCE PROGRAM, HARBOR OF REFUGE.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo, Callais

**NAYS:** None

**ABSENT:** Gorbaty

The Council Chair, Mr. Lewis, cast his vote as **YEA**.

And the motion was declared **adopted** on the 7th day of May, 2019.

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**#16** On motion of Mr. McCloskey, seconded by Mr. Luna, it was moved to **adopt** the following resolution:

**RESOLUTION SBPC #1947-05-19**

A RESOLUTION AUTHORIZING ST. BERNARD PARISH GOVERNMENT TO ADOPT A PROCUREMENT POLICY.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#17 On motion of Mrs. Alcon, seconded by Mr. McCloskey, it was moved to adopt the following ordinance:

**ORDINANCE SBPC #2162-05-19**

**Summary No. 3710**
Introduced by: Councilmember McCloskey and Alcon on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE TO **AMEND ORDINANCE SBPC #2033-02-18, AN ORDINANCE DECLARING CERTAIN FORMER LOUISIANA LAND TRUST PROPERTIES TO BE HELD FOR PUBLIC USE AND DECLARING THE REMAINDER OF THE FORMER LOUISIANA LAND TRUST PROPERTIES AS SURPLUS.**

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#18 On motion of Mrs. Alcon, seconded by Mr. McCloskey, it was moved to adopt the following ordinance:

**ORDINANCE SBPC #2163-05-19**

**Summary No. 3711**
Introduced by: Councilmember McCloskey on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE TO **AMEND ORDINANCE SBPC #2043-03-18, AN ORDINANCE AUTHORIZING CONVEYANCE OF FORMER LOUISIANA LAND TRUST PROPERTIES UNDER THE BUY AND BUILD PROGRAM WITH BUILDER BUNDLE III DESIGN STANDARDS.**

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#19 On motion of Mrs. Alcon, seconded by Ms. Callais, it was moved to adopt the following ordinance:

**ORDINANCE SBPC #2164-05-19**

**Summary No. 3712**
Introduced by: Councilmember Alcon on 5/7/19
Public Hearing held on 5/21/19
AN ORDINANCE TO AMEND ORDINANCE SBPC #1856-03-17, AN ORDINANCE AUTHORIZING CONVEYANCE OF FORMER LOUISIANA LAND TRUST PROPERTIES UNDER THE BUY AND BUILD PROGRAM.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#20 On motion of Mr. Luna, seconded by Mr. McCloskey, it was moved to adopt the following ordinance:

ORDINANCE SBPC #2165-05-19

Summary No. 3713
Introduced by: Councilmember Luna on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE TO AMEND CHAPTER 20, TRAFFIC; ARTICLE IV, PARKING, STOPPING, STANDING; SECTION 20-144.1, PARKING OF CERTAIN VEHICLES IN RESIDENTIAL AREAS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#21 On motion of Mr. Luna, seconded by Mr. McCloskey, it was moved to adopt the following ordinance:

ORDINANCE SBPC #2166-05-19

Summary No. 3714
Introduced by: Councilmember Gorbaty on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE TO REVOKE AND SET ASIDE THE DEDICATION OF A CERTAIN PORTION OF TOURNEFORT STREET BETWEEN E. SOLIDELLE ST. AND E. PROSPER ST.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#22 On motion of Mr. McCloskey, seconded by Ms. Callais, it was moved to adopt the following ordinance:

ORDINANCE SBPC #2167-05-19
Summary No. 3715
Introduced by: Administration on 5/7/19
Public Hearing held on 5/1/19

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, OF NOT EXCEEDING ONE MILLION FOUR HUNDRED THOUSAND DOLLARS ($1,400,000) OF TAXABLE CERTIFICATES OF INDEBTEDNESS, SERIES 2019; PROVIDING FOR THE PAYMENT THEREOF; ESTABLISHING THE RATE OF INTEREST THEREON; PROVIDING FOR A PLEDGE OF REVENUES OF SAID PARISH FOR THE SECURITY AND PAYMENT THEREOF IN PRINCIPAL AND INTEREST; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#23 On motion of Mr. McCloskey, seconded by Ms. Callais, it was moved to adopt the following ordinance:

ORDINANCE SBPC #2168-05-19

Summary No. 3716
Introduced by: Administration on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, OF NOT EXCEEDING FOUR MILLION FOUR HUNDRED THOUSAND DOLLARS ($4,400,000) OF TAXABLE LIMITED TAX CERTIFICATES OF INDEBTEDNESS, SERIES 2019; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#24 On motion of Ms. Callais, seconded by Mr. McCloskey, it was moved to adopt the following ordinance:

ORDINANCE SBPC #2169-05-19

Summary No. 3717
Introduced by: Administration on 5/7/19
Public Hearing held on 5/21/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2019-12-17, AN ORDINANCE TO ADOPT THE 2018 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty
The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#25 On motion of Ms. Callais, seconded by Mr. Montelongo, it was moved to introduce the following ordinance:

Summary No. 3718
Introduced by: Administration on 5/21/19

AN ORDINANCE TO AUTHORIZE THE RETENTION OF WAITZ & DOWNER TO PROVIDE LEGAL REPRESENTATION FOR ST. BERNARD PARISH GOVERNMENT AGAINST C & C MARINE AND REPAIR, L.L.C., MARQUETTE TRANSPORTATION COMPANY, L.L.C., THEIR INSURERS AND ANY OTHER RESPONSIBLE PARTIES IN CONNECTION WITH CLAIMS FOR DAMAGES ARISING FROM AN INCIDENT ON MAY 14, 2018 WHICH CAUSED DAMAGE TO THE CEMENT DOLPHIN STRUCTURE IN ST. BERNARD PARISH IN THE LOWER MISSISSIPPI RIVER AND ANY MATTERS RELATED THERETO.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais

NAYS: None

ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#26 On motion of Mr. Montelongo, seconded by Mrs. Alcon, it was moved to introduce the following ordinance:

Summary No. 3719
Introduced by: Administration on 5/21/19

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO PURCHASE PURNELL LANE RIGHT OF WAY PARCEL 1-1 AND PARCEL 2-1 AND TO AUTHORIZE THE DISTRICT ATTORNEY’S OFFICE TO FILE AN EXPROPRIATION SUIT IF NECESSARY TO ACQUIRE SAID PROPERTIES

Discussion ensued;

On motion of the Chair, without objection and by unanimous consent, it was moved to take a brief recess.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais

NAYS: None

ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

On motion of the Chair, without objection and by unanimous consent, it was moved to return to regular session.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais

NAYS: None

ABSENT: Gorbaty
The Council Chair, Mr. Lewis, cast his vote as **YEA**.

And the motion was declared **adopted** on the 21\textsuperscript{st} day of May, 2019.

On motion of the Chair, without objection and by unanimous consent, it was moved to **table** Summary No. 3719 until the June 4, 2019 Council meeting.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo, Callais

**NAYS:** None

**ABSENT:** Gorbaty

The Council Chair, Mr. Lewis, cast his vote as **YEA**.

And the motion was declared **adopted** on the 21\textsuperscript{st} day of May, 2019.

**#27** On motion of Mrs. Alcon, seconded by Mr. Montelongo, it was moved to **introduce** the following ordinance:

**Summary No. 3720**  
Introduced by: Administration on 5/21/19  

**AN ORDINANCE TO AMEND ORDINANCE SBPC #2119-12-18, AN ORDINANCE TO ADOPT THE 2019 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.**

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Luna, Alcon, Montelongo, Callais

**NAYS:** None

**ABSENT:** Gorbaty

**DID NOT VOTE:** McCloskey

The Council Chair, Mr. Lewis, cast his vote as **DID NOT VOTE**.

And the motion was declared **adopted** on the 21\textsuperscript{st} day of May, 2019.

**#28** On motion of Mrs. Alcon, seconded by Mr. Montelongo, it was moved to **introduce** the following ordinance:

**Summary No. 3721**  
Introduced by: Administration on 5/21/19  

**AN ORDINANCE TO AMEND ORDINANCE SBPC 1564-10-14, AN ORDINANCE OUTLINING GROUP HEALTH, LIFE AND DENTAL INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES AND RETIREES OF THE ST. BERNARD PARISH GOVERNMENT.**

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** McCloskey, Luna, Alcon, Montelongo, Callais

**NAYS:** None

**ABSENT:** Gorbaty

The Council Chair, Mr. Lewis, cast his vote as **YEA**.

And the motion was declared **adopted** on the 21\textsuperscript{st} day of May, 2019.

**#29** On motion of Mr. McCloskey, seconded by Ms. Callais, it was moved to **introduce** the following ordinance:

**Summary No. 3722**  
Introduced by: Council on 5/21/19
AN ORDINANCE TO AMEND CHAPTER 22, ZONING; SECTION 22-5, RESIDENTIAL ZONING DISTRICTS, SECTION 22-6, COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND SECTION 22-7, SITE DEVELOPMENT STANDARDS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#30 On motion of Mr. Montelongo, seconded by Mrs. Alcon, it was moved to introduce the following ordinance:

Summary No. 3723
Introduced by: Council on 5/21/19

AN ORDINANCE TO AMEND APPENDIX F, REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#31 Coastal Zone Advisory Committee
No action taken.

On motion of the Chair, without objection and by unanimous consent, it was moved to take items #32, #33, and #34 in Globo.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

#32 On motion of Mr. Montelongo, seconded by Mr. McCloskey, it was moved to enter into Executive Session to discuss St. Bernard Parish Government v. Lake Borgne Basin Levee District and Southeast Louisiana Flood Protection Authority - East, No. 18-0865 "E", Lambert "Joe" Hassinger - No. 18-1065 "C" and Lambert "Joe" Hassinger - No. 18-1066 "A".

#33 On motion of Mr. Montelongo, seconded by Mr. McCloskey, it was moved to enter into Executive Session to discuss Kristen Welch-Bush v. SBPG 34th J.D.C. No. 119,629.
On motion of Mr. Montelongo, seconded by Mr. McCloskey, it was moved to enter into Executive Session to discuss Angelicare, LLC et al v. St. Bernard Parish, et al, USDC E.D., LA #17-7360 and potential litigation between The United States Government and St. Bernard Parish Government related to HUD Complaint No. 06-17-8597-8 and all related matters.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

On motion of the Chair, without objection and by unanimous consent, it was moved to return to Regular Session.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

No action taken on this item

On motion of Ms. Callais, seconded by Mr. Montelongo, it was moved to accept the advice of legal counsel in the matter of Kristen Welch-Bush v. SBPG 34th J.D.C. No. 119,629.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.

On motion of Ms. Callais, seconded by Mr. Montelongo, it was moved to accept the advice of legal counsel in the matter of Angelicare, LLC et al v. St. Bernard Parish, et al, USDC E.D., LA #17-7360 and potential litigation between The United States Government and St. Bernard Parish Government related to HUD Complaint No. 06-17-8597-8 and all related matters.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Luna, Alcon, Montelongo, Callais
NAYS: None
ABSENT: Gorbaty

The Council Chair, Mr. Lewis, cast his vote as YEA.

And the motion was declared adopted on the 21st day of May, 2019.
There being no further business for discussion, the Council Chair declared the meeting adjourned at 4:35 p.m. on the 21st day of May, 2019.

COPIES OF ALL RESOLUTIONS AND ORDINANCES IN THEIR ENTIRETY ARE ON FILE AT THE CLERK OF COUNCIL’S OFFICE AND ARE AVAILABLE FOR PUBLIC VIEWING.

Roxanne Adams  Richard “Richie” Lewis
ROXANNE ADAMS  RICHARD “RICHIE” LEWIS
CLERK OF COUNCIL  COUNCIL CHAIR
PUBLIC HEARING NOTICE

THE ST. BERNARD PARISH COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 4, 2019 SEVEN (7:00) O’CLOCK P.M. AT THE COUNCIL CHAMBERS OF THE GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA TO RECEIVE COMMENTARY ON THE FOLLOWING PROPOSED ORDINANCE INTRODUCED AT THE MAY 21, 2019 COUNCIL MEETING:

Summary No. 3718
Introduced by: Administration on 5/21/19

AN ORDINANCE TO AUTHORIZE THE RETENTION OF WAITZ & DOWNER TO PROVIDE LEGAL REPRESENTATION FOR ST. BERNARD PARISH GOVERNMENT AGAINST C & C MARINE AND REPAIR, L.L.C., MARQUETTE TRANSPORTATION COMPANY, L.L.C., THEIR INSURERS AND ANY OTHER RESPONSIBLE PARTIES IN CONNECTION WITH CLAIMS FOR DAMAGES ARISING FROM AN INCIDENT ON MAY 14, 2018 WHICH CAUSED DAMAGE TO THE CEMENT DOLPHIN STRUCTURE IN ST. BERNARD PARISH IN THE LOWER MISSISSIPPI RIVER AND ANY MATTERS RELATED THERETO.

WHEREAS, St. Bernard Parish Government believes it to be in the best interest of the citizens of St. Bernard Parish and St. Bernard Parish Government to retain Waitz & Downer to represent their interests in the above matters.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The St. Bernard Parish Council, the Governing Authority, does hereby approve and authorize the hiring of private counsel to represent St. Bernard Parish Government solely in the matters against C & C Marine and Repair, L.L.C., Marquette Transportation Company, L.L.C., their insurers and any other responsible parties in connection with claims for damages arising from an incident on May 14, 2018 which caused damage to the cement dolphin structure in St. Bernard Parish in the Lower Mississippi River and any matters related thereto pursuant to the contract attached as Exhibit A.

SECTION 2. Compensation. The compensation shall be pursuant to the contract attached as Exhibit A.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.
SECTION 4. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion of this Ordinance with the invalid portions omitted.

SECTION 5. The Parish President is hereby authorized to enter into a contract for legal services as provided in the attached contract and in accordance with section 4-02 (b) of the Home Rule Charter.

BY DIRECTION OF

Richard “Richie” Lewis
RICHARD “RICHIE” LEWIS
COUNCIL CHAIR
Contingency Fee Contract

St. Bernard Parish Government (hereinafter referred "Client") does hereby employ and retain WAITZ & DOWNER, on my behalf against C & C Marine and Repair, L.L.C. and Marquette Transportation Company, L.L.C., their insurers and any other responsible parties in connection with claims for damages arising from an incident on May 14, 2018, which caused damage to the cement dolphin structure in St. Bernard Parish in the Lower Mississippi River.

In consideration of WAITZ & DOWNER performing these legal services, Client agrees to pay to WAITZ & DOWNER twenty-five percent (25%) of the total amount of any settlement, compromise, award, or judgment. Client further grants to WAITZ & DOWNER an interest in the subject matter of this claim and/or suit. Client stipulates that the suit or claim may not be settled, compromised, released, discontinued, or otherwise disposed of without my consent. In the event that Client terminates WAITZ & DOWNER without cause from my representation, Client will still be responsible for the fee earned by WAITZ & DOWNER for services rendered to prosecute the case completed through the time of termination.

Client hereby agrees that WAITZ & DOWNER and any associated attorneys shall receive and recover from any settlement, compromise, verdict or judgment any and all costs, disbursements, expenses and advances incurred by them in prosecuting this claim. Said expenses are to be repaid from any recovery in addition to and after payment of the attorney’s fee. Client authorizes said attorneys to incur such costs, expenses, disbursements, and advances, as needed, for the proper prosecution of the claim. If nothing is recovered, the client owes the attorney nothing.

Client expressly authorizes WAITZ & DOWNER to associate any other counsel who may be needed to assist in my case, who will assume joint responsibility for the handling of my case, and have been advised of and do not object to the participation of the above attorneys and the division of any attorney’s fee between them and understand that the fee will not exceed the 25% contingency fee.

CLIENT HAS READ AND FULLY UNDERSTANDS THE ABOVE CONTRACT.

Entered into on the ______ day of __________________, 20___

ST. BERNARD PARISH GOVERNMENT

BY: ________________________________
Print name: __________________________
By Resolution of St. Bernard Parish Council
No. ______________

WITNESS:

_____________________________________________________________________

The foregoing agreement is hereby accepted on this ____ DAY OF ____________, 20__.

_____________________________________  Attorney, WAITZ & DOWNER
PUBLIC HEARING NOTICE

THE ST. BERNARD PARISH COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 4, 2019 SEVEN (7:00) O’CLOCK P.M. AT THE COUNCIL CHAMBERS OF THE GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA TO RECEIVE COMMENTARY ON THE FOLLOWING PROPOSED ORDINANCE INTRODUCED AT THE MAY 21, 2019 COUNCIL MEETING:

Summary No. 3720
Introduced by: Administration on 5/21/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2119-12-18, AN ORDINANCE TO ADOPT THE 2019 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. That St. Bernard Parish Annual Operating and Capital Budget for 2019 is hereby amended as per attached in Exhibit “A”.

WHEREAS, each department shall be treated as a separate fund for the purpose of the five percent (5%) budgetary compliance in accordance with the state law; and,

WHEREAS, no monies shall be moved from one fund or department without official action taken by the Parish Council; and,

WHEREAS, all revenues generated by a specific department shall be budgeted as a revenue within that department’s specific budget.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

BY DIRECTION OF
Richard “Richie” Lewis
RICHARD “RICHIE” LEWIS
COUNCIL CHAIR
### St. Bernard Parish Government

**Proposed 2019 Budget Amendment 6-4-2019**

**Summary No. 3720**

**Ordinance SBPC #XXXX-XX-XX**

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<th>Account Type</th>
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<td>Construction In Progress</td>
<td>Expenditures</td>
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</table>

- **Net Effect on Fund Balance**: $-20,000
- **Net Effect on Fund Balance**: $0.00

*This Budget Amendment is to budget for new bus shelters. The Federal Transit will pay 80%.*

<table>
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<tr>
<th>Object</th>
<th>Account Code</th>
<th>Account Title</th>
<th>Account Type</th>
<th>Entry Amount</th>
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</thead>
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<td>5004310</td>
<td>Professional Service - Legal</td>
<td>Expenditure</td>
<td>$150,000</td>
</tr>
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</table>

- **Net Effect on Fund Balance**: $-150,000
- **Net Effect on Fund Balance**: $0.00

*This Budget Amendment is to budget for legal expenditures in Water & Sewer*
PUBLIC HEARING NOTICE

THE ST. BERNARD PARISH COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 4, 2019 SEVEN (7:00) O’CLOCK P.M. AT THE COUNCIL CHAMBERS OF THE GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA TO RECEIVE COMMENTARY ON THE FOLLOWING PROPOSED ORDINANCE INTRODUCED AT THE MAY 21, 2019 COUNCIL MEETING:

Summary No. 3721
Introduced by: Administration on 5/21/19

AN ORDINANCE TO AMEND ORDINANCE SBPC 1564-10-14, AN ORDINANCE OUTLINING GROUP HEALTH, LIFE AND DENTAL INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES AND RETIREES OF THE ST. BERNARD PARISH GOVERNMENT.

