



St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043
(504) 278-4228 Fax (504) 278-4209
www.sbpbg.net

Kerri Callais
*Councilmember
at Large*

Richard "Richie" Lewis
*Councilmember
at Large*

Gillis McCloskey
*Councilmember
District A*

Nathan Gorbaty
*Councilmember
District B*

Howard Luna
*Councilmember
District C*

Wanda Alcon
*Councilmember
District D*

**Manuel "Monty"
Montelongo III**
*Councilmember
District E*

Roxanne Adams
Clerk of Council

#12

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, JANUARY 26, 2016 AT SEVEN O'CLOCK P.M.

On motion of Mr. Gorbaty, seconded by Mr. Lewis, it was moved to adopt the following resolution:

RESOLUTION SBPC #1434-01-16

A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE LOUISIANA LOCAL GOVERNMENT ASSISTANCE PROGRAM FOR FY2015-2016 IN THE AMOUNT OF \$103,600 FOR ANIMAL CONTROL IMPROVEMENTS

WHEREAS, the FY 2016 Louisiana Local Government Assistance Program (LGAP) is a State of Louisiana program designed to provide financial assistance in support of projects which improve the health, safety and quality of life of the residents in selected geographical areas; and

WHEREAS, St. Bernard Parish is seeking grant funding to provide new equipment and improvements for St. Bernard Parish Animal Control including a new kennel truck for rescues, repairs due to an existing mold problem, establishment of a cattery, and a puppy isolation area among others.

NOW THEREFORE BE IT RESOLVED that the St. Bernard Parish Council, does hereby authorize the submission of a FY2016 grant application to the State of Louisiana Local Government Assistance Program in the amount of \$103,800.00 for Animal Control Center Improvements; and

BE IT FURTHER RESOLVED, that the St. Bernard Parish Council does hereby authorize the President of St. Bernard Parish Government to sign and submit all required grant applications, Cooperative Endeavor Agreements and any amendments thereof, and all of the necessary reports, assurances, contracts and any other documents required in connection with the LGAP Program.



St. Bernard Parish Council

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Extract #12 continued
January 26, 2016

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The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: McCloskey, Gorbaty, Luna, Alcon, Montelongo, Lewis

NAYS: None

ABSENT: None

The Chairman, Ms. Callais, cast her vote as **YEA**.

And the motion was declared **adopted** on the 26th day of January, 2016

CERTIFICATE

I HEREBY CERTIFY that the above and foregoing is a true and correct copy of a motion adopted at a Regular Meeting of the Council of the Parish of St. Bernard, held at Chalmette, Louisiana, on Tuesday, January 26, 2016.

Witness my hand and the seal of the Parish of St. Bernard on this 26th day of January, 2016.

ROXANNE ADAMS
CLERK OF COUNCIL

**OFFICE OF COMMUNITY DEVELOPMENT
LOCAL GOVERNMENT ASSISTANCE PROGRAM**

Grant Application Package

**St. Bernard Parish Animal Control Center
Improvements**

FISCAL YEAR 2015 -2016



**Division of Administration
Office of Community Development
P.O. Box 94095
Baton Rouge, LA 70804-9095
Tel: (225) 342-7412
Fax: (225) 342-1947
Website: www.doa.la.gov/cdbg/lgap.htm**

FY 2015-2016
LOCAL GOVERNMENT ASSISTANCE PROGRAM

PURPOSE

The purpose of the Local Government Assistance Program (LGAP) is to assist units of local governments with funding for needed infrastructure and long-term capital improvements in rural areas. Other federal funds are available through USDA, CDBG, and EPA (Revolving Loan Funds) programs to also assist rural communities in these efforts. LGAP's purpose is to fill the gaps where there are no federal funds available to assist a unit of local government with an identified high priority need. Priority will be given to those projects which identify and resolve basic human health and safety needs.

ELIGIBILITY AND MAXIMUM GRANT AMOUNTS

All municipalities and parishes in Louisiana are eligible to participate in the LGAP program with the exception of the following HUD entitlement cities: Alexandria, Baton Rouge, Bossier City, Kenner, Lafayette, Lake Charles, Monroe, New Orleans, and Shreveport.

Maximum grant ceiling amounts are based on the following population ranges.

Villages (1-999) are eligible to apply for up to \$25,000.

Towns (1,000-4,999) are eligible to apply for up to \$35,000.

Cities (5,000-35,000) are eligible to apply for up to \$50,000.

Parishes are eligible to apply for up to \$100,000. (If a parish's incorporated communities' combined maximum ceiling amounts are less than the allocation for the entire parish area, the parish can then apply for more than \$100,000.)

Parishes may apply for projects that serve a parish-wide area or an unincorporated area of the parish.