WHEREAS, it is the desire of the St. Bernard Parish Council to amend Ordinance SBPC #1564-10-14, “An ordinance outlining group health, life and dental insurance benefits for active employees and retirees of the St. Bernard Parish Government.”

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. NOW, THEREFORE, BE IT ORDAINED by the Parish Council of the Parish of St. Bernard, State of Louisiana (The “Parish Council”), acting as the governing authority of the Parish of St. Bernard, State of Louisiana (The “Parish”), that:

SECTION 2. Retirees. For the purpose of group insurance benefits eligibility, a Retiree of the St. Bernard Parish Government is defined as those Employees of St. Bernard Parish Government, including the St. Bernard Parish Water Division, St. Bernard Parish District Attorney’s Office, St. Bernard Parish Registrar of Voters’ Office and the St. Bernard Parish Fire Department, who at the time of retirement, meet all of the following criteria:

1. Classified as an active, bona fide employee; and
2. Vested in the retirement system in both age and years of creditable service; and
3. Receiving a check drawn against St. Bernard Parish Government funds in whole or in part as payment of their salary as an active employee or immediately prior to any excused leave of absence; and
4. Enrolled in or eligible for parish sponsored group benefits; and
5. Eligible to begin receiving a pension check from a retirement system listed below.

a. Parochial Employees Retirement System, PERS
b. Firefighters Retirement Service  
c. Louisiana District Attorney’s Association  
d. Registrar of Voters Employees’ Retirement System;

And in order to be eligible for group insurance benefits as a Retiree, the above are subject to:

1. Employees must be vested for a minimum of 10 years of creditable service in a St. Bernard Parish Government participating retirement system and the 10 creditable years must be served working for the St. Bernard Parish Government; and  
2. In the event of a Disability Retirement, the employee must have served the minimum number of creditable years required under the disability guidelines of the participating retirement system working for the St. Bernard Parish Government.

As of the date of the adoption of this Ordinance, all active employees currently contributing to a St. Bernard Parish Government retirement system will be considered “Grandfathered” and eligible for group insurance benefits upon retirement based on age and years of creditable service as outlined in the guidelines of the participating retirement system.

For the purposes of this Ordinance, Library and Work Force Investment Act, “WIA” are not considered retirees of the St. Bernard Parish Government.

SECTION 3. Active Employees. For the purpose of group insurance benefits eligibility, an Eligible Employee of the St. Bernard Parish Government is defined as those Employees of St. Bernard Parish Government, including the St. Bernard Parish Water Division, St. Bernard Parish District Attorney’s Office, St. Bernard Parish Registrar of Voters’ Office and the St. Bernard Parish Fire Department, who are:

1. Classified as an active, bona fide employee; and  
2. Meet the minimum hours of work mandated under Health Care Reform and all other eligibility provisions required by group insurance guidelines; and  
3. Receiving a check drawn against St. Bernard Parish Government funds in whole or in part as payment of their salary as an active employee or immediately prior to any excused leave of absence.

For the purposes of this Ordinance, Library and Work Force Investment Act, “WIA” are not considered employees of the St. Bernard Parish Government.

SECTION 4. Group Insurance.

It is the intent of the St. Bernard Parish Government to provide group health, life and Fire Department dental benefits to Eligible Employees and Retirees. If at some time in the future, the government is unable to afford to obtain these benefits and must either reduce its monetary contribution or cease to provide group health, life or dental benefits, both active and retired employee benefit premium contributions will
similarly be reduced or ceased.

The St. Bernard Parish Government may offer one group insurance plan for both active and retired employees, separate group insurance plans for active and retired employees (pre-65 retirees and/or post 65 retirees) or any combination depending on market availability of product and price. Neither type of coverage or benefit contribution is vested.

It is the responsibility of each employee/retiree to apply for benefits. Enrollment is not automatic unless set forth by Health Care Reform. No retroactive benefits will be provided.

St. Bernard Parish Government will not provide Executive Benefits or additional benefits nor make higher premium contributions on behalf of directors, managers or other select individuals.

“COBRA” – The Consolidated Omnibus Budget Reconciliation Act hereafter referred to as “COBRA” will be applied according to federal guidelines for each applicable group plan offered by the St. Bernard Parish Government. The St. Bernard Parish Government will not make any contribution towards the COBRA premium.

SECTION 5. Allocation of Premiums. The allocation of health, life and dental premiums are as follows:

**Health Insurance:**
1. St. Bernard Parish Government Employees & Retirees:
   a. Single Coverage - The St. Bernard Parish Government shall pay 100% of the monthly Single coverage insurance premium for Eligible Employees and Retirees who are enrolled in the St. Bernard Parish Government group health insurance program.
   b. Family Coverage – The St. Bernard Parish Government shall pay 40% towards the monthly Dependent cost for Employees and Pre-65 Retirees who elect Family Coverage. The Employee and Pre-65 Retiree shall be responsible for paying 60% of the monthly Dependent cost. (The Dependent cost is determined by subtracting the billed Single premium from the billed Family premium.)

   Post-65 Retirees Family Coverage – The St. Bernard Parish Government shall not contribute towards the cost of the Post-65 Dependent premium.

2. Fire Department Employees & Retirees:
   a. The St. Bernard Parish Government shall pay 70% of the monthly group insurance premium for Eligible Fire Department Employees and Retirees whether Single or Family coverage is elected under the St. Bernard Parish Government group health insurance program.
   b. Fire Department Employees and Retirees shall be responsible for paying 30% of the monthly group insurance premiums whether Single or Family coverage is elected under the St. Bernard Parish Government group health insurance program.
a. If the employee’s 30% contribution of the monthly group insurance Premium is higher than the Health Care Reform Act, “Affordable” healthcare guideline(s), using the safe harbor method(s) applied by St. Bernard Parish Government, the affected employees’ monthly group Insurance premium will be adjusted accordingly as mandated.

**Orphaned Dependents:** “Orphan Dependents” is an insurance industry term that applies if a Retiree is eligible for Medicare and enrolled in the Post-65 group health insurance program but their spouse and/or dependent(s) are not eligible for Medicare. Eligible dependent(s) will be allowed to remain on the group insurance plan offered to the Active Employee and Pre-65 Retirees until such time they cease to be an eligible dependent or become eligible for Medicare. The Retiree shall be responsible for paying the applicable Dependent cost under the group policy(ies) that both the Post-65 Retiree and any Dependents are insured. Dependent coverage is subject to group insurance policy eligibility, guidelines and provisions.

**Allocation of Premium Cap:** Should the group hospitalization insurance premiums increase by more than 25% in a calendar year, the allocation of premiums as stated in this Ordinance shall be revisited.

**Life Insurance:**
Life Insurance is paid at 100% by the St. Bernard Parish Government for:

Active Employees:
   a. $10,000 minimum coverage on eligible employees; and
   b. $1,000 for each eligible dependent

Retired Employees:
   a. $10,000 minimum coverage on eligible retirees.

**Dental Insurance:**
Parish Government Employees and Retirees:
   a. The dental plan offered to eligible employees and retirees will be a voluntary product.
   b. The St. Bernard Parish Government shall have no responsibility to pay any portion of the group dental insurance premium.

Fire Department Employees and Retirees:
   a. The St. Bernard Parish Government shall be responsible for paying 70% of the monthly group insurance premium for all Eligible Employees and Retirees whether single or family coverage is elected under the group insurance plan.
   b. Eligible Employees and Retiree shall be responsible for paying 30% of the monthly group insurance premiums whether single or family coverage is elected under the group insurance plan.

All employee/retiree insurance premiums contributions must remain current and paid up-to-date. Delinquent premiums may result in coverage being cancelled from the last month paid.
All retirees who are Medicare eligible must elect Medicare Parts A & B, and Part D in certain circumstances, and pay all necessary premiums. Participation in a St. Bernard Parish Government sponsored group medical plan is contingent upon Medicare enrollment. St. Bernard Parish Government does not reimburse the Retiree for any Medicare premiums.

Non-Eligible Medicare Retirees – Any Retiree who is not eligible for Medicare will be allowed to stay on the group health plan with the same “in-force” health benefits as active employees subject to group insurance policy eligibility, guidelines and provisions.

SECTION 7. Health Care Reform. The enactment of comprehensive health care reform has many implications for employers and employees. St. Bernard Parish Government’s future group coverage decisions for both active and retired employees will be determined by these complex changes to the health care markets and systems. Many decisions regarding Retiree coverage are likely to be influenced by the availability and modifications of Medicare. It is the intent of the St. Bernard Parish Government to maintain our role in providing health insurance for both active and retired employees in accordance with the evolving Patient Protection and Affordable Care Act and its regulations.

SECTION 8. Severability. Should any provision of this Ordinance or the application thereof be hereafter held to be invalid or contrary to Health Care Reform or any other federal, state or local law, or any group insurance provisions or guidelines, the invalidity or default shall not affect other provision or application of this Ordinance; and provisions of this Ordinance are hereby declared severable.

SECTION 9. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President and beginning January 1, 2015. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

BY DIRECTION OF
Richard “Richie” Lewis
RICHARD “RICHIE” LEWIS
COUNCIL CHAIR
PUBLIC HEARING NOTICE

THE ST. BERNARD PARISH COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 4, 2019 SEVEN (7:00) O’CLOCK P.M. AT THE COUNCIL CHAMBERS OF THE GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA TO RECEIVE COMMENTARY ON THE FOLLOWING PROPOSED ORDINANCE INTRODUCED AT THE MAY 21, 2019 COUNCIL MEETING:

Summary No. 3722
Introduced by: Council on 5/21/19

AN ORDINANCE TO AMEND CHAPTER 22, ZONING; SECTION 22-5, RESIDENTIAL ZONING DISTRICTS, SECTION 22-6, COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND SECTION 22-7, SITE DEVELOPMENT STANDARDS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The Parish Council hereby amends Chapter 22 Zoning; Section 22-5 Residential Zoning Districts, Section 22-6 Commercial and Industrial Zoning Districts and Section 22-7 Site Development Standards as attached in Exhibit “A”.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

BY DIRECTION OF

Richard “Richie” Lewis
RICHARD “RICHIE” LEWIS
COUNCIL CHAIR
Exhibit A  
Summary No. 3722  
Ordinance SBPC #XXXX-XX-XX

Ch. 22 – Zoning  
Section 22-5 – Residential Zoning Districts  
Section 22-6 – Commercial and Industrial Zoning Districts  
Section 22-7 – Site Development Standards

Sec. 22-5. - Residential zoning districts.

22-5.4 Permitted uses in residential districts. The following table identifies those uses that are permitted as of right and those permitted by conditional use permit in agricultural and residential zoning districts:

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<th>USE</th>
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<th>R-2</th>
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<td>Single-family dwellings</td>
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<td>Two-family (two units)</td>
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<td>Multi-family (more than three units) (1)</td>
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<td>Single-family mobile home dwellings</td>
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</tr>
<tr>
<td>Boarding houses and lodging house</td>
<td></td>
<td></td>
<td>P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Convalescent and nursing homes</td>
<td></td>
<td></td>
<td>P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apartment hotel</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Home occupation</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Parks and playgrounds (4)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Police and fire stations</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Libraries and museums</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
</tbody>
</table>
**Exhibit A**  
**Summary No. 3722**  
**Ordinance SBPC #XXXX-XX-XX**

<table>
<thead>
<tr>
<th>Use Type</th>
<th>CU</th>
<th>CU</th>
<th>CU</th>
<th>CU</th>
<th>CU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cemeteries, crematories, and mausoleums</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Outdoor commercial recreation (2)</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Bed and breakfast (for not more than ten (10) guests)</td>
<td>CU</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kindergartens and nursery schools</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Child care centers (3)</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Community centers</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Churches, temples, Sunday schools, parish house</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Public and private schools, academic institutions</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Gardens, community or private (4)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Day care home, adult or child (5)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Day care center, adult or child - small (6)</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day care center, adult or child - large (6)</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Group home, small (7)</td>
<td>P</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Group home, large (7)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Group home, congregate (7)</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
</tbody>
</table>

P = Permitted Use and CU = Conditional Use

22-5-4.1. **Notes to permitted uses in residential districts.**

(7) Group home:
   (a) Group homes shall be licensed by the State of Louisiana.
   (b) Group homes are subject to all local and federal regulations and the regulations of the Louisiana Administrative Code.
Exhibit A
Summary No. 3722
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(c) A group home shall encompass the entire structure.

(d) The location, design, and operation of the group home shall not alter the residential character of the neighborhood. The facility shall retain a residential character, which shall be compatible with the surrounding neighborhood. Group Homes shall retain a residential character and shall not alter the character of the neighborhood.

(e) There are no Parish zoning requirements for Group Homes other than those in Chapter 22 of the Zoning Ordinance for the Parish of St. Bernard.

Sec. 22-6. - Commercial and industrial zoning districts

22-6.4. Permitted uses in business and industrial districts. The following table identifies those uses permitted by zoning district. All business and industrial uses, developments, and new construction, except for minor changes in use, require site plan approval by the commission, subject to the site development standards of section 22-6-7. Any use not expressly permitted by the commission shall be prohibited unless the commission determines that a use fits into the established use groups. In addition, the commission has the right to determine if any use meets the intent of the regulations.

<table>
<thead>
<tr>
<th>Retail and Service Uses</th>
<th>RO</th>
<th>A-1</th>
<th>C-1</th>
<th>C-2</th>
<th>C-3</th>
<th>I-1</th>
<th>I-2</th>
<th>SA</th>
<th>SBV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail establishments</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>P(1)</td>
<td>P(1)</td>
<td></td>
</tr>
<tr>
<td>Service establishments, personal/professional</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Retail/service establishments - Over 30,000 sq. ft.</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Nursery schools</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day care home, adult or child (14)</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Day care home, adult or child - small (15)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Day care home, adult or child - large (15)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Day care center, adult or child - commercial (15)</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>CU</td>
<td>CU</td>
</tr>
<tr>
<td>Group home, small (16)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Group home, large (16)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td>CU</td>
<td></td>
</tr>
</tbody>
</table>
Exhibit A  
Summary No. 3722  
Ordinance SBPC #XXXX-XX-XX

<table>
<thead>
<tr>
<th>Use Type</th>
<th>P</th>
<th>CU</th>
<th>P</th>
<th>CU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group home, congregate (16)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grocery stores (Under 18,000 sq. ft.)</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Dry cleaning and laundromat establishments</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Restaurants (4)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Hotel</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Funeral home, mortuaries, morgues</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Parking lots</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Truck stops (3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial institutions and banks</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Bed and breakfast (≤10 guests)</td>
<td>CU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reception facility</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Sno-ball stand (20)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
</tbody>
</table>

P = Permitted Use  -  CU = Conditional Use

Notes to business and industrial district uses:

(16) Group home:

a. Group homes shall be licensed by the State of Louisiana.

b. Group homes are subject to all local and federal regulations and the regulations of the Louisiana Administrative Code.

c. A group home shall encompass the entire structure.

d. **The location, design, and operation of the group home shall not alter the residential character of the neighborhood.** The facility shall retain a residential character, which shall be compatible with the surrounding neighborhood. **Group Homes shall retain a residential character and shall not alter the character of the neighborhood.**

e. There are no Parish zoning requirements for Group Homes other than those in Chapter 22 of the Zoning Ordinance for the Parish of St. Bernard.
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Sec. 22-7. - Site development standards

22-7-3. Off-street parking and loading requirements.

22-7-3.1. Purpose. This section is intended to provide sufficient off-street parking spaces to serve all existing and proposed uses.

22-7-3.2. Number of parking spaces. Off-street automobile parking space or area shall be provided on any lot on which any of the following listed uses are hereafter established, and in accordance with the schedule shown. When a use is increased in capacity by the addition of dwelling rooms, guest rooms, floor area or seats, the minimum off-street parking shall be provided for such increase. Parking space or area may be located on any portion of a lot except in the required front yard or as herein provided.

<table>
<thead>
<tr>
<th>Type of Use</th>
<th>Minimum Number of Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Residential Uses:</strong></td>
<td></td>
</tr>
<tr>
<td>Single-family dwelling</td>
<td>2.0 per dwelling unit</td>
</tr>
<tr>
<td>Multiple-family dwelling</td>
<td>2.0 per dwelling unit</td>
</tr>
<tr>
<td>Boarding house or lodging house</td>
<td>1.0 per guest room</td>
</tr>
<tr>
<td>Nursing home or convalescent home</td>
<td>1.0 per three beds plus and 1.0 per employee/shift</td>
</tr>
<tr>
<td>Manufactured home</td>
<td>1.0 per dwelling unit</td>
</tr>
<tr>
<td><strong>Business and Industrial Uses:</strong></td>
<td></td>
</tr>
<tr>
<td>Retail stores, personal service shops, shopping</td>
<td>6.0 per 1,000 square feet for 1 to 10,000 square feet, 5.0 per 1,000</td>
</tr>
<tr>
<td>centers and other similar uses</td>
<td>square feet above 10,000 square feet</td>
</tr>
<tr>
<td>Banks, professional or business office</td>
<td>4.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Healthcare facilities</td>
<td>1.0 per 200 square feet and 4.0 per licensed healthcare provider</td>
</tr>
<tr>
<td>Industrial and manufacturing</td>
<td>2.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Warehouse and storage</td>
<td>0.5 per 1,000 square feet</td>
</tr>
<tr>
<td>Type of Use</td>
<td>Required Parking</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Contractor's workshops or vehicle storage facilities</td>
<td>As determined by the commission</td>
</tr>
<tr>
<td>Hotel or motel</td>
<td>1.0 per guest room plus and 1.0 per employee/shift</td>
</tr>
<tr>
<td>Restaurants, clubs, and bars</td>
<td>10.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Places of public assembly and conference space</td>
<td>1.0 per 3 seats</td>
</tr>
<tr>
<td>Roadside stand</td>
<td>5.0 per each stand</td>
</tr>
<tr>
<td>Scrap or salvage yard</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Motor vehicle service and repair</td>
<td>6 spaces plus one space per service bay</td>
</tr>
<tr>
<td>Truck repair</td>
<td>3 truck spaces per service bay plus 2 vehicle spaces per bay</td>
</tr>
<tr>
<td>Car wash</td>
<td>1 per car wash bay plus 3 spaces per bay for queuing purposes</td>
</tr>
<tr>
<td>Motor vehicle dealerships</td>
<td>1.0 per 500 square feet of gross lot area</td>
</tr>
<tr>
<td>Gas station</td>
<td>2 per pump plus 1 per 500 square feet of retail area plus 2 per service bay of accessory motor vehicle service and repair plus 4 stacking spaces for car wash bay</td>
</tr>
<tr>
<td>Vehicle impound lot</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Vehicle storage lot</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Vehicle operations facility</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Bowling alley</td>
<td>4.0 per lane</td>
</tr>
<tr>
<td>Riverboat gaming establishments</td>
<td>1.0 per each passenger and crewmember based on maximum capacity plus 1.0 space for each landside employee</td>
</tr>
</tbody>
</table>
| Sound stage/movie studio                                                  | 1.0 per 1,000 square feet of gross floor area (applied to all)}
| **Exhibit A**  
| **Summary No. 3722**  
| **Ordinance SBPC #XXXX-XX-XX** |

<table>
<thead>
<tr>
<th>Structures on the campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day care center, adult or child</td>
</tr>
<tr>
<td>Group home (small)</td>
</tr>
<tr>
<td>Group home (large)</td>
</tr>
<tr>
<td>Group home (congregate)</td>
</tr>
</tbody>
</table>

**Institutional Uses:**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Clubs and fraternities</td>
<td>1.0 per 3 members</td>
</tr>
<tr>
<td>Libraries and museums</td>
<td>2.5 per 1,000 square feet</td>
</tr>
<tr>
<td>Elementary and junior high schools</td>
<td>1.0 per classroom</td>
</tr>
<tr>
<td>Senior high schools</td>
<td>4.0 per classroom</td>
</tr>
<tr>
<td>College and universities</td>
<td>5.0 per classroom</td>
</tr>
<tr>
<td>Auditoriums and theaters, places of public assembly</td>
<td>1.0 per 4.0 seats</td>
</tr>
<tr>
<td>Hospitals</td>
<td>1.0 per 5.0 beds, 1.0 per each staff doctor, and 1.0 per each employee including nurses</td>
</tr>
<tr>
<td>Cemeteries</td>
<td>15.0 per every 5 acres</td>
</tr>
<tr>
<td>Churches</td>
<td>1.0 per 4 seats</td>
</tr>
<tr>
<td>Bingo halls</td>
<td>5.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Athletic playing fields</td>
<td>1.0 per 5,000 square feet of gross area</td>
</tr>
<tr>
<td>Parks</td>
<td>One percent of total are designed as parking</td>
</tr>
</tbody>
</table>
PUBLIC HEARING NOTICE

THE ST. BERNARD PARISH COUNCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, JUNE 4, 2019 SEVEN (7:00) O’CLOCK P.M. AT THE COUNCIL CHAMBERS OF THE GOVERNMENT COMPLEX, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA TO RECEIVE COMMENTARY ON THE FOLLOWING PROPOSED ORDINANCE INTRODUCED AT THE MAY 21, 2019 COUNCIL MEETING:

Summary No. 3723
Introduced by: Council on 5/21/19

AN ORDINANCE TO AMEND APPENDIX F, REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The Parish Council hereby amends Appendix F, Reasonable Accommodation under the Fair Housing Act as attached in Exhibit “A”.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

BY DIRECTION OF

Richard “Richie” Lewis
RICHARD “RICHIE” LEWIS
COUNCIL CHAIR
APPENDIX F—REASONABLE ACCOMMODATION UNDER THE
U.S. FAIR HOUSING ACT

Sec. 1. – Purpose

It is the policy of St. Bernard Parish, pursuant to the Fair Housing Amendments Act of 1988, to provide people with disabilities reasonable accommodation in ordinances, rules, policies, practices, and procedures, including reasonable accommodations to zoning ordinances that may be necessary to ensure equal access to housing. The purpose of these provisions is to provide a process for making requests for reasonable accommodation to land use and zoning decisions, ordinances and procedures regulating the siting, funding, development and use of housing for people with disabilities. In these regulations, “use of housing” includes, but is not limited to, housing-related services and the use and enjoyment of the property.

Nothing in this Ordinance shall require persons with disabilities or operators of homes for persons with disabilities acting or operating in accordance with applicable zoning or land use laws or practices to seek a reasonable accommodation under this Ordinance.

Sec. 2. Definitions


APPLICANT. The individual making the request for reasonable accommodation pursuant to these Regulations.

CODE. The St. Bernard Parish zoning code or ordinance which sets forth the Parish’s land use and zoning regulations.

The DEPARTMENT. Department of Community Development.

DIRECTOR. The Director of Community Development.

DISABILITY. Any person who has a physical or mental impairment that substantially limits one (1) or more major life activities; anyone who is regarded as having such impairment; or anyone who has a record of such impairment; or any disability that qualifies as a disability under the Act. Persons recovering from alcohol or drug addiction are considered to have a disability if the addiction impairs a major life activity. People who are currently using illegal substances are not covered under the Act, unless they have a separate disability. A person need not have a diagnosis from a medical professional to have a disability.

Sec. 3. Notice to the Public of Availability of Accommodation Process

At all counters where application is made for a permit, license or other authorization for the siting, funding, development or use of housing, including at the counter for the DEPARTMENT, a notice in the
form set forth in Exhibit A shall be prominently displayed advising applicants that they may request a reasonable accommodation of existing ordinances, rules, policies, practices and procedures. Forms for requesting an accommodation shall be available in all departments, where decisions are made regulating the siting, funding, development and use of housing. **A copy of the notice set forth in Exhibit A shall be provided upon request.**

### Sec. 4. Requesting Reasonable Accommodation

In order to make specific housing available to an individual with a disability, any person may request a reasonable accommodation in the ordinances, rules, policies, practices and procedures regulating the siting, funding, development or use of housing by completing the “Fair Housing Accommodation Request” form *(Exhibit B)*, which shall be supplied by the department, and filing it with the DEPARTMENT.

a. If an individual needs assistance in making the request for reasonable accommodation, the DEPARTMENT shall provide the assistance necessary to ensure that the process is accessible to the applicant, **including by transcribing a verbal request into a written request.**

b. A request for reasonable accommodation in ordinances, rules, policies, practices and/or procedures may be filed at any time that the accommodation may be necessary to ensure equal access to housing.

c. **A request for a reasonable accommodation shall stay all proceedings in furtherance of the enforcement of any requirement that is the subject of the request.**

### Sec. 5. Review of Requests for Reasonable Accommodation

a. When a request for reasonable accommodation is filed with the DEPARTMENT, it is referred to the DIRECTOR for review and consideration. The DIRECTOR shall issue a written decision within thirty (30) days of the date of the application request and may grant the reasonable accommodation request with or without modification or deny the request. **The written decision of the DIRECTOR shall be provided in the form of the Notice of Decision on Fair Housing Accommodation Request for (Exhibit C).**

b. If necessary to reach a decision on the request for reasonable accommodation, the DIRECTOR may request further information from the Applicant consistent with the Act, specifying in detail what information is required. **In most cases, an individual’s medical records or detailed information about the nature of a person’s disability will not be necessary.**

c. Not more than thirty (30) days after receiving a written request for reasonable accommodation, the DIRECTOR shall issue a written decision on the request; provided that, in the event that the DIRECTOR requests further information pursuant to the above paragraph, the running of this period shall be tolled (stopped) until the Applicant responds to the request.
Sec. 6. Factors for Considering Requests for Reasonable Accommodation

The DIRECTOR shall consider the following factors and any other relevant factors criteria when deciding whether a requested accommodation is reasonable:

- Is the housing, which is the subject of the request for reasonable accommodation, to be used by an individual protected under the Act?

- Is the request for accommodation necessary to make specific housing available to an individual protected under the Act?

- Whether the requested accommodation would impose an undue financial or administrative or other burden on the Parish?

- Whether the requested accommodation would require a fundamental alteration in the nature of a Parish program?

Sec. 7. Written Decision on the Request for Reasonable Accommodation

a. The DIRECTOR’S written decision on the request for reasonable accommodation shall explain in detail the basis of the decision, including the DIRECTOR’S findings on the factors criteria set forth in Sec. 6, above. All written decisions shall give notice of the right to appeal and to request reasonable accommodation in the appeals process as set forth below. The DIRECTOR shall send a notice of decision to the applicant by certified mail. include with his written decision the Appeal of Decision of Fair Housing Accommodation Request form (Exhibit D). The DIRECTOR’S Notice of Decision shall be sent to the Applicant by certified mail.

b. If the DIRECTOR fails to render a written decision on the request for reasonable accommodation within the 30-day time period allotted by Sec. 5 above, the Applicant may submit a letter to the DEPARTMENT requesting a response from the DIRECTOR within 15 days. If the DIRECTOR fails to render a written decision on the request for a reasonable accommodation within 15 days of the date of this letter, the accommodation request shall be deemed granted.

Sec. 8. Appeals

a. Within thirty (30) days of the date of the DIRECTOR’S written decision, the Applicant may appeal the an adverse decision by filing an appeal the Appeal of Denial Decision on of fair housing accommodation request Fair Housing Accommodation Request form (Exhibit D), which shall be supplied by the department, with the board of zoning adjustments. Delivery of the appeal to the department shall constitute filing of the appeal with the DEPARTMENT.
b. If the director fails to render a written decision on the request for reasonable accommodation within the time period allotted by section 5, above, the applicant shall be entitled to file an appeal to the board of zoning adjustments within ninety (90) days of the date the applicant filed the request for reasonable accommodation with the director. An Applicant may request reasonable accommodation to the procedure by which an appeal will be processed. If an Applicant needs assistance in filing an appeal, the Parish shall provide the assistance that is necessary to ensure that the appeal process is accessible to the applicant, including by transcribing a verbal request for an appeal into a written request.

c. An applicant may request reasonable accommodation in the procedure by which an appeal will be conducted. If an applicant needs assistance in filing an appeal, the parish shall provide the assistance that is necessary to ensure that the appeal process is accessible to the applicant. An Applicant shall state the grounds for the appeal by completing the Fair Housing Accommodation Request Form (Exhibit D).

d. All appeals shall contain a statement of the grounds for the appeal. When an Appeal of Decision on Fair Housing Accommodation Request form is filed with the DEPARTMENT, it is referred to the Parish’s Chief Administrative Officer for review and consideration. The Chief Administrative Officer shall issue a decision on the appeal within 30 days of the date the Applicant filed the appeal.

e. Upon receipt of an appeal, the department shall refer the appeal to the board of zoning adjustments within seven (7) days. The board of zoning adjustments shall hear the appeal at its next available meeting that allows sufficient time to fulfill any public notice requirements. In reaching a decision on the appeal, the Chief Administrative Officer shall determine whether the DIRECTOR’S decision was consistent with applicable fair housing laws and the applicable criteria in evaluating a reasonable accommodation request as set forth in Sec. 6. The Chief Administrative Officer shall consider: (i) the Applicant’s Fair Housing Accommodation Request; (ii) the decision of the DIRECTOR; and (iii) the Applicant’s Appeal of Decision Fair Housing Accommodation Request form. The Chief Administrative Officer’s decision shall include the basis for his/her decision.

f. Nothing in these provisions shall preclude an aggrieved individual from seeking any other state or federal remedy available. The decision on the appeal shall be issued to the Applicant in writing.

g. If a written decision on the appeal is not rendered within 30 days from the date the appeal is filed, the Applicant may submit a letter to the DEPARTMENT to request a decision. If the Chief Administrative Officer fails to render a written decision on the appeal within 15 days of the date of this letter, the accommodation request shall be deemed granted.
h. Nothing in these Regulations shall preclude an Applicant from seeking any other state or federal remedy available.

Sec. 9. Force and Effect of a Reasonable Accommodation

a. The written decision of the DIRECTOR on the request for a reasonable accommodation and the written decision of the Chief Administrative Officer of a decision on appeal will have full effect at the time they are issued.

Sec. 10. Record Keeping

a. The Parish shall retain, for the duration of the accommodation and at least three (3) years thereafter, written records of each request and all related records, including the Parish’s responses and decisions.
EXHIBIT A

NOTICE OF FAIR HOUSING ACCOMMODATION PROCEDURES FOR PEOPLE WITH DISABILITIES
THIS IS NOT A COMPREHENSIVE EXPLANATION OF YOUR RIGHTS UNDER THE FEDERAL FAIR HOUSING AMENDMENTS ACT.

You may request be entitled to a reasonable accommodation to ordinances, rules, policies, practices and procedures for the siting, development, and use of housing, including housing related services or facilities, if you meet all of the following:

- You have a disability* or the housing is for people with disabilities;
- You may need a reasonable accommodation to existing rules and regulations to have equal opportunity to housing AND;
- Your request for accommodation would not be an undue burden on the Parish.

If you believe that you satisfy the above criteria and are entitled to a reasonable accommodation under the Fair Housing Amendments Act of 1988, you may obtain a Fair Housing Accommodation Request form from the front desk of the Department of Community Development. If you need assistance in applying for a reasonable accommodation, the Department of Community Development will assist you.

*The Fair Housing act defines “disability” as any of the following: a physical or mental impairment that substantially limits one or more major life activities; a record of having such an impairment or; being regarding has having such an impairment. The Fair Housing Act does not protect individuals currently using illegal substances, unless they have a separate disability.
FAIR HOUSING ACCOMMODATION REQUEST
EXPLANATION OF RIGHTS UNDER THE FAIR HOUSING AMENDMENTS ACT

Before completing the request for a reasonable accommodation, below, please read the following information about who is protected by the Fair Housing Amendments Act and what accommodation may be available under the law. This is not a comprehensive explanation of your rights under the Fair Housing Amendments Act. More information on the Fair Housing Act is available from the United States Department of Housing and Urban Development, which can be contacted at 1-800-669-9777 or reached through its website at https://www.hud.gov/program_offices/fair_housing_equal_opp.

Do the protections of the Fair Housing Amendments Act apply to me?
You are protected by the Fair Housing Amendments Act if you have a disability or the housing is for people with disabilities. “Disability” means any one of the following: a physical or mental impairment that substantially limits one or more major life activities or a record of having such an impairment or being regarded by others as having such an impairment. The Fair Housing Amendments Act does not protect an individual currently using illegal substances, unless that person has a separate disability.

What kind of accommodation may I request under the Fair Housing Amendments Act?
If you have a disability or the housing is for people with disabilities, the Fair Housing Amendments Act requires that the Parish provide you with reasonable accommodation in rules, policies, practices and procedures that may be necessary for people with disabilities to have equal opportunity to use and enjoy a dwelling. More specifically, the Parish must provide you with reasonable accommodation in decisions and procedures regulating the siting, funding, development or use of housing, including housing related services or facilities.

How do I request reasonable accommodation from the Parish?
To make a request for reasonable accommodation, answer the questions on the attached one-page request form, sign and date the form, and return it to the Department of Community Development. If you need help in answering the questions on the request form, you may ask for assistance from the Department of Community Development. Your accommodation request will be reviewed by the Director of Community Development, who will issue a written decision on your request within thirty (30) days of the date of the request.

What if my request for reasonable accommodation is denied or not answered?
If your request for accommodation is denied, in whole or in part, you may appeal the decision by filing a Notice of Appeal with the Department of Community Development within thirty (30) days of the decision. You may request reasonable accommodation to the procedure by which an appeal may be conducted. You may also contact your local fair housing or disability rights organization or legal services office for further assistance. If the Director fails to render a written decision on your request within thirty (30) days of the date of the request for a reasonable accommodation, you may send a letter to the Department of Community Development requesting a written decision within fifteen (15) days. If no written decision is issued within fifteen (15) days of this letter, your request will be deemed granted. Nothing in this accommodation request procedure limits your right to any other available state or federal remedy.
FAIR HOUSING ACCOMMODATION REQUEST

NOTE: If you need help in completing this request form, the Department of Community Development will assist you. Please contact the person at the counter where you received this request form for assistance.

1. Name of Applicant  Telephone Number

______________________________________________________________________________

2. Address

______________________________________________________________________________

3. Address of Housing at which Accommodation is requested

______________________________________________________________________________

4. Describe the accommodation you are requesting and the specific regulation(s) and/or procedure(s) from which accommodation is sought.

______________________________________________________________________________

5. Give the reason that the reasonable accommodation may be necessary for you or, the individuals with disabilities seeking the specific housing, to use and enjoy the housing. You do not need to tell us the name or extent of your disability or the disabilities of the individuals seeking the housing.

______________________________________________________________________________

______________________________________________________________________________

6. If we have questions about your request for reasonable accommodation and you would like us to contact someone assisting you with this request, instead of you, please give us that person’s name, address and telephone number.

______________________________________________________________________________

7. Signature of Applicant  Date:

______________________________________________________________________________

PLEASE ATTACH ANY DOCUMENTS OR ADDITIONAL INFORMATION THAT YOU THINK SUPPORTS YOUR REQUEST FOR REASONABLE ACCOMMODATION AND WOULD ASSIST US IN CONSIDERING YOUR REQUEST.
EXHIBIT C
NOTICE OF DECISION ON FAIR HOUSING
ACCOMMODATION REQUEST

1. Date of Application: __________________________

2. Date of Decision: __________________________

3. The request for a Fair Housing Accommodation is:
   _____________ Granted
   _____________ Granted with Modification
   ________ Denied (See Notice below re right to appeal decision)

   Description of Accommodation granted or denied:
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________

4. The reasons for this decision are as follows:
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________

5. The facts relied on in making this decision:
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________________________________________________
   ____________________________________________
   ____________________________________________

Signature of DIRECTOR ___________________________ Date __________________

NOTICE: If your request for accommodation was denied or you disagree with the accommodation granted, you may appeal this decision to the Parish’s Chief Administrative Officer within thirty (30) days of the date of this decision. To file an appeal, complete and file an Appeal of Decision of Fair Housing Accommodation Request form with the Department of Community Development. You may request reasonable accommodation in the procedure by which an appeal will be processed.
NOTE: If you need help in completing this request form, the Department of Community Development will assist you. Please contact the person at the counter where you received this request form for assistance.