THE FOLLOWING FORMS MUST BE SUBMITTED TO THE

OFFICE OF COMMUNITY DEVELOPMENT

LGAP Program

Post Office Box 94095

Baton Rouge, LA 70804-9095

- 1) Cover page
- 2) Classification page
- 3) Project description
- 4) Proposed budget summary and instructions
- 5) Local government assurances
- 6) Resolution of support from governmental agency/governing body
- 7) Support letter from state senator and state representative

LOCAL GOVERNMENT ASSISTANCE PROGRAM
2015- 2016 GRANT APPLICATION

COVER PAGE

COMPLETE ALL SECTIONS: (Incomplete forms may disqualify or reduce a grant award.)

GOVERNMENTAL FISCAL AGENCY: (Name of Municipality or Parish)

St. Bernard Parish Government

ADDRESS OF LOCAL GOVERNMENT: 8201 W. Judge Perez Drive
Chalmette, Louisiana 70043

PHYSICAL ADDRESS OF PROJECT (Including the 9-digit Zip Code):

St. Bernard Parish Animal Control Center, 5455 E. Judge Perez Drive, Violet, LA 70092

CHIEF ELECTED OFFICIAL: (Mayor or Parish President's Name)

David E. Peralta, Parish President

CONTACT PERSON (if different from the head of government)

Deborah Jan Fagan, Grants Coordinator Consultant

PHONE: (504) 278-4226 FAX: (504) 278-4330

EMAIL ADDRESS: dfagan@sbsp.net

APPLICATION PREPARED BY (if different from the contact person):

(same as above)

AMOUNT REQUESTED: \$ 103,800.00

FEDERAL TAX IDENTIFICATION NUMBER: 72-6001193

CLASSIFICATION PAGE

COMPLETE ALL SECTIONS: (Incomplete forms may disqualify or reduce a grant award.)

NAME OF PARISH: St. Bernard

NAME OF MUNICIPALITY: N/A

POPULATION: Please check the appropriate category based on 2000 Census figures.

- Village (1 - 999 citizens) _____ population
- Town (1,000 - 4,999 citizens) _____ population
- City (5,000 - 35,000 citizens) _____ population
- Parish 45,406 population

OTHER LOCAL, STATE OR FEDERAL GOVERNMENT AGENCIES/PARTICIPANTS IN PROJECT:

IS THE PROPOSED PROJECT LOCATED ON PUBLICLY OWNED LAND? Yes No

IS THE BUILDING PUBLICLY OWNED? Yes No

IF THIS PROJECT INVOLVES FIRE PROTECTION, ESTIMATE THE CHANGE IN FIRE RATING:

Current _____ Future _____

LEGISLATIVE REPRESENTATION: Please provide the names of the State Senator and the State Representative for the area where the project will occur.

State Senator: J.P. Morrell

State Representative: Ray Garofalo

PROJECT DESCRIPTION

Should you need more space, you may continue on another page.

COMPLETE ALL SECTIONS: (Incomplete forms may disqualify or reduce a grant award.)

Be specific and state what you plan to spend the money on and what you want to do (what, where, why, how), if awarded. We need all information to process, review and rate applications. Grant applications cannot be reviewed without detailed information on the benefit to the local community and how the money will be spent.

1. BRIEFLY DESCRIBE THE FULL INTENT (PURPOSE) OF THE PROPOSED PROJECT:

St. Bernard Parish Animal Control Center Improvements The purpose of this project is to provide funding for new equipment for animal control operations and for improvements to the shelter facility for more efficient service to the public and increased safety for the building employees, animals, and the public.

2. DETAILED DESCRIPTION OF PROJECT. (Specify what the funds will be used for) 1) Itemize any equipment to be purchased. 2) If sewer/water lines or streets, how many feet, miles, or blocks? 3) If constructing a building, how many square feet, type of structure, etc. 4) If renovating a building, please specify: interior/exterior, roofing, plumbing, electrical, ADA handicapped access / fire code requirements, et cetera.

Purchase of a kennel truck for transport of animals (FORD F250 4-Wheel Drive)

Upgrades to the main building including work to remove an existing mold hazard, make necessary repairs following that removal, and upgrade office computer equipment (3 computer work stations and a printer)

Establish a cattery in an existing portable building located on the property. Improvements needed include addition of kennel systems on wheels, perches, replacement of an existing sink with one better suited for animal care, new flooring suitable for this type of facility, the addition of a washer and dryer

Conversion of the previous cat area into a puppy isolation area with appropriate improvements

3. What impact will the proposed project have on the community? (Include in your explanation the answers to the following: How many citizens will be assisted in the affected area? Does the project improve safety, health, living conditions, and quality of life of citizens? Does the project improve the environment or economic conditions of the area?)

These improvements will impact the entire St. Bernard Parish population of 45,406 since this is the only centralized animal control facility. The project will allow the Parish to better serve the needs of animal owners by safely housing and providing necessary services at this location. It will allow more room to house animals that present a danger or hazard to the public. It will also improve the living and working conditions of the animals and the employees at the location by providing safe and sanitary facilities and a mold-free work environment.