NOTICE: PLEASE ATTACH TO THIS APPEAL FORM: (1) A COPY OF YOUR FAIR HOUSING ACCOMMODATION REQUEST ALONG WITH ANY ATTACHMENTS SUBMITTED WITH THE REQUEST AND (2) THE NOTICE OF THE DECISION ON YOUR ACCOMMODATION REQUEST.

1. Name of Applicant:______________________________________________________

2. Address:_______________________________________________________________

3. Phone Number of Applicant: ______________________________________________

4. Date Initial Request Filed:________________________________________________

5. Date of Adverse Decision: _____________________________________________

6. State why you think the decision on your Request for accommodation was wrongly decided:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

7. Provide any additional information, facts or documents that support your Request for accommodation:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

8. Signature ___________________________ Date _________________________

Attach additional sheets if necessary
On motion of XXXX, seconded by XXXX, it was moved to adopt the following resolution:

RESOLUTION SBPC #1948-06-19

BE IT RESOLVED, that the St. Bernard Parish Council, the Governing Authority, does hereby approve the following permits as recommended by the Alcohol Beverage and Bingo Department:

Beer and/or Liquor Permit(s)

1. Violet Discount Meat Market, LTD dba Violet Discount Meat Market 5636 E. Judge Perez Dr., Violet, La 70092 Owners: Abdul Alrobiai & Feteh Alradi (Renewal) (Beer & Liquor)

2. Winn Dixie Montgomery, LLC dba Winn Dixie #1432 3300 Paris Road, Chalmette, La 70043 President: Robert Randall Onstead (Renewal) (Beer & Liquor)

Special Event

1. Name of Organization: Knights of Nemesis Social Club & Parade
   Address of Organization: P.O. Box 291, Arabi, La 70032
   Event: Hook a Kid on Fishing Rodeo
   Location: Campo’s Marina
   Date: June 15, 2019
   Time: 8AM-5PM
   Contact: Danny Fernandez

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

ABSTAIN:
June 4, 2019

The Council Chair, Mr. Lewis, cast his vote as **XXX**.

And the motion was declared **adopted** on the 4th day of June, 2019.

C E R T I F I C A T E

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

ROXANNE ADAMS
CLERK OF COUNCIL
EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE
PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR
MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH
GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE,
LOUISIANA ON TUESDAY, JUNE 4, 2019 AT SEVEN O’CLOCK P.M.

On motion of Mr. xxxx, seconded by Mr. xxxx, it was moved to adopt the following resolution.

RESOLUTION SBPC #1949-06-19

A RESOLUTION APPOINTING THE ST. BERNARD VOICE AS THE OFFICIAL
JOURNAL OF THE PARISH OF ST. BERNARD FOR ONE YEAR BEGINNING
JULY 1, 2019 AND ENDING JUNE 30, 2020 PURSUANT TO R.S. 43:150 AND R.S.
43:174.

NOW THEREFORE BE IT RESOLVED, that the St. Bernard Parish Council,
the Governing Authority, does hereby appoint The St. Bernard Voice as the Official
Journal of the parish for one year beginning July 1, 2019 and ending June 30, 2020,

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as xxx.

And the motion was declared xxxxx on the 4th day of June, 2019.
CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on the 4th day of June, 2019.

ROXANNE ADAMS
CLERK OF COUNCIL
On motion of XXXX, seconded by XXXX, it was moved to adopt the following resolution:

RESOLUTION SBPC #1950-06-19

A RESOLUTION REQUESTING LAKE BORGNE BASIN LEVEE DISTRICT TO CLEAN UP AND MAINTAIN THE CANALS IN ST. BERNARD PARISH.

WHEREAS, due to lack of maintenance and care to the canals home owners are losing land; and,

WHEREAS, due to lack of maintenance and care of the canals this could potentially cause water flow issues; and,

WHEREAS, residents could have potential loss of personal property; and,

WHEREAS, St. Bernard Parish Council would like to request a report of the maintenance schedule for the canals for the upcoming 3 months.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

______________________________
ROXANNE ADAMS
CLERK OF COUNCIL
On motion of XXXX, seconded by XXXX, it was moved to adopt the following resolution:

RESOLUTION SBPC #1951-06-19

A RESOLUTION REQUESTING LAKE BORGNE BASIN LEVEE DISTRICT TO BRING ALL PUMPS TO OPERATIONAL STATUS IN ST. BERNARD PARISH.

WHEREAS, St. Bernard Parish Council is requesting that Lake Borgne Basin Levee District provide a schedule of when all pumping stations are maned; and,

WHEREAS, St. Bernard Parish Council is requesting that Lake Borgne Basin Levee District provide information on when the pumps were turned on and maned on Sunday, May 12, 2019; and,

WHEREAS, St. Bernard Parish Council is requesting a detailed report on which pumps are currently operational and which pumps are not operational.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

________________________
ROXANNE ADAMS
CLERK OF COUNCIL

On motion of XXXX, seconded by XXXX, it was moved to adopt the following resolution:

RESOLUTION SBPC #1952-06-19

A RESOLUTION DECLARING THAT THE ST. BERNARD PARISH COUNCIL HAS READ AND UNDERSTANDS THAT THE MUNSTER WASTEWATER TREATMENT PLANT LOCATED AT 3300 MUNSTER BLVD. IS MEETING THE TREATMENT EFFLUENT REQUIREMENTS THAT ARE SET FORTH BY THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY.

BE IT RESOLVED, the Municipal Water Pollution Prevention Environmental Audit Report which is attached (Exhibit A) demonstrates that the Munster WWTP is in full compliance with Effluent Limits as set forth by LA DEQ Permit.

BE IT FURTHER RESOLVED, that the outstanding work performed by the dedicated workers of the water & Sewer Division have demonstrated their commitment of protection the environment.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
C E R T I F I C A T E

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

________________________

ROXANNE ADAMS
CLERK OF COUNCIL
<table>
<thead>
<tr>
<th><strong>Facility Name:</strong></th>
<th>Munster Sewerage Treatment Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LPDES Permit Number:</strong></td>
<td>LA0040177</td>
</tr>
<tr>
<td><strong>Agency Interest (AI) Number:</strong></td>
<td>27960</td>
</tr>
<tr>
<td><strong>Address:</strong></td>
<td>3300 Munster Blvd.</td>
</tr>
<tr>
<td></td>
<td>Meraux, LA. 70075</td>
</tr>
<tr>
<td><strong>Parish:</strong></td>
<td>St. Bernard</td>
</tr>
<tr>
<td><strong>(Person Completing Form) Name:</strong></td>
<td>Jacob B. Groby III</td>
</tr>
<tr>
<td><strong>Title:</strong></td>
<td>Environmental Services Director</td>
</tr>
<tr>
<td><strong>Date Completed:</strong></td>
<td>May 17, 2019</td>
</tr>
</tbody>
</table>
INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.

2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.

3. Add up the point totals.

4. Submit the Environmental Audit to the governing body or owner for review and approval.

5. The governing body must pass a resolution which contains the following items:

   a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.

   b. This resolution must indicate specific actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.

   c. The resolution should provide any other information the governing body deems appropriate.
**PART 1: INFLUENT FLOW/LOADINGS (all plants)**

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Average Monthly Flow (million gallons per day, MGD)</strong></td>
<td><strong>Average Monthly BOD5 Concentration (mg/l)</strong></td>
<td><strong>Average Monthly BOD5 Loading (pounds per day, lb/day)</strong></td>
</tr>
<tr>
<td>8.39</td>
<td><strong>No Testing</strong></td>
<td>8.34</td>
</tr>
<tr>
<td>4.70</td>
<td>119.75</td>
<td>8.34</td>
</tr>
<tr>
<td>7.41</td>
<td>78.71</td>
<td>8.34</td>
</tr>
<tr>
<td>7.20</td>
<td>139.53</td>
<td>8.34</td>
</tr>
<tr>
<td>7.02</td>
<td>87.32</td>
<td>8.34</td>
</tr>
<tr>
<td>7.44</td>
<td>71.3</td>
<td>8.34</td>
</tr>
<tr>
<td>8.06</td>
<td>57.38</td>
<td>8.34</td>
</tr>
<tr>
<td>8.72</td>
<td>164.89</td>
<td>8.34</td>
</tr>
<tr>
<td>6.91</td>
<td>116.58</td>
<td>8.34</td>
</tr>
<tr>
<td>5.86</td>
<td>83.65</td>
<td>8.34</td>
</tr>
<tr>
<td>4.90</td>
<td>246.08</td>
<td>8.34</td>
</tr>
<tr>
<td>4.72</td>
<td>230.5</td>
<td>8.34</td>
</tr>
</tbody>
</table>

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

\[ \text{Design Flow, MGD: } 14.5 \times 0.90 = 13.05 \]
\[ \text{Design BOD, lb/day: } 14,712 \times 0.90 = 13,240 \]
C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

| months | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| points | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |

Write 0 or 5 in the C point total box 0 C Point Total

D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

| months | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| points | 0 | 5 | 5 | 10 | 10 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 |

Write 0, 5, 10 or 15 in the D point total box 0 D Point Total

E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

| months | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| points | 0 | 0 | 5 | 5 | 5 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |

Write 0, 5, 10 or 15 in the E point total box 0 E Point Total

F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

| months | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| points | 0 | 10 | 20 | 30 | 40 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |

Write 0, 10, 20, 30, 40 or 50 in the F point total box 0 F Point Total

G. Add together each point total for C through F and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 1:** 0 (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.
PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

<table>
<thead>
<tr>
<th>Month</th>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Average Monthly BOD (mg/l)</td>
<td>Average Monthly TSS (mg/l)</td>
</tr>
<tr>
<td>Apr. 2018</td>
<td>3.70</td>
<td>4.90</td>
</tr>
<tr>
<td>May 2018</td>
<td>2.77</td>
<td>2.56</td>
</tr>
<tr>
<td>June 2018</td>
<td>3.83</td>
<td>2.60</td>
</tr>
<tr>
<td>July 2018</td>
<td>3.01</td>
<td>1.75</td>
</tr>
<tr>
<td>Aug. 2018</td>
<td>3.03</td>
<td>2.06</td>
</tr>
<tr>
<td>Sept. 2018</td>
<td>3.33</td>
<td>1.27</td>
</tr>
<tr>
<td>Oct. 2018</td>
<td>3.28</td>
<td>0.90</td>
</tr>
<tr>
<td>Nov. 2018</td>
<td>3.28</td>
<td>1.43</td>
</tr>
<tr>
<td>Dec. 2018</td>
<td>4.08</td>
<td>2.49</td>
</tr>
<tr>
<td>Jan. 2019</td>
<td>3.52</td>
<td>2.43</td>
</tr>
<tr>
<td>Feb. 2019</td>
<td>3.07</td>
<td>1.57</td>
</tr>
<tr>
<td>Mar. 2019</td>
<td>2.96</td>
<td>1.05</td>
</tr>
</tbody>
</table>

B. List the monthly average permit limits for your facility in the blanks below.

<table>
<thead>
<tr>
<th>Permit Limit</th>
<th>90% of Permit Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOD, mg/l</td>
<td>45</td>
</tr>
<tr>
<td>TSS, mg/l</td>
<td>45</td>
</tr>
</tbody>
</table>
C. Continuous Discharge to Surface Water.

i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the i point total box 0 i Point Total

ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the ii point total box 0 ii Point Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the iii point total box 0 iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the iv point total box 0 iv Point Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 2:** 0 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
D. Other Monitoring and Limitations

i. At any time in the past year was there and exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

√ Check one box. □ Yes  X No  If Yes, Please describe:

ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box. □ Yes  X No  If Yes, Please describe:

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

√ Check one box. □ Yes  X No  If Yes, Please describe:
PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?
   
   2012 Complete Reconstruction
   
   Current Year - Answer to A = Age in years
   
   2019 - 2012 = 7
   
   Enter Age in Part C below.

B. Check the type of treatment facility that is employed.

   X Mechanical Treatment Plant
   (trickling filter, activated sludge, etc…)
   Specify Type: Activated Sludge

   ___ Aerated Lagoon
   ___ Stabilization Pond
   ___ Other
   Specify Type: ____________________________

   FACTOR:
   2.5
   2.0
   1.5
   1.0

C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

   TOTAL POINT VALUE FOR PART 3 =

   \[
   \frac{2.5}{\text{Factor}} \times \frac{7}{\text{Age}} = 17.5 \text{ (max = 50)}
   \]

   Also enter this value or 50, whichever is less, on the point calculation table on page 16.

D. Please attach a schematic of the treatment plant.

   SEE ATTACHED DIAGRAM.
PART 4: OVERFLOWS AND BYPASSES

A.  
   i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

      ________ √ Check one box.  0 = 0 points  1 = 5 points  2 = 10 points  3 = 15 points  4 = 30 points  5 or more = 50 points

   ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

   Collection System:  0  Treatment Plant:  0

B.  
   i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

      ________ √ Check one box.  0 = 0 points  1 = 5 points  2 = 10 points  3 = 15 points  4 = 30 points  5 or more = 50 points

   ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

   Collection System:  0  Treatment Plant:  1

C.  Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc…

   Parish Wastewater Collection System

D.  Add the point values checked for A and B and place the total in the box below.

   TOTAL POINT VALUE FOR PART 4:  5 (max = 100)

   Also enter this value or 100, whichever is less, on the point calculation table on page 16.

E.  List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:


   Describe the procedure for gathering, compiling and reporting:

   Field staff reports incidents, management notifies DEQ verbally and written & SPOC
PART 5: SLUDGE STORAGE AND DISPOSAL SITES

A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;2</th>
<th>2</th>
<th>3</th>
<th>4-5</th>
<th>&gt;6</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the A point total box 30 A Point Total

B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;2</th>
<th>6-11</th>
<th>12-23</th>
<th>24-35</th>
<th>&gt;36</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the B point total box 0 B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5: 30 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 6: NEW DEVELOPMENT

A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: N/A

Design Flow: N/A MGD

Design BOD: N/A mg/l

B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

√ Check one box. ☐ Yes = 15 points ☒ No = 0 points

If Yes, Please describe:

__________________________________________________________________________

__________________________________________________________________________

List any new pollutants:

N/A

C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

√ Check one box. ☐ Yes = 15 points ☒ No = 0 points

If Yes, Please describe:

__________________________________________________________________________

__________________________________________________________________________

List any new pollutants you anticipate:

None Expected

D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6: 0 (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.
PART 7: OPERATOR CERTIFICATION AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?
   Name: Richard Coffey

B. What is his or her certification number:
   Cert.#: 970

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?
   Level Required: IV

D. What is the level of certification of the operator-in-charge?
   Level Certified: IV

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?
   √ Check one box.  Yes = 0 points  No = 50 points
   Write 0 or 50 in the E point total box  0  E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?
   √ Check one box.  Yes  No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?
   √ Check one box.  > 12 hours = 0 points  < 12 hours = 50 points
   Write 0 or 50 in the G point total box  0  G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?
   √ Check one box.  Yes  No
   Explain: Budget allocated and training schedule set at beginning of each year

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:
   By the permittee? 100  By the operator? 0%

J. Add together the E and G point values and place the sum in the box below at the right.

   TOTAL POINT VALUE FOR PART 7: 0 (max = 100)
   Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

✓ Check one box. X Yes □ No  If No, How are O&M costs financed?

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

Revenue generated from the sale of water and sewer services.
PART 9: SUBJECTIVE EVALUATION

A. Collection System Maintenance

i. Describe what sewer system maintenance work has been done in the last year.

General maintenance (smoking & camera). Less than 1% of collection system has needed repair.

ii. Describe what lift station work has been done in the last year.

General maintenance...pumps replaced as needed. Typically burnt up due to clogging.

iii. What collection system improvements does the community have under construction for the next 5 years?

Lift stations are renovated as necessary. Electrical panels are upgraded accordingly.

B. If you have ponds please answer the following questions: N/A √ Check one box.

i. Do you have duckweed buildup in the ponds? ☐ Yes ☐ No

ii. Do you mow the dikes regularly (at least monthly), to the waters edge? ☐ Yes ☐ No

iii. Do you have bushes or trees growing on the dikes or in the ponds? ☐ Yes ☐ No

iv. Do you have excess sludge buildup (> 1 foot) on the bottom of any of your ponds? ☐ Yes ☐ No

v. Do you exercise all of your valves? ☐ Yes ☐ No

vi. Are your control manholes in good structural shape? ☐ Yes ☐ No

vii. Do you maintain at least 3 feet of freeboard in all of your ponds? ☐ Yes ☐ No

viii. Do you visit your pond system at least weekly? ☐ Yes ☐ No
C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?

[ ] Yes  [x] No  (√ Check one box.)

*Please Note: Influent & Effluent flow meters are magentic and are factory set

<table>
<thead>
<tr>
<th>Influent flow meter calibration date(s)</th>
<th>Effluent flow meter calibration date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 9th, 2018</td>
<td>July 9th, 2018</td>
</tr>
</tbody>
</table>

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

NONE

iii. Is your community presently involved in formal planning for treatment facility upgrade?

[ ] Yes  [x] No  (√ Check one box.)

If Yes, Please describe:
D. Preventive Maintenance

i. Does your plant have a written plan for preventive maintenance on major equipment items?
   √ Check one box.  ☑ Yes  ☐ No  If Yes, Please describe:
   
   As per manufacturer directives in O&M manual.

ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?
    ☑ Yes  ☐ No

iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?
     ☑ Yes  ☐ No

E. Sewer Use Ordinance

i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?
   √ Check one box.  ☐ Yes  ☑ No  If Yes, Please describe:

   There is no pretreatment program in effect. There are no categorical industrial users and no adverse effects from current users.

ii. Has it been necessary to enforce?
    √ Check one box.  ☐ Yes  ☑ No  If Yes, Please describe:

iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)
### POINT CALCULATION TABLE

<table>
<thead>
<tr>
<th>Part</th>
<th>Description</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Influent Flow/Loadings</td>
<td>0</td>
<td>80 points</td>
</tr>
<tr>
<td>2</td>
<td>Effluent Quality / Plant Performance</td>
<td>0</td>
<td>100 points</td>
</tr>
<tr>
<td>3</td>
<td>Age of WWTF</td>
<td>17.5</td>
<td>50 points</td>
</tr>
<tr>
<td>4</td>
<td>Overflows and Bypasses</td>
<td>5</td>
<td>100 points</td>
</tr>
<tr>
<td>5</td>
<td>Ultimate Disposition of Sludge</td>
<td>0</td>
<td>100 points</td>
</tr>
<tr>
<td>6</td>
<td>New Development</td>
<td>0</td>
<td>30 points</td>
</tr>
<tr>
<td>7</td>
<td>Operator Certification Training</td>
<td>0</td>
<td>100 points</td>
</tr>
</tbody>
</table>

**TOTAL POINTS:** 22.5
Resolved that the Munster WWTP Treatment and Collection System is in good standing and that the following actions were taken by St. Bernard Parish Council.

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution has been reviewed by the Council (See official Parish document).

etc..

Passed by a majority/unanimous (circle one) vote of the _____________________________
on __________________________ (date).

____________________________

____________________________

CLERK
On motion of XXXX, seconded by XXXX, it was moved to adopt the following resolution:

RESOLUTION SBPC #1953-06-19

A RESOLUTION DECLARING THAT THE ST. BERNARD PARISH COUNCIL HAS READ AND UNDERSTANDS THAT THE RIVERBEND OXIDATION POND LOCATED ON JUDGE PEREZ AT SOUTHLAKE BLVD. IS MEETING THE TREATMENT EFFLUENT REQUIREMENTS THAT ARE THAT ARE SET FORTH BY THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY.

BE IT RESOLVED, the Municipal Water Pollution Prevention Environmental Audit Report which is attached (Exhibit A) demonstrates that the Riverbend Oxidation Pond is in full compliance with Effluent Limits as set forth by LA DEQ Permit.

BE IT FURTHER RESOLVED, that the outstanding work performed by the dedicated workers of the water & Sewer Division have demonstrated their commitment of protection the environment.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

________________________
ROXANNE ADAMS
CLERK OF COUNCIL
Facility Name: Riverbend Oxydation Pond

LPDES Permit Number: LA0040185

Agency Interest (AI) Number: 19244

Address: Judge Perez @ Southlake Blvd. Violet, LA. 70092

Pond used for Wetland Assimlation Project

Parish: St. Bernard

(Person Completing Form) Name: Jacob B. Groby III

Title: Supt. Quality Control

Date Completed: May 17, 2019
INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.

2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.

3. Add up the point totals.

4. Submit the Environmental Audit to the governing body or owner for review and approval.

5. The governing body must pass a resolution which contains the following items:

   a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.

   b. This resolution must indicate specific actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.

   c. The resolution should provide any other information the governing body deems appropriate.
PART 1: INFLUENT FLOW/LOADINGS (all plants)

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year. **Permit does not require Influent BOD testing**

<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flow (MGD)</td>
<td>BOD Concentration (mg/l)</td>
<td>BOD Loading (lb/day)</td>
</tr>
<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
</tr>
<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
</tr>
<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
</tr>
<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
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<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
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<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
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<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
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<tr>
<td>x</td>
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<td>x 8.34 =</td>
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<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
</tr>
<tr>
<td>x</td>
<td>8.34 =</td>
<td>x 8.34 =</td>
</tr>
</tbody>
</table>

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

**Permit does not require Influent BOD testing**

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

<table>
<thead>
<tr>
<th>Design Flow, MGD:</th>
<th>Design BOD, lb/day:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0 MGD</td>
<td>x 0.90 =</td>
</tr>
<tr>
<td>.900 MGD</td>
<td>x 0.90 =</td>
</tr>
</tbody>
</table>
**Permit does not require Influent BOD testing**

*Numbers below reflect Effluent, where applicable*

C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
</tbody>
</table>

Write 0 or 5 in the C point total box

D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
</tr>
</tbody>
</table>

Write 0, 5, 10 or 15 in the D point total box

E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the E point total box

F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30, 40 or 50 in the F point total box

G. Add together each point total for C through F and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 1:** 0 (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.
PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

<table>
<thead>
<tr>
<th>Month</th>
<th>Column 1 Average Monthly BOD (mg/l)</th>
<th>Column 2 Average Monthly TSS (mg/l)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr. 2018</td>
<td>22.68</td>
<td>41.22</td>
</tr>
<tr>
<td>May 2018</td>
<td>25.25</td>
<td>46.50</td>
</tr>
<tr>
<td>June 2018</td>
<td>35.40</td>
<td>54.13</td>
</tr>
<tr>
<td>July 2018</td>
<td>26.56</td>
<td>35.82</td>
</tr>
<tr>
<td>Aug. 2018</td>
<td>25.55</td>
<td>43.95</td>
</tr>
<tr>
<td>Sept. 2018</td>
<td>21.56</td>
<td>34.64</td>
</tr>
<tr>
<td>Oct. 2018</td>
<td>18.80</td>
<td>27.28</td>
</tr>
<tr>
<td>Nov. 2018</td>
<td>16.35</td>
<td>24.62</td>
</tr>
<tr>
<td>Jan. 2019</td>
<td>21.25</td>
<td>41.93</td>
</tr>
<tr>
<td>Feb. 2019</td>
<td>20.63</td>
<td>48.65</td>
</tr>
<tr>
<td>Mar. 2019</td>
<td>23.83</td>
<td>46.33</td>
</tr>
</tbody>
</table>

B. List the monthly average permit limits for your facility in the blanks below.

<table>
<thead>
<tr>
<th>Permit Limit</th>
<th>90% of Permit Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOD, mg/l</td>
<td>45</td>
</tr>
<tr>
<td>TSS, mg/l</td>
<td>135</td>
</tr>
</tbody>
</table>
C. Continuous Discharge to Surface Water.

i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the i point total box 0  i Point Total

ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the ii point total box 0  ii Point Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the iii point total box 0  iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>0</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>0</td>
<td>5</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Write 0, 5, or 10 in the iv point total box 0  iv Point Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2: 0  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
D. Other Monitoring and Limitations

i. At any time in the past year was there and exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

√ Check one box. □ Yes □ No If Yes, Please describe:

Yes, Fecal Coliform, May, June, July, Aug, Sept, Oct 2018 & March 2019 due to debris and Apple Snails clogging the light emitters in the UV System.

ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box. □ Yes □ No If Yes, Please describe:

This facility does not require Biomonitoring as per the LPDES permit.

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

√ Check one box. □ Yes □ No If Yes, Please describe:

This facility does not require Biomonitoring as per the LPDES permit.
PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed? Pond was cleaned out and treatment system re-configured to a Wetlands Assimilation

\[
\begin{array}{ccc}
\text{Current Year} & - & \text{Answer to A} = \text{Age in years} \\
2019 & - & 2015 \\
\end{array}
\]

Enter Age in Part C below.

B. √ Check the type of treatment facility that is employed.

**FACTOR:**

- Mechanical Treatment Plant (trickling filter, activated sludge, etc…)
  - Specify Type: 
  - Factor: 2.5
- Aerated Lagoon
  - Factor: 2.0
- Stabilization Pond
  - Factor: 1.5
- Other
  - Specify Type: Oxydation Pond/Wetland Assimlation
  - Factor: 1.0

C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

\[
\text{TOTAL POINT VALUE FOR PART 3} = \frac{1}{\text{Factor}} \times \frac{4}{\text{Age}} = \boxed{4} \quad \text{(max = 50)}
\]

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

D. Please attach a schematic of the treatment plant.

SEE ATTACHED DIAGRAM.
PART 4: OVERFLOWS AND BYPASSES

A.

i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

   _______ √ Check one box.  
   [ ] 0 = 0 points  
   [X] 1 = 5 points  
   [ ] 2 = 10 points  
   [ ] 3 = 15 points  
   [ ] 4 = 30 points  
   [ ] 5 or more = 50 points

ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

   Collection System: ____________  Treatment Plant: ____________

B.

i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

   _______ √ Check one box.  
   [ ] 0 = 0 points  
   [X] 1 = 5 points  
   [ ] 2 = 10 points  
   [ ] 3 = 15 points  
   [ ] 4 = 30 points  
   [ ] 5 or more = 50 points

ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

   Collection System: ____________  Treatment Plant: ____________

C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc…

   City of Violet

D. Add the point values checked for A and B and place the total in the box below.

   TOTAL POINT VALUE FOR PART 4: ____________  (max = 100)

   Also enter this value or 100, whichever is less, on the point calculation table on page 16.

E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

   Jacob B. Groby III, Supt. Environmental Dept.

   Describe the procedure for gathering, compiling and reporting:

   Field staff reports incidents, management notifies DEQ via SPOC and written notification...
PART 5: SLUDGE STORAGE AND DISPOSAL SITES

A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site? N/A

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;2</th>
<th>2</th>
<th>3</th>
<th>4-5</th>
<th>&gt;6</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the A point total box [0] A Point Total

B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal? N/A

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<table>
<thead>
<tr>
<th>months</th>
<th>&lt;2</th>
<th>6-11</th>
<th>12-23</th>
<th>24-35</th>
<th>&gt;36</th>
</tr>
</thead>
<tbody>
<tr>
<td>points</td>
<td>50</td>
<td>30</td>
<td>20</td>
<td>10</td>
<td>0</td>
</tr>
</tbody>
</table>

Write 0, 10, 20, 30 or 40 in the B point total box [0] B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5: [0] (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 6: NEW DEVELOPMENT

A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: N/A
Design Flow: N/A MGD
Design BOD: N/A mg/l

B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

✓ Check one box.  

Yes = 15 points  
No = 0 points

If Yes, Please describe:

NO

List any new pollutants:

N/A

C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

✓ Check one box.  

Yes = 15 points  
No = 0 points

If Yes, Please describe:

NO

List any new pollutants you anticipate:

NONE

D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6: 0  (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.
A. What was the name of the operator-in-charge for the reporting year?
   Name: Richard Coffey

B. What is his or her certification number:
   Cert.#: Class IV #970

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?
   Level Required: Class IV

D. What is the level of certification of the operator-in-charge?
   Level Certified: Class IV

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?
   √ Check one box.   X Yes = 0 points   No = 50 points
   Write 0 or 50 in the E point total box   0 E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?
   √ Check one box.   X Yes   No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?
   √ Check one box.   X > 12 hours = 0 points   < 12 hours = 50 points
   Write 0 or 50 in the G point total box   0 G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?
   √ Check one box.   X Yes   No
   Explain: Budget allocated and training schedule set at beginning of each year

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:
   By the permittee?  100  By the operator?  0%

J. Add together the E and G point values and place the sum in the box below at the right.
   TOTAL POINT VALUE FOR PART 7:  0 (max = 100)
   Also enter this value or 100, whichever is less, on the point calculation table on page 16.
PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

✓ Check one box.  ☒ Yes  ☐ No  If No, How are O&M costs financed?

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

Revenue generated from the sale of water and sewer services.
PART 9: SUBJECTIVE EVALUATION

A. Collection System Maintenance
   i. Describe what sewer system maintenance work has been done in the last year.
      
      General maintenance (smoking & camera).
   
   ii. Describe what lift station work has been done in the last year.
      
      General maintenance…pumps replaced as needed.
      Typically burnt up due to clogging.
   
   iii. What collection system improvements does the community have under construction for the next 5 years?
      
      Lift stations will be renovated as necessary. Electrical panels will be upgraded accordingly.

B. If you have ponds please answer the following questions: N/A ✓ Check one box.
   
   i. Do you have duckweed buildup in the ponds?
      
      ☐ Yes ☑ No
   
   ii. Do you mow the dikes regularly (at least monthly), to the waters edge?
      
      ☐ Yes ☑ No
   
   iii. Do you have bushes or trees growing on the dikes or in the ponds?
      
      ☐ Yes ☑ No
   
   iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds?
      
      ☐ Yes ☑ No
   
   v. Do you exercise all of your valves?
      
      N/A
      
   vi. Are your control manholes in good structural shape?
      
      N/A
   
   vii. Do you maintain at least 3 feet of freeboard in all of your ponds?
      
      ☐ Yes ☑ No
   
   viii. Do you visit your pond system at least weekly?
      
      ☑ Yes ☐ No
C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?

☐ Yes ☐ No (√ Check one box.)

N/A

Influent flow meter calibration date(s)  Effluent flow meter calibration date(s)

July 9th, 2018

**Magmeter on pump station inlet

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

Not needed at this time.

iii. Is your community presently involved in formal planning for treatment facility upgrade?

√ Check one box. ☐ Yes ☑ No If Yes, Please describe:

Not needed at this time.
D. Preventive Maintenance

i. Does your plant have a written plan for preventive maintenance on major equipment items?

✓ Check one box.  

Yes  
No

If Yes, Please describe:

As per manufacturer directives in O&M manual.

ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

X Yes  
No

iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

X Yes  
No

E. Sewer Use Ordinance

i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

✓ Check one box.  

Yes  
No

If Yes, Please describe:

There is no pretreatment program in effect. There are no categorical industrial users and no adverse effects from current users.

ii. Has it been necessary to enforce?

✓ Check one box.  

Yes  
No

If Yes, Please describe:

N/A

iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)
### POINT CALCULATION TABLE

<table>
<thead>
<tr>
<th>Part 1: Influent Flow/Loadings</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>80 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 2: Effluent Quality / Plant Performance</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>100 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 3: Age of WWTF</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4</td>
<td>50 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 4: Overflows and Bypasses</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5</td>
<td>100 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 5: Ultimate Disposition of Sludge</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>100 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 6: New Development</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>30 points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part 7: Operator Certification Training</th>
<th>Actual Values</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>100 points</td>
</tr>
</tbody>
</table>

**TOTAL POINTS:** 9
On motion of XXXX, seconded by XXXX, it was moved to adopt the following ordinance:

**Summary No. 3718**

*Introduced by: Administration on 5/21/19*
*Public Hearing held on 6/4/19*

**AN ORDINANCE TO AUTHORIZE THE RETENTION OF WAITZ & DOWNER TO PROVIDE LEGAL REPRESENTATION FOR ST. BERNARD PARISH GOVERNMENT AGAINST C & C MARINE AND REPAIR, L.L.C., MARQUETTE TRANSPORTATION COMPANY, L.L.C., THEIR INSURERS AND ANY OTHER RESPONSIBLE PARTIES IN CONNECTION WITH CLAIMS FOR DAMAGES ARISING FROM AN INCIDENT ON MAY 14, 2018 WHICH CAUSED DAMAGE TO THE CEMENT DOLPHIN STRUCTURE IN ST. BERNARD PARISH IN THE LOWER MISSISSIPPI RIVER AND ANY MATTERS RELATED THERETO.*

WHEREAS, St. Bernard Parish Government believes it to be in the best interest of the citizens of St. Bernard Parish and St. Bernard Parish Government to retain Waitz & Downer to represent their interests in the above matters.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

**SECTION 1.** The St. Bernard Parish Council, the Governing Authority, does hereby approve and authorize the hiring of private counsel to represent St. Bernard Parish Government solely in the matters against C & C Marine and Repair, L.L.C., Marquette Transportation Company, L.L.C., their insurers and any other responsible parties in connection with claims for damages arising from an incident on May 14, 2018 which caused damage to the cement dolphin structure in St. Bernard Parish in the Lower Mississippi River and any matters related thereto pursuant to the contract attached as Exhibit A.

**SECTION 2.** Compensation. The compensation shall be pursuant to the contract attached as Exhibit A.

**SECTION 3.** Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable
vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 4. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion of this Ordinance with the invalid portions omitted.

SECTION 5. The Parish President is hereby authorized to enter into a contract for legal services as provided in the attached contract and in accordance with section 4-02 (b) of the Home Rule Charter.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.

__________________________  ______________
ROXANNE ADAMS          RICHARD "RICHIE" LEWIS
CLERK OF COUNCIL                  COUNCIL CHAIR

Delivered to the Parish President ______________________  ______________
Date and Time

Received by _______________________________
June 4, 2019

Approved ____________________  Vetoed ____________________

Parish President  ____________________  Guy McInnis

Returned to Clerk of the Council  ____________________  Date and Time

Received by  ____________________
Contingency Fee Contract

St. Bernard Parish Government (hereinafter referred "Client") does hereby employ and retain WAITZ & DOWNER, on my behalf against C & C Marine and Repair, L.L.C. and Marquette Transportation Company, L.L.C., their insurers and any other responsible parties in connection with claims for damages arising from an incident on May 14, 2018, which caused damage to the cement dolphin structure in St. Bernard Parish in the Lower Mississippi River.

In consideration of WAITZ & DOWNER performing these legal services, Client agrees to pay to WAITZ & DOWNER twenty-five percent (25%) of the total amount of any settlement, compromise, award, or judgment. Client further grants to WAITZ & DOWNER an interest in the subject matter of this claim and/or suit. Client stipulates that the suit or claim may not be settled, compromised, released, discontinued, or otherwise disposed of without my consent. In the event that Client terminates WAITZ & DOWNER without cause from my representation, Client will still be responsible for the fee earned by WAITZ & DOWNER for services rendered to prosecute the case completed through the time of termination.

Client hereby agrees that WAITZ & DOWNER and any associated attorneys shall receive and recover from any settlement, compromise, verdict or judgment any and all costs, disbursements, expenses and advances incurred by them in prosecuting this claim. Said expenses are to be repaid from any recovery in addition to and after payment of the attorney’s fee. Client authorizes said attorneys to incur such costs, expenses, disbursements, and advances, as needed, for the proper prosecution of the claim. If nothing is recovered, the client owes the attorney nothing.

Client expressly authorizes WAITZ & DOWNER to associate any other counsel who may be needed to assist in my case, who will assume joint responsibility for the handling of my case, and have been advised of and do not object to the participation of the above attorneys and the division of any attorney’s fee between them and understand that the fee will not exceed the 25% contingency fee.