The separation of the cattery will allow for creation of an isolation area for puppies which will reduce the likelihood of them contracting an illness prior to the time they can be adopted.

Most importantly, the new kennel truck will improve operations and allow for safely transporting animals. This need is particularly critical for animal rescues during times of emergencies (for example, this vehicle will be used to pick up abandoned animals during storm evacuations as pets are prohibited from accompanying their owners when they evacuate to storm shelters).

Instructions for Completing LGAP Proposed Budget Summary

The following instructions for each budget category are based on the **LOUISIANA ACCOUNTING AND UNIFORM GOVERNMENTAL HANDBOOK**, which is available on the Division of Administration's website at <http://www.doa.la.gov/cdbg/lgap.htm>, or upon request to OCD, a hard copy of the handbook will be provided to any applicant. Please carefully review these instructions before completing the budget categories.

The LGAP will pay for contract labor only. Ongoing or administrative salaries can be shown in this budget summary for credit as part of the local government's matching funds.

Construction Contract

Amounts to be paid by the grant recipient for construction contracts.

Supplies

Only project related materials will be reimbursed.

Permanent Property

Expenditures for acquiring fixed assets including land or existing buildings, improvements of ground, initial equipment, additional equipment, and replacement of equipment.

Other Items

Amounts paid for goods and services not otherwise listed in the above categories.

NO PAYMENT WILL BE MADE FOR INVOICES FOR PROJECT WORK COMPLETED PRIOR TO AWARD. PAYMENTS FOR APPROVED INVOICES WILL BE MADE ACCORDING TO TERMS OF A SIGNED AND EXECUTED CONTRACT AFTER AN AWARD IS MADE.

"Local Funds" are any funds included in the total project costs, which are contributed by the unit of local government making the application. "Private Funds" are those from sources other than governmental entities, such as private businesses, bank, etc. "Other State Funds" include any other funds received through other state programs. "Federal funds" include funds from EPA, USDA, etc.

PROPOSED BUDGET SUMMARY

COMPLETE ALL SECTIONS: (Incomplete forms may disqualify or reduce a grant award.)
Refer to next page for an explanation of the spending categories.

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
SPENDING CATEGORY	AMOUNT REQUESTED FROM LGAP	AMOUNT OF MATCH BY LOCAL GOVERNMENT	SPECIFY OTHER FUNDS AND SOURCE (private, federal, other state monies)	TOTAL
SALARIES				
CONSTRUCTION CONTRACT				
SUPPLIES Not Permanent				
PERMANENT PROPERTY Includes Equipment	\$103,800.00			\$103,800.00
OTHER Explain Below				
PROJECT TOTAL	\$103,800.00			\$103,800.00

***SHADED AREAS CANNOT BE USED TO ENTER REQUEST FOR FUNDS**

Local Government Assurances

COMPLETE ALL SECTIONS: (Incomplete forms may disqualify or reduce a grant award.)

FISCAL ASSURANCES

1. The local government agency (LGA) assures that all programs, activities, and expenditures of funds conducted in association with this program are in direct compliance with the provisions of the LGAP.
2. The LGA assures that funding received under the LGAP will not replace or reduce funding for existing programs.
3. The LGA assures that it will provide for proper fiscal control and accounting procedures as may be required for fiscal audit.

PROGRAMMATIC ASSURANCES

1. The LGA assures that it will comply with R.S. 24:513 (State Audit Law), and the State of Louisiana public bidding procedures.
2. The LGA assures that, as applicable, it will comply with all federal and state laws, executive orders, and/or regulations.
3. The recipient of this grant assures that elected officials or their family members will not receive (directly or indirectly) any part of the funds awarded through this grant.
4. The LGA assures that no funds will be used on private property.
5. By acceptance of this grant, the LGA acknowledges that any LGAP grant will not be open beyond three years from the effective date of the signed contract, unless an extension request has been approved. The LGA will not be eligible for further LGAP funding until that grant is closed.
6. The recipient of the grant assures that funds requested in the grant will be used for the stated purpose only and within the time frame stated. Proof of proper expenditure of these funds will be required through invoices, canceled checks, copies of contracts, and other documentation. Failure to comply with any part of this agreement will result in termination of this grant and require any funds paid to be returned to the Office of Community Development.

I UNDERSTAND THAT, UNDER STATE LAW, NO REIMBURSEMENT CAN BE MADE FOR ANY INVOICES FOR WORK OR PURCHASES BEFORE THERE IS AN EXECUTED WRITTEN CONTRACT SIGNED BY BOTH THE LOCAL GOVERNMENT AND THE DIVISION OF ADMINISTRATION.



Chief Elected Official

Parish President

Title

David E. Peralta

Type Name Here

January 7, 2016

Date

Draft Resolution to be presented at January 26, 2016 meeting

ST. BERNARD PARISH COUNCIL

**A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE
LOUISIANA LOCAL GOVERNMENT ASSISTANCE PROGRAM
FOR FY2015-2016 IN THE AMOUNT OF