CLIENT HAS READ AND FULLY UNDERSTANDS THE ABOVE CONTRACT.

Entered into on the _______ day of __________________, 20___

ST. BERNARD PARISH GOVERNMENT

BY: ______________________________
Print name: __________________________
By Resolution of St. Bernard Parish Council
No. _____________

WITNESS:

_____________________________________

The foregoing agreement is hereby accepted on this ____ DAY OF ____________, 20__.

_____________________________________
Attorney, WAITZ & DOWNER
On motion of XXXX, seconded by XXXX, it was moved to adopt the following ordinance:

**Summary No. 3720**
Introduced by: Administration on 5/21/19
Public Hearing held on 6/4/19

AN ORDINANCE TO AMEND ORDINANCE SBPC #2119-12-18, AN ORDINANCE TO ADOPT THE 2019 ST. BERNARD PARISH ANNUAL OPERATING AND CAPITAL BUDGET.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

**SECTION 1.** That St. Bernard Parish Annual Operating and Capital Budget for 2019 is hereby amended as per attached in Exhibit “A”.

**WHEREAS,** each department shall be treated as a separate fund for the purpose of the five percent (5%) budgetary compliance in accordance with the state law; and,

**WHEREAS,** no monies shall be moved from one fund or department without official action taken by the Parish Council; and,

**WHEREAS,** all revenues generated by a specific department shall be budgeted as a revenue within that department’s specific budget.

**SECTION 2.** Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

**SECTION 3.** Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.
The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:**

**NAYS:**

**ABSENT:**

The Council Chair, Mr. Lewis, cast his vote as **XXX**.

And the motion was declared **adopted** on the 4th day of June, 2019.

__________________________  ____________________________
ROXANNE ADAMS                  RICHARD “RICHIE” LEWIS
CLERK OF COUNCIL                COUNCIL CHAIR

Delivered to the Parish President  __________________
                                      Date and Time

Received by  ________________________________

Approved  ____________________________  Vetoed  ____________________________

Parish President  ____________________________
                                      Guy McInnis

Returned to Clerk of the Council  ____________________________
                                      Date and Time

Received by  ________________________________
### St. Bernard Parish Government

**Proposed 2019 Budget Amendment 6-4-2019**

**Summary No. 3720**

**Ordinance SBPC #XXXX-XX-XX**

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Entry Amount</th>
<th>Object</th>
<th>Org</th>
<th>Project</th>
<th>Account Title</th>
<th>Account Type</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>2797010</td>
<td>$80,000</td>
<td>Federal Transit</td>
<td>420008</td>
<td>0000</td>
<td>Revenues</td>
<td>$</td>
<td>80,000</td>
<td></td>
</tr>
<tr>
<td>2797010</td>
<td>100,000</td>
<td>Construction In Progress</td>
<td>571001</td>
<td>0000</td>
<td>Expenditures</td>
<td>$</td>
<td></td>
<td>20,000</td>
</tr>
</tbody>
</table>

**Net Effect on Fund Balance**

<table>
<thead>
<tr>
<th></th>
<th>$</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Effect on Fund Balance</td>
<td>-</td>
<td>20,000</td>
</tr>
</tbody>
</table>

This Budget Amendment is to budget for new bus shelters. The Federal Transit will pay 80%.

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Entry Amount</th>
<th>Object</th>
<th>Org</th>
<th>Project</th>
<th>Account Title</th>
<th>Account Type</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>5004310</td>
<td>$150,000</td>
<td>Professional Service - Legal</td>
<td>520012</td>
<td>0000</td>
<td>Expenditure</td>
<td>$</td>
<td>150,000</td>
<td></td>
</tr>
</tbody>
</table>

**Net Effect on Fund Balance**

<table>
<thead>
<tr>
<th></th>
<th>$</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Effect on Fund Balance</td>
<td>-</td>
<td>150,000</td>
</tr>
</tbody>
</table>

This Budget Amendment is to budget for legal expenditures in Water & Sewer

On motion of XXXX, seconded by XXXX, it was moved to **adopt** the following ordinance:

**Summary No. 3721**
Introduced by: Administration on 5/21/19
Public Hearing held on 6/4/19

AN ORDINANCE TO AMEND ORDINANCE SBPC 1564-10-14, AN ORDINANCE OUTLINING GROUP HEALTH, LIFE AND DENTAL INSURANCE BENEFITS FOR ELIGIBLE EMPLOYEES AND RETIREES OF THE ST. BERNARD PARISH GOVERNMENT.

WHEREAS, it is the desire of the St. Bernard Parish Council to amend Ordinance SBPC #1564-10-14, “An ordinance outlining group health, life and dental insurance benefits for active employees and retirees of the St. Bernard Parish Government.”

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

**SECTION 1.** NOW, THEREFORE, BE IT ORDAINED by the Parish Council of the Parish of St. Bernard, State of Louisiana (The “Parish Council”), acting as the governing authority of the Parish of St. Bernard, State of Louisiana (The “Parish”), that:

**SECTION 2.** Retirees. For the purpose of group insurance benefits eligibility, a Retiree of the St. Bernard Parish Government is defined as those Employees of St. Bernard Parish Government, including the St. Bernard Parish Water Division, St. Bernard Parish District Attorney’s Office, St. Bernard Parish Registrar of Voters’ Office and the St. Bernard Parish Fire Department, who at the time of retirement, meet all of the following criteria:

1. Classified as an active, bona fide employee; and
2. Vested in the retirement system in both age and years of creditable service; and
3. Receiving a check drawn against St. Bernard Parish Government funds in whole or in part as payment of their salary as an active employee or immediately prior to any excused leave of absence; and
4. Enrolled in or eligible for parish sponsored group benefits; and
5. Eligible to begin receiving a pension check from a retirement system listed below.
   a. Parochial Employees Retirement System, PERS
   b. Firefighters Retirement Service
   c. Louisiana District Attorney's Association
   d. Registrar of Voters Employees’ Retirement System;

And in order to be eligible for group insurance benefits as a Retiree, the above are subject to:

1. Employees must be vested for a minimum of 40 years of creditable service in a St. Bernard Parish Government participating retirement system and the 40 creditable years must be served working for the St. Bernard Parish Government; and
2. In the event of a Disability Retirement, the employee must have served the minimum number of creditable years required under the disability guidelines of the participating retirement system working for the St. Bernard Parish Government.

As of the date of the adoption of this Ordinance, all active employees currently contributing to a St. Bernard Parish Government retirement system will be considered “Grandfathered” and eligible for group insurance benefits upon retirement based on age and years of creditable service as outlined in the guidelines of the participating retirement system.

For the purposes of this Ordinance, Library and Work Force Investment Act, “WIA” are not considered retirees of the St. Bernard Parish Government.

**SECTION 3.** Active Employees. For the purpose of group insurance benefits eligibility, an Eligible Employee of the St. Bernard Parish Government is defined as those Employees of St. Bernard Parish Government, including the St. Bernard Parish Water Division, St. Bernard Parish District Attorney’s Office, St. Bernard Parish Registrar of Voters’ Office and the St. Bernard Parish Fire Department, who are:
1. Classified as an active, bona fide employee; and
2. Meet the minimum hours of work mandated under Health Care Reform and all other eligibility provisions required by group insurance guidelines; and
3. Receiving a check drawn against St. Bernard Parish Government funds in whole or in part as payment of their salary as an active employee or immediately prior to any excused leave of absence.

For the purposes of this Ordinance, Library and Work Force Investment Act, “WIA” are not considered employees of the St. Bernard Parish Government.

SECTION 4. Group Insurance. It is the intent of the St. Bernard Parish Government to provide group health, life and Fire Department dental benefits to Eligible Employees and Retirees. If at some time in the future, the government is unable to afford to obtain these benefits and must either reduce its monetary contribution or cease to provide group health, life or dental benefits, both active and retired employee benefit premium contributions will similarly be reduced or ceased.

The St. Bernard Parish Government may offer one group insurance plan for both active and retired employees, separate group insurance plans for active and retired employees (pre-65 retirees and/or post 65 retirees) or any combination depending on market availability of product and price. Neither type of coverage or benefit contribution is vested.

It is the responsibility of each employee/retiree to apply for benefits. Enrollment is not automatic unless set forth by Health Care Reform. No retroactive benefits will be provided.

St. Bernard Parish Government will not provide Executive Benefits or additional benefits nor make higher premium contributions on behalf of directors, managers or other select individuals.

“COBRA” –The Consolidated Omnibus Budget Reconciliation Act hereafter referred to as “COBRA” will be applied according to federal guidelines for each applicable group plan offered by the St. Bernard Parish Government. The St. Bernard Parish Government will not make any contribution towards the COBRA premium.
SECTION 5. Allocation of Premiums. The allocation of health, life and dental premiums are as follows:

Health Insurance:

1. St. Bernard Parish Government Employees & Retirees:
   a. Single Coverage - The St. Bernard Parish Government shall pay 100% of the monthly Single coverage insurance premium for Eligible Employees and Retirees who are enrolled in the St. Bernard Parish Government group health insurance program.
   b. Family Coverage – The St. Bernard Parish Government shall pay 40% towards the monthly Dependent cost for Employees and Pre-65 Retirees who elect Family Coverage. The Employee and Pre-65 Retiree shall be responsible for paying 60% of the monthly Dependent cost. (The Dependent cost is determined by subtracting the billed Single premium from the billed Family premium.)

2. Fire Department Employees & Retirees:
   a. The St. Bernard Parish Government shall pay 70% of the monthly group insurance premium for Eligible Fire Department Employees and Retirees whether Single or Family coverage is elected under the St. Bernard Parish Government group health insurance program.
   b. Fire Department Employees and Retirees shall be responsible for paying 30% of the monthly group insurance premiums whether Single or Family coverage is elected under the St. Bernard Parish Government group health insurance program.

   a. If the employee’s 30% contribution of the monthly group insurance Premium is higher than the Health Care Reform Act, “Affordable” healthcare guideline(s), using the safe harbor method(s) applied by St. Bernard Parish Government, the affected employees’ monthly group Insurance premium will be adjusted accordingly as mandated.
Orphaned Dependents: “Orphan Dependents” is an insurance industry term that applies if a Retiree is eligible for Medicare and enrolled in the Post-65 group health insurance program but their spouse and/or dependent(s) are not eligible for Medicare. Eligible dependent(s) will be allowed to remain on the group insurance plan offered to the Active Employee and Pre-65 Retirees until such time they cease to be an eligible dependent or become eligible for Medicare. The Retiree shall be responsible for paying the applicable Dependent cost under the group policy(ies) that both the Post-65 Retiree and any Dependents are insured. Dependent coverage is subject to group insurance policy eligibility, guidelines and provisions.

Allocation of Premium Cap: Should the group hospitalization insurance premiums increase by more than 25% in a calendar year, the allocation of premiums as stated in this Ordinance shall be revisited.

Life Insurance:
Life Insurance is paid at 100% by the St. Bernard Parish Government for:

Active Employees:
   a. $10,000 minimum coverage on eligible employees; and
   b. $1,000 for each eligible dependent

Retired Employees:
   a. $10,000 minimum coverage on eligible retirees.

Dental Insurance:
Parish Government Employees and Retirees:
   a. The dental plan offered to eligible employees and retirees will be a voluntary product.
   b. The St. Bernard Parish Government shall have no responsibility to pay any portion of the group dental insurance premium.

Fire Department Employees and Retirees:
   a. The St. Bernard Parish Government shall be responsible for paying 70% of the monthly group insurance premium for all Eligible Employees and Retirees whether single or family coverage is elected under the group insurance plan
   b. Eligible Employees and Retiree shall be responsible for paying 30% of the monthly group insurance premiums whether single or family coverage is elected under the group insurance plan.
All employee/retiree insurance premiums contributions must remain current and paid up-to-date. Delinquent premiums may result in coverage being cancelled from the last month paid.

**SECTION 6.** Medicare Eligible Retirees. All retirees who are Medicare eligible must elect Medicare Parts A & B, and Part D in certain circumstances, and pay all necessary premiums. Participation in a St. Bernard Parish Government sponsored group medical plan is contingent upon Medicare enrollment. St. Bernard Parish Government does not reimburse the Retiree for any Medicare premiums.

**Non-Eligible Medicare Retirees** – Any Retiree who is not eligible for Medicare will be allowed to stay on the group health plan with the same “in-force” health benefits as active employees subject to group insurance policy eligibility, guidelines and provisions.

**SECTION 7.** Health Care Reform. The enactment of comprehensive health care reform has many implications for employers and employees. St. Bernard Parish Government’s future group coverage decisions for both active and retired employees will be determined by these complex changes to the health care markets and systems. Many decisions regarding Retiree coverage are likely to be influenced by the availability and modifications of Medicare. It is the intent of the St. Bernard Parish Government to maintain our role in providing health insurance for both active and retired employees in accordance with the evolving Patient Protection and Affordable Care Act and its regulations.

**SECTION 8.** Severability. Should any provision of this Ordinance or the application thereof be hereafter held to be invalid or contrary to Health Care Reform or any other federal, state or local law, or any group insurance provisions or guidelines, the invalidity or default shall not affect other provision or application of this Ordinance; and provisions of this Ordinance are hereby declared severable.

**SECTION 9.** Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President and beginning January 1, 2015. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.
The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:**

**NAYS:**

**ABSENT:**

The Council Chair, Mr. Lewis, cast his vote as **XXX**.

And the motion was declared **adopted** on the 4th day of June, 2019.

__________________________  ____________________________
ROXANNE ADAMS             RICHARD “RICHIE” LEWIS
CLERK OF COUNCIL           COUNCIL CHAIR

Delivered to the Parish President __________________________

Date and Time

Received by

Approved ____________________  Vetoed ________________

Parish President    ____________________________  Guy McInnis

Returned to Clerk of the Council ________________

Date and Time

Received by ____________________________
On motion of XXXX, seconded by XXXX, it was moved to adopt the following ordinance:

**Summary No. 3722**

Introduced by: Council on 5/21/19
Public Hearing held on 6/4/19

**AN ORDINANCE TO AMEND CHAPTER 22, ZONING; SECTION 22-5, RESIDENTIAL ZONING DISTRICTS, SECTION 22-6, COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS AND SECTION 22-7, SITE DEVELOPMENT STANDARDS OF THE ST. BERNARD PARISH CODE OF ORDINANCES.**

**ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:**

**SECTION 1.** The Parish Council hereby amends Chapter 22 Zoning; Section 22-5 Residential Zoning Districts, Section 22-6 Commercial and Industrial Zoning Districts and Section 22-7 Site Development Standards as attached in Exhibit “A”.

**SECTION 2.** Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

**SECTION 3.** Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.
The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.

__________________________  __________________________
ROXANNE ADAMS             RICHARD “RICHE” LEWIS
CLERK OF COUNCIL          COUNCIL CHAIR

Delivered to the Parish President __________________________
Date and Time

Received by ______________________________

Approved ____________________________  Vetoed ____________________________

Parish President ____________________________  Guy McInnis

Returned to Clerk of the Council ____________________________
Date and Time

Received by ______________________________
Exhibit A  
Summary No. 3722  
Ordinance SBPC #XXXX-XX-XX

Ch. 22 – Zoning  
Section 22-5 – Residential Zoning Districts  
Section 22-6 – Commercial and Industrial Zoning Districts  
Section 22-7 – Site Development Standards

Sec. 22-5. - Residential zoning districts.

22-5-4. Permitted uses in residential districts. The following table identifies those uses that are permitted as of right and those permitted by conditional use permit in agricultural and residential zoning districts:

<table>
<thead>
<tr>
<th>USE</th>
<th>R-1</th>
<th>R-2</th>
<th>R-3</th>
<th>R-1(M)</th>
<th>R-4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single-family dwellings</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Two-family (two units)</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multi-family (more than three units) (1)</td>
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<td></td>
<td>P</td>
<td></td>
<td></td>
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<tr>
<td>Single-family mobile home dwellings</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Mobile home trailer parks</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Short-term rentals (STR)</td>
<td>P(8)</td>
<td>P(8)</td>
<td>P(8)</td>
<td>P(8)</td>
<td></td>
</tr>
<tr>
<td>Boarding houses and lodging house</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Convalescent and nursing homes</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Apartment hotel</td>
<td></td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Home occupation</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Parks and playgrounds (4)</td>
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<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
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<tr>
<td>Police and fire stations</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Libraries and museums</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
<td>CU</td>
</tr>
</tbody>
</table>
## Exhibit A
Summary No. 3722
Ordinance SBPC #XXXX-XX-XX

<table>
<thead>
<tr>
<th>Permitted Use</th>
<th>Conditional Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cemeteries, crematories, and mausoleums</td>
<td>CU</td>
</tr>
<tr>
<td>Outdoor commercial recreation (2)</td>
<td>CU</td>
</tr>
<tr>
<td>Bed and breakfast (for not more than ten (10) guests)</td>
<td>CU</td>
</tr>
<tr>
<td>Kindergartens and nursery schools</td>
<td>CU</td>
</tr>
<tr>
<td>Child care centers (3)</td>
<td>CU</td>
</tr>
<tr>
<td>Community centers</td>
<td>CU</td>
</tr>
<tr>
<td>Churches, temples, Sunday schools, parish house</td>
<td>P</td>
</tr>
<tr>
<td>Public and private schools, academic institutions</td>
<td>CU</td>
</tr>
<tr>
<td>Gardens, community or private (4)</td>
<td>P</td>
</tr>
<tr>
<td>Day care home, adult or child (5)</td>
<td>P</td>
</tr>
<tr>
<td>Day care center, adult or child - small (6)</td>
<td>P</td>
</tr>
<tr>
<td>Day care center, adult or child - large (6)</td>
<td>P</td>
</tr>
<tr>
<td>Group home, small (7)</td>
<td>P</td>
</tr>
<tr>
<td>Group home, large (7)</td>
<td>P</td>
</tr>
<tr>
<td>Group home, congregate (7)</td>
<td>P</td>
</tr>
</tbody>
</table>

P = Permitted Use and CU = Conditional Use

22-5-4.1. **Notes to permitted uses in residential districts.**

(7) Group home:

(a) Group homes shall be licensed by the State of Louisiana.

(b) Group homes are subject to all local and federal regulations and the regulations of the Louisiana Administrative Code.
Exhibit A
Summary No. 3722
Ordinance SBPC #XXXX-XX-XX

(c) A group home shall encompass the entire structure.

(d) The location, design, and operation of the group home shall not alter the residential character of the neighborhood. The facility shall retain a residential character, which shall be compatible with the surrounding neighborhood. Group Homes shall retain a residential character and shall not alter the character of the neighborhood.

(e) There are no Parish zoning requirements for Group Homes other than those in Chapter 22 of the Zoning Ordinance for the Parish of St. Bernard.

Sec. 22-6. - Commercial and industrial zoning districts

22-6-4. Permitted uses in business and industrial districts. The following table identifies those uses permitted by zoning district. All business and industrial uses, developments, and new construction, except for minor changes in use, require site plan approval by the commission, subject to the site development standards of section 22-6-7. Any use not expressly permitted by the commission shall be prohibited unless the commission determines that a use fits into the established use groups. In addition, the commission has the right to determine if any use meets the intent of the regulations.

<table>
<thead>
<tr>
<th>Retail and Service Uses</th>
<th>RO</th>
<th>A-1</th>
<th>C-1</th>
<th>C-2</th>
<th>C-3</th>
<th>I-1</th>
<th>I-2</th>
<th>SA</th>
<th>SBV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail establishments</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P(1)</td>
<td>P(1)</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Service establishments, personal/professional</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Retail/service establishments - Over 30,000 sq. ft.</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Nursery schools</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Day care home, adult or child (14)</td>
<td>P</td>
<td></td>
<td></td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day care home, adult or child - small (15)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>CU</td>
<td>CU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day care home, adult or child - large (15)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>CU</td>
<td>CU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day care center, adult or child - commercial (15)</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td>CU</td>
<td>CU</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Group home, small (16)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Group home, large (16)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td>CU</td>
<td></td>
</tr>
</tbody>
</table>
### Exhibit A
Summary No. 3722  
Ordinance SBPC #XXXX-XX-XX

<table>
<thead>
<tr>
<th></th>
<th>P</th>
<th>CU</th>
<th>P</th>
<th>CU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group home, congregate (16)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grocery stores (Under 18,000 sq. ft.)</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Dry cleaning and laundromat establishments</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Restaurants (4)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Hotel</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Funeral home, mortuaries, morgues</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Parking lots</td>
<td>P</td>
<td>CU</td>
<td>P</td>
<td>CU</td>
</tr>
<tr>
<td>Truck stops (3)</td>
<td>CU</td>
<td>CU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial institutions and banks</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Bed and breakfast (≤10 guests)</td>
<td>CU</td>
<td>CU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reception facility</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Sno-ball stand (20)</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
</tbody>
</table>

P = Permitted Use - CU = Conditional Use

Notes to business and industrial district uses:

1. **Group home:**
   a. Group homes shall be licensed by the State of Louisiana.
   b. Group homes are subject to all local and federal regulations and the regulations of the Louisiana Administrative Code.
   c. A group home shall encompass the entire structure.
   d. The location, design, and operation of the group home shall not alter the residential character of the neighborhood. The facility shall retain a residential character, which shall be compatible with the surrounding neighborhood. **Group Homes shall retain a residential character and shall not alter the character of the neighborhood.**
   e. There are no Parish zoning requirements for Group Homes other than those in Chapter 22 of the Zoning Ordinance for the Parish of St. Bernard.
Sec. 22-7. - Site development standards

22-7-3. Off-street parking and loading requirements.

22-7-3.1. Purpose. This section is intended to provide sufficient off-street parking spaces to serve all existing and proposed uses.

22-7-3.2. Number of parking spaces. Off-street automobile parking space or area shall be provided on any lot on which any of the following listed uses are hereafter established, and in accordance with the schedule shown. When a use is increased in capacity by the addition of dwelling rooms, guest rooms, floor area or seats, the minimum off-street parking shall be provided for such increase. Parking space or area may be located on any portion of a lot except in the required front yard or as herein provided.

<table>
<thead>
<tr>
<th>Type of Use</th>
<th>Minimum Number of Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Residential Uses:</strong></td>
<td></td>
</tr>
<tr>
<td>Single-family dwelling</td>
<td>2.0 per dwelling unit</td>
</tr>
<tr>
<td>Multiple-family dwelling</td>
<td>2.0 per dwelling unit</td>
</tr>
<tr>
<td>Boarding house or lodging house</td>
<td>1.0 per guest room</td>
</tr>
<tr>
<td>Nursing home or convalescent home</td>
<td>1.0 per three beds plus 1.0 per employee/shift</td>
</tr>
<tr>
<td>Manufactured home</td>
<td>1.0 per dwelling unit</td>
</tr>
<tr>
<td><strong>Business and Industrial Uses:</strong></td>
<td></td>
</tr>
<tr>
<td>Retail stores, personal service shops, shopping centers and other similar uses</td>
<td>6.0 per 1,000 square feet for 1 to 10,000 square feet, 5.0 per 1,000 square feet above 10,000 square feet</td>
</tr>
<tr>
<td>Banks, professional or business office</td>
<td>4.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Healthcare facilities</td>
<td>1.0 per 200 square feet and 4.0 per licensed healthcare provider</td>
</tr>
<tr>
<td>Industrial and manufacturing</td>
<td>2.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Warehouse and storage</td>
<td>0.5 per 1,000 square feet</td>
</tr>
<tr>
<td>Category</td>
<td>Requirement</td>
</tr>
<tr>
<td>--------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Contractor's workshops or vehicle storage facilities</td>
<td>As determined by the commission</td>
</tr>
<tr>
<td>Hotel or motel</td>
<td>1.0 per guest room plus and 1.0 per employee/shift</td>
</tr>
<tr>
<td>Restaurants, clubs, and bars</td>
<td>10.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Places of public assembly and conference space</td>
<td>1.0 per 3 seats</td>
</tr>
<tr>
<td>Roadside stand</td>
<td>5.0 per each stand</td>
</tr>
<tr>
<td>Scrap or salvage yard</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Motor vehicle service and repair</td>
<td>6 spaces plus one space per service bay</td>
</tr>
<tr>
<td>Truck repair</td>
<td>3 truck spaces per service bay plus 2 vehicle spaces per bay</td>
</tr>
<tr>
<td>Car wash</td>
<td>1 per car wash bay plus 3 spaces per bay for queuing purposes</td>
</tr>
<tr>
<td>Motor vehicle dealerships</td>
<td>1.0 per 500 square feet of gross lot area</td>
</tr>
<tr>
<td>Gas station</td>
<td>2 per pump plus 1 per 500 square feet of retail area plus 2 per service bay</td>
</tr>
<tr>
<td>Vehicle impound lot</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Vehicle storage lot</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Vehicle operations facility</td>
<td>1 per 300 square feet of GFA of office space</td>
</tr>
<tr>
<td>Bowling alley</td>
<td>4.0 per lane</td>
</tr>
<tr>
<td>Riverboat gaming establishments</td>
<td>1.0 per each passenger and crewmember based on maximum capacity plus 1.0 space for each landside employee</td>
</tr>
<tr>
<td>Sound stage/movie studio</td>
<td>1.0 per 1,000 square feet of gross floor area (applied to all</td>
</tr>
</tbody>
</table>

Exhibit A
Summary No. 3722
Ordinance SBPC #XXX-XX-XX
## Exhibit A
### Summary No. 3722
### Ordinance SBPC #XXX-XX-XX

<table>
<thead>
<tr>
<th>Institutional Uses:</th>
<th>1.0 per 3 members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clubs and fraternities</td>
<td></td>
</tr>
<tr>
<td>Libraries and museums</td>
<td>2.5 per 1,000 square feet</td>
</tr>
<tr>
<td>Elementary and junior high schools</td>
<td>1.0 per classroom</td>
</tr>
<tr>
<td>Senior high schools</td>
<td>4.0 per classroom</td>
</tr>
<tr>
<td>College and universities</td>
<td>5.0 per classroom</td>
</tr>
<tr>
<td>Auditoriums and theaters, places of public assembly</td>
<td>1.0 per 4.0 seats</td>
</tr>
<tr>
<td>Hospitals</td>
<td>1.0 per 5.0 beds, 1.0 per each staff doctor, and 1.0 per each employee including nurses</td>
</tr>
<tr>
<td>Cemeteries</td>
<td>15.0 per every 5 acres</td>
</tr>
<tr>
<td>Churches</td>
<td>1.0 per 4 seats</td>
</tr>
<tr>
<td>Bingo halls</td>
<td>5.0 per 1,000 square feet</td>
</tr>
<tr>
<td>Athletic playing fields</td>
<td>1.0 per 5,000 square feet of gross area</td>
</tr>
<tr>
<td>Parks</td>
<td>One percent of total are designed as parking</td>
</tr>
</tbody>
</table>

| Day care center, adult or child                   | 3.0 per 1,000 square feet |
| Group home *(small)*                              | 3.0 per 1,000 square feet, 2.0 per group home |
| Group home *(large)*                              | 2.0 per each 6 group home residents |
| Group home *(congregate)*                        | 2.0 per each 6 group home residents |

*Structures on the campus*)
On motion of XXXX, seconded by XXXX, it was moved to adopt the following ordinance:

Summary No. 3723
Introduced by: Council on 5/21/19
Public Hearing held on 6/4/19

AN ORDINANCE TO AMEND APPENDIX F, REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The Parish Council hereby amends Appendix F, Reasonable Accommodation under the Fair Housing Act as attached in Exhibit “A”.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.
June 4, 2019

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:**

**NAYS:**

**ABSENT:**

The Council Chair, Mr. Lewis, cast his vote as **XXX**.

And the motion was declared **adopted** on the 4th day of June, 2019.

__________________________  __________________________
ROXANNE ADAMS  RICHARD “RICHIE” LEWIS
CLERK OF COUNCIL  COUNCIL CHAIR

Delivered to the Parish President __________________________
Date and Time

Received by __________________________

Approved __________________________ Vetoed __________________________

Parish President __________________________
Guy McInnis

Returned to Clerk of the Council __________________________
Date and Time

Received by __________________________
APPENDIX F—REASONABLE ACCOMMODATION UNDER THE
U.S. FAIR HOUSING ACT

Sec. 1. – Purpose

It is the policy of St. Bernard Parish, pursuant to the Fair Housing Amendments Act of 1988, to provide to people with disabilities reasonable accommodation in ordinances, rules, policies, practices, and procedures, including reasonable accommodations to zoning ordinances that may be necessary to ensure equal access to housing. The purpose of these provisions is to provide a process for making requests for reasonable accommodation to land use and zoning decisions, ordinances and procedures regulating the siting, funding, development and use of housing for people with disabilities. In these regulations, “use of housing” includes, but is not limited to, housing-related services and the use and enjoyment of the property.

Nothing in this Ordinance shall require persons with disabilities or operators of homes for persons with disabilities acting or operating in accordance with applicable zoning or land use laws or practices to seek a reasonable accommodation under this Ordinance.

Sec. 2. Definitions


APPLICANT. The individual making the request for reasonable accommodation pursuant to these Regulations.

CODE. The St. Bernard Parish zoning code or ordinance which sets forth the Parish’s land use and zoning regulations.

The DEPARTMENT. Department of Community Development.

DIRECTOR. The Director of Community Development.

DISABILITY. Any person who has a physical or mental impairment that substantially limits one (1) or more major life activities; anyone who is regarded as having such impairment; or anyone who has a record of such impairment; or any disability that qualifies as a disability under the Act. Persons recovering from alcohol or drug addiction are considered to have a disability if the addiction impairs a major life activity. People who are currently using illegal substances are not covered under the Act, unless they have a separate disability. A person need not have a diagnosis from a medical professional to have a disability.

Sec. 3. Notice to the Public of Availability of Accommodation Process

At all counters where application is made for a permit, license or other authorization for the siting, funding, development or use of housing, including at the counter for the DEPARTMENT, a notice in the
form set forth in Exhibit A shall be prominently displayed advising applicants that they may request a reasonable accommodation of existing ordinances, rules, policies, practices and procedures. Forms for requesting an accommodation shall be available in all departments, where decisions are made regulating the siting, funding, development and use of housing. **A copy of the notice set forth in Exhibit A shall be provided upon request.**

**Sec. 4. Requesting Reasonable Accommodation**

In order to make specific housing available to an individual with a disability, any person may request a reasonable accommodation in the ordinances, rules, policies, practices and procedures regulating the siting, funding, development or use of housing by completing the “Fair Housing Accommodation Request” form **(Exhibit B)**, which shall be supplied by the department, and filing it with the DEPARTMENT.

a. If an individual needs assistance in making the request for reasonable accommodation, the DEPARTMENT shall provide the assistance necessary to ensure that the process is accessible to the applicant, **including by transcribing a verbal request into a written request.**

b. A request for reasonable accommodation in ordinances, rules, policies, practices and/or procedures may be filed at any time that the accommodation may be necessary to ensure equal access to housing.

c. **A request for a reasonable accommodation shall stay all proceedings in furtherance of the enforcement of any requirement that is the subject of the request.**

**Sec. 5. Review of Requests for Reasonable Accommodation**

a. When a request for reasonable accommodation is filed with the DEPARTMENT, it is referred to the DIRECTOR for review and consideration. The DIRECTOR shall issue a written decision within thirty (30) days of the date of the application request and may grant the reasonable accommodation request with or without modification or deny the request. **The written decision of the DIRECTOR shall be provided in the form of the Notice of Decision on Fair Housing Accommodation Request for (Exhibit C).**

b. If necessary to reach a decision on the request for reasonable accommodation, the DIRECTOR may request further information from the Applicant consistent with the Act, specifying in detail what information is required. **In most cases, an individual’s medical records or detailed information about the nature of a person’s disability will not be necessary.**

c. Not more than thirty (30) days after receiving a written request for reasonable accommodation, the DIRECTOR shall issue a written decision on the request; provided that, in the event that the DIRECTOR requests further information pursuant to the above paragraph, the running of this period shall be tolled (stopped) until the Applicant responds to the request.
Sec. 6. Factors for Considering Requests for Reasonable Accommodation

The DIRECTOR shall consider the following factors and any other relevant factors criteria when deciding whether a requested accommodation is reasonable:

- Is the housing, which is the subject of the request for reasonable accommodation, to be used by an individual protected under the Act?
- Is the request for accommodation necessary to make specific housing available to an individual protected under the Act?
- Whether the requested accommodation would impose an undue financial or administrative or other burden on the Parish?
- Whether the requested accommodation would require a fundamental alteration in the nature of a Parish program?

Sec. 7. Written Decision on the Request for Reasonable Accommodation

a. The DIRECTOR’S written decision on the request for reasonable accommodation shall explain in detail the basis of the decision, including the DIRECTOR’S findings on the factors criteria set forth in Sec. 6, above. All written decisions shall give notice of the right to appeal and to request reasonable accommodation in the appeals process as set forth below. The DIRECTOR shall send a notice of decision to the applicant by certified mail. include with his written decision the Appeal of Decision of Fair Housing Accommodation Request form (Exhibit D). The DIRECTOR’S Notice of Decision shall be sent to the Applicant by certified mail.

b. If the DIRECTOR fails to render a written decision on the request for reasonable accommodation within the 30-day time period allotted by Sec. 5 above, the Applicant may submit a letter to the DEPARTMENT requesting a response from the DIRECTOR within 15 days. If the DIRECTOR fails to render a written decision on the request for a reasonable accommodation within 15 days of the date of this letter, the accommodation request shall be deemed granted.

Sec. 8. Appeals

a. Within thirty (30) days of the date of the DIRECTOR’S written decision, the Applicant may appeal the an adverse decision by filing an appeal the Appeal of Denial Decision on of fair housing accommodation request Fair Housing Accommodation Request form (Exhibit D), which shall be supplied by the department, with the board of zoning adjustments. Delivery of the appeal to the department shall constitute filing of the appeal with the DEPARTMENT.
b. If the director fails to render a written decision on the request for reasonable accommodation within the time period allotted by section 5, above, the applicant shall be entitled to file an appeal to the board of zoning adjustments within ninety (90) days of the date the applicant filed the request for reasonable accommodation with the director. An Applicant may request reasonable accommodation to the procedure by which an appeal will be processed. If an Applicant needs assistance in filing an appeal, the Parish shall provide the assistance that is necessary to ensure that the appeal process is accessible to the applicant, including by transcribing a verbal request for an appeal into a written request.

c. An applicant may request reasonable accommodation in the procedure by which an appeal will be conducted. If an applicant needs assistance in filing an appeal, the parish shall provide the assistance that is necessary to ensure that the appeal process is accessible to the applicant. An Applicant shall state the grounds for the appeal by completing the Fair Housing Accommodation Request Form (Exhibit D).

d. All appeals shall contain a statement of the grounds for the appeal. When an Appeal of Decision on Fair Housing Accommodation Request form is filed with the DEPARTMENT, it is referred to the Parish’s Chief Administrative Officer for review and consideration. The Chief Administrative Officer shall issue a decision on the appeal within 30 days of the date the Applicant filed the appeal.

e. Upon receipt of an appeal, the department shall refer the appeal to the board of zoning adjustments within seven (7) days. The board of zoning adjustments shall hear the appeal at its next available meeting that allows sufficient time to fulfill any public notice requirements. In reaching a decision on the appeal, the Chief Administrative Officer shall determine whether the DIRECTOR’S decision was consistent with applicable fair housing laws and the applicable criteria in evaluating a reasonable accommodation request as set forth in Sec. 6. The Chief Administrative Officer shall consider: (i) the Applicant’s Fair Housing Accommodation Request; (ii) the decision of the DIRECTOR; and (iii) the Applicant’s Appeal of Decision Fair Housing Accommodation Request form. The Chief Administrative Officer’s decision shall include the basis for his/her decision.

f. Nothing in these provisions shall preclude an aggrieved individual from seeking any other state or federal remedy available. The decision on the appeal shall be issued to the Applicant in writing.

g. If a written decision on the appeal is not rendered within 30 days from the date the appeal is filed, the Applicant may submit a letter to the DEPARTMENT to request a decision. If the Chief Administrative Officer fails to render a written decision on the appeal within 15 days of the date of this letter, the accommodation request shall be deemed granted.
h. Nothing in these Regulations shall preclude an Applicant from seeking any other state or federal remedy available.

Sec. 9. Force and Effect of a Reasonable Accommodation

a. The written decision of the DIRECTOR on the request for a reasonable accommodation and the written decision of the Chief Administrative Officer of a decision on appeal will have full effect at the time they are issued.

Sec. 10. Record Keeping

a. The Parish shall retain, for the duration of the accommodation and at least three (3) years thereafter, written records of each request and all related records, including the Parish’s responses and decisions.
EXHIBIT A

NOTICE OF FAIR HOUSING ACCOMMODATION PROCEDURES FOR PEOPLE WITH DISABILITIES

THIS IS NOT A COMPREHENSIVE EXPLANATION OF YOUR RIGHTS UNDER THE FEDERAL FAIR HOUSING AMENDMENTS ACT.

You may request be entitled to a reasonable accommodation to ordinances, rules, policies, practices and procedures for the siting, development, and use of housing, including housing related services or facilities, if you meet all of the following:

• You have a disability* or the housing is for people with disabilities;
• You may need a reasonable accommodation to existing rules and regulations to have equal opportunity to housing AND;
• Your request for accommodation would not be an undue burden on the Parish.

If you believe that you satisfy the above criteria and are entitled to a reasonable accommodation under the Fair Housing Amendments Act of 1988, you may obtain a Fair Housing Accommodation Request form from the front desk of the Department of Community Development. If you need assistance in applying for a reasonable accommodation, the Department of Community Development will assist you.

*The Fair Housing act defines “disability” as any of the following: a physical or mental impairment that substantially limits one or more major life activities; a record of having such an impairment or; being regarding has having such an impairment. The Fair Housing Act does not protect individuals currently using illegal substances, unless they have a separate disability.
FAIR HOUSING ACCOMMODATION REQUEST
EXPLANATION OF RIGHTS UNDER THE FAIR HOUSING AMENDMENTS ACT

Before completing the request for a reasonable accommodation, below, please read the following information about who is protected by the Fair Housing Amendments Act and what accommodation may be available under the law. This is not a comprehensive explanation of your rights under the Fair Housing Amendments Act. More information on the Fair Housing Act is available from the United States Department of Housing and Urban Development, which can be contacted at 1-800-669-9777 or reached through its website at https://www.hud.gov/program_offices/fair_housing_equal_opp.

Do the protections of the Fair Housing Amendments Act apply to me?
You are protected by the Fair Housing Amendments Act if you have a disability or the housing is for people with disabilities. “Disability” means any one of the following: a physical or mental impairment that substantially limits one or more major life activities or a record of having such an impairment or being regarded by others as having such an impairment. The Fair Housing Amendments Act does not protect an individual currently using illegal substances, unless that person has a separate disability.

What kind of accommodation may I request under the Fair Housing Amendments Act?
If you have a disability or the housing is for people with disabilities, the Fair Housing Amendments Act requires that the Parish provide you with reasonable accommodation in rules, policies, practices and procedures that may be necessary for people with disabilities to have equal opportunity to use and enjoy a dwelling. More specifically, the Parish must provide you with reasonable accommodation in decisions and procedures regulating the siting, funding, development or use of housing, including housing related services or facilities.

How do I request reasonable accommodation from the Parish?
To make a request for reasonable accommodation, answer the questions on the attached one-page request form, sign and date the form, and return it to the Department of Community Development. If you need help in answering the questions on the request form, you may ask for assistance from the Department of Community Development. Your accommodation request will be reviewed by the Director of Community Development, who will issue a written decision on your request within thirty (30) days of the date of the request.

What if my request for reasonable accommodation is denied or not answered?
If your request for accommodation is denied, in whole or in part, you may appeal the decision by filing a Notice of Appeal with the Department of Community Development within thirty (30) days of the decision. You may request reasonable accommodation to the procedure by which an appeal may be conducted. You may also contact your local fair housing or disability rights organization or legal services office for further assistance. If the Director fails to render a written decision on your request within thirty (30) days of the date of the request for a reasonable accommodation, you may send a letter to the Department of Community Development requesting a written decision within fifteen (15) days. If no written decision is issued within fifteen (15) days of this letter, your request will be deemed granted. Nothing in this accommodation request procedure limits your right to any other available state or federal remedy.
FAIR HOUSING ACCOMMODATION REQUEST

NOTE: If you need help in completing this request form, the Department of Community Development will assist you. Please contact the person at the counter where you received this request form for assistance.

1. **Name of Applicant** | **Telephone Number**
   ________________________________________________________________

2. **Address**
   ________________________________________________________________

3. **Address of Housing at which Accommodation is requested**
   ________________________________________________________________

4. **Describe the accommodation you are requesting and the specific regulation(s) and/or procedure(s) from which accommodation is sought.**
   ________________________________________________________________
   ________________________________________________________________

5. **Give the reason that the reasonable accommodation may be necessary for you or, the individuals with disabilities seeking the specific housing, to use and enjoy the housing. You do not need to tell us the name or extent of your disability or the disabilities of the individuals seeking the housing.**
   ________________________________________________________________
   ________________________________________________________________

6. **If we have questions about your request for reasonable accommodation and you would like us to contact someone assisting you with this request, instead of you, please give us that person’s name, address and telephone number.**
   ________________________________________________________________

7. **Signature of Applicant** | **Date:**
   ________________________________________________________________
   ________________________________

PLEASE ATTACH ANY DOCUMENTS OR ADDITIONAL INFORMATION THAT YOU THINK SUPPORTS YOUR REQUEST FOR REASONABLE ACCOMMODATION AND WOULD ASSIST US IN CONSIDERING YOUR REQUEST.
### EXHIBIT C
**NOTICE OF DECISION ON FAIR HOUSING ACCOMMODATION REQUEST**

1. **Date of Application:** ______________________________

2. **Date of Decision:** ______________________________

3. **The request for a Fair Housing Accommodation is:**
   - [ ] Granted
   - [ ] Granted with Modification
   - [ ] Denied (See Notice below re right to appeal decision)

**Description of Accommodation granted or denied:**

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

4. **The reasons for this decision are as follows:**

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

5. **The facts relied on in making this decision:**

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

Signature of DIRECTOR __________________________________ Date __________________

**NOTICE:** If your request for accommodation was denied or you disagree with the accommodation granted, you may appeal this decision to the Parish’s Chief Administrative Officer within thirty (30) days of the date of this decision. To file an appeal, complete and file an Appeal of Decision of Fair Housing Accommodation Request form with the Department of Community Development. You may request reasonable accommodation in the procedure by which an appeal will be processed.
NOTE: If you need help in completing this request form, the Department of Community Development will assist you. Please contact the person at the counter where you received this request form for assistance.

NOTICE: PLEASE ATTACH TO THIS APPEAL FORM: (1) A COPY OF YOUR FAIR HOUSING ACCOMMODATION REQUEST ALONG WITH ANY ATTACHMENTS SUBMITTED WITH THE REQUEST AND (2) THE NOTICE OF THE DECISION ON YOUR ACCOMMODATION REQUEST.

1. Name of Applicant: _______________________________________________________

2. Address: __________________________________________________________________

3. Phone Number of Applicant: ______________________________________________

4. Date Initial Request Filed: ________________________________________________

5. Date of Adverse Decision: ________________________________________________

6. State why you think the decision on your Request for accommodation was wrongly decided:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

7. Provide any additional information, facts or documents that support your Request for accommodation:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

8. Signature ___________________________ Date ___________________

Attach additional sheets if necessary
On motion of XXXX, seconded by XXXX, it was moved to introduce the following ordinance:

Summary No. 3719
Introduced by: Administration on 5/21/19
Tabled on 5/21/19 until 6/4/19

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO PURCHASE PURNELL LANE RIGHT OF WAY PARCEL 1-1 AND PARCEL 2-1 AND TO AUTHORIZE THE DISTRICT ATTORNEY’S OFFICE TO FILE AN EXPROPRIATION SUIT IF NECESSARY TO ACQUIRE SAID PROPERTIES

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

WHEREAS, the St. Bernard Parish Council authorizes and approves the Parish President to purchase Purnell Lane Right of Way Parcel 1-1 and Parcel 2-1, more specifically described in Exhibit A;

WHEREAS, SBPG paved the road known as Purnell Lane, installed water lines and fire hydrants, and has paid for and continues to pay for electrical lighting on the property on the east side of Purnell Lane;

WHEREAS, it is necessary that SBPG acquire said property for a public purpose, namely use of a public road and access to public utilities;

WHEREAS, if SBPG and said property owners cannot come to an amicable acquisition of the property, it is necessary for the District Attorney’s Office to file an Expropriation Suit to acquire said properties.

SECTION 1. St. Bernard Parish Council, the governing authority for St. Bernard Parish, does hereby authorize the Parish President to acquire Purnell Lane Right of Way Parcel 1-1 and Parcel 2-1, more specifically described in Ex. A. Further, the St. Bernard Parish Council authorizes the District Attorney’s Office to file an Expropriation Suit if necessary to acquire said properties.
SECTION 2. The President of St. Bernard Parish Government is hereby authorized to execute any documents necessary to purchase Purnell Lane right of Way Parcel 1-1 and Parcel 2-1, in compliance with state law.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 4. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
C E R T I F I C A T E

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on this 4th day of June, 2019.

______________________________
ROXANNE ADAMS
CLERK OF COUNCIL
PURCELL LANE RIGHT OF WAY PARCEL 1-1

DESCRIPTION OF A 0.452 ACRE PARCEL OF LAND LOCATED IN THE PARISH OF ST. BERNARD, STATE OF LOUISIANA IN ACCORDANCE WITH A PLAN ENTITLED PURCELL LANE RIGHT OF WAY, LOCATED IN SECTION 85 T14S-R14E, SOUTHEASTERN LAND DISTRICT, EAST OF THE MISSISSIPPI RIVER, ST. HELENA MERIDIAN, ST. BERNARD PARISH, LOUISIANA.

SAID 0.452 ACRE PARCEL BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT, SAID POINT BEING A OLD MILL SHAFT AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD AND THE SECTION LINE COMMON TO SECTIONS 83 AND 85, T14S-R14E, SOUTHEASTERN LAND DISTRICT, EAST OF THE MISSISSIPPI RIVER, ST. HELENA MERIDIAN, ST. BERNARD PARISH, LOUISIANA; THENCE SOUTH 61°40'14" EAST ALONG THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD FOR A DISTANCE OF 336.00' TO A ½" IRON ROD FOUND AT THE INTERSECTION OF THE BOUNDARY LINE COMMON TO LUCILLE GREEN JOHNSON, ET AL AND GARLAND TROY SANCHEZ, ET UX AND THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD BEING THE POINT OF BEGINNING;

THENCE SOUTH 18°29'04" WEST FOR A DISTANCE OF 636.08 FEET TO A POINT;
THENCE SOUTH 23°07'14" WEST FOR A DISTANCE OF 6.22 FEET TO A POINT;
THENCE NORTH 66°52'46" WEST FOR A DISTANCE OF 35.00 FEET TO A POINT;
THENCE NORTH 23°07'14" EAST FOR A DISTANCE OF 100.00 FEET TO A POINT;
THENCE NORTH 17°02'12" EAST FOR A DISTANCE OF 240.00 FEET TO A POINT;
THENCE NORTH 18°28'45" EAST FOR A DISTANCE OF 116.00 FEET TO A POINT;
THENCE NORTH 22°02'36" EAST FOR A DISTANCE OF 112.00 FEET TO A POINT;
THENCE NORTH 17°05'59" EAST FOR A DISTANCE OF 77.00 FEET TO A POINT;
THENCE SOUTH 61°40'14" EAST FOR A DISTANCE OF 28.71 FEET TO THE POINT OF BEGINNING.

CONTAINING: 19,703 SQUARE FEET OR 0.452 ACRES OF LAND, MORE OR LESS.
PURCELL LANE RIGHT OF WAY PARCEL 2-1

DESCRIPTION OF A 0.065 ACRE PARCEL OF LAND LOCATED IN THE PARISH OF ST. BERNARD, STATE OF LOUISIANA IN ACCORDANCE WITH A PLAN ENTITLED PURRELL LANE RIGHT OF WAY, LOCATED IN SECTION 85 T14S-R14E, SOUTHEASTERN LAND DISTRICT, EAST OF THE MISSISSIPPI RIVER, ST. HELENA MERIDIAN, ST. BERNARD PARISH, LOUISIANA.

SAID 0.065 ACRE PARCEL BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT, SAID POINT BEING A OLD MILL SHAFT AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD AND THE SECTION LINE COMMON TO SECTIONS 83 AND 85, T14S-R14E, SOUTHEASTERN LAND DISTRICT, EAST OF THE MISSISSIPPI RIVER, ST. HELENA MERIDIAN, ST. BERNARD PARISH, LOUISIANA; THENCE SOUTH 61°40'14" EAST ALONG THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD FOR A DISTANCE OF 336.00' TO A ½" IRON ROD FOUND AT THE INTERSECTION OF THE BOUNDARY LINE COMMON TO LUCILLE GREEN JOHNSON, ET AL AND GARLAND TROY SANCHEZ, ET UX AND THE SOUTHERLY RIGHT OF WAY OF VERRET ROAD BEING THE POINT OF BEGINNING;

THENCE SOUTH 61°40'14" EAST FOR A DISTANCE OF 6.97 FEET TO A POINT;

THENCE SOUTH 17°05'59" WEST FOR A DISTANCE OF 71.56 FEET TO A POINT;

THENCE SOUTH 22°02'36" WEST FOR A DISTANCE OF 112.42 FEET TO A POINT;

THENCE SOUTH 18°28'45" WEST FOR A DISTANCE OF 114.47 FEET TO A POINT;

THENCE SOUTH 17°02'12" WEST FOR A DISTANCE OF 241.42 FEET TO A POINT;

THENCE SOUTH 23°07'14" WEST FOR A DISTANCE OF 95.64 FEET TO A POINT;

THENCE NORTH 18°29'04" EAST FOR A DISTANCE OF 636.08 FEET TO THE POINT OF BEGINNING.

CONTAINING: 2,815 SQUARE FEET OR 0.065 ACRES OF LAND, MORE OR LESS.
On motion of XXXX, seconded by XXXX, it was moved to introduce the following ordinance:

**Summary No. 3724**
Planning Commission recommended APPROVAL on 5/28/19
Introduced by: Administration on 6/4/19

AN ORDINANCE TO APPROVE DOCKET Z-2019-008, PETITION OF STEVE PRICE FOR A ZONING CHANGE FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL) TO BUILD A DOUBLE. PROPERTY LOCATION: 1212 MEHLE ST. ARABI, LA 70032.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

**SECTION 1.** The St. Bernard Parish Council does hereby approve Docket Z-2019-008, petition of Steve Price for a zoning change from R-1 (Single Family Residential) to R-2 (Two-Family Residential) to build a double.

PROPERTY LOCATION: 1212 MEHLE ST. ARABI, LA 70032.

**SECTION 2.** Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

**SECTION 3.** Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.
The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.

CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on the 4th day of June, 2019.

________________________
ROXANNE ADAMS
CLERK OF COUNCIL

On motion of XXXX, seconded by XXXX, it was moved to introduce the following ordinance:

**Summary No. 3725**
Planning Commission recommended **APPROVAL w/ conditions** on 5/28/19
Introduced by: Administration on 6/4/19

AN ORDINANCE TO APPROVE **DOCKET Z-2019-009**, PETITION OF NIKOLA ZARAK FOR A CONDITIONAL USE PERMIT TO OPERATE AN RV PARK IN AN A-1, (RURAL) DISTRICT. PROPERTY LOCATION: 4025 HOPEDALE HWY. ST. BERNARD, LA 70085.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:


PROPERTY LOCATION: 4025 HOPEDALE HWY. ST. BERNARD, LA 70085.

Planning Commission recommends APPROVAL with the following CONDITIONS:

*Conditions:*

1. Greenspace buffer alongside property lines
2. Small grass area within each of the center stalls
3. Greenspace and signage along the site frontage
4. Waste treatment systems to be located at the rear of the property
5. Commercial Dumpster (with screening) for site operations to be located at the rear of the property
6. An Occupational License shall be required for the business. Detailed plan for site lighting and utilities
SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:

ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.
CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on the 4th day of June, 2019.

________________________
ROXANNE ADAMS
CLERK OF COUNCIL
On motion of XXXX, seconded by XXXX, it was moved to introduce the following ordinance:

Summary No. 3726
Planning Commission recommended APPROVAL on 5/28/19
Introduced by: Administration on 6/4/19

AN ORDINANCE TO AMEND CHAPTER 22; ZONING, SECTION 22-5; RESIDENTIAL ZONING DISTRICTS, SUBSECTION 22-5-5 OF THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

SECTION 1. The Parish Council hereby amends Chapter 22, Zoning; Section 22-5, Residential Zoning Districts, Subsection 22-5-5 as attached in Exhibit “A”.

SECTION 2. Effective Date. This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

SECTION 3. Severability. If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS:

NAYS:
ABSENT:

The Council Chair, Mr. Lewis, cast his vote as XXX.

And the motion was declared adopted on the 4th day of June, 2019.

CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, June 4, 2019.

Witness my hand and the seal of the Parish of St. Bernard on the 4th day of June, 2019.

ROXANNE ADAMS
CLERK OF COUNCIL
Ch. 22 – Zoning
Section 22-5- Residential Zoning Districts
Subsection 22-5-5

Sub-Section. 22-5-5.

No accessory building or structure shall be constructed or placed in such a manner that it could be used as a dwelling unit. All accessory buildings or structures must be permitted by the department of community development, and such structure must be accompanied by a completed dwelling with a certificate of occupancy unless they are being used for a lawful commercial purpose in the appropriate zone with the exception of barns, boat docks and other such agricultural and fishing-related accessory structures in an A-1 Rural Zone. Exemption: A storage shed, gazebo, cabana, greenhouse, above ground pool, or similar structure, temporary in nature, shall be permitted on a vacant lot when the lot shares a common property line with a lot with an occupied dwelling (with a certificate of occupancy) under same ownership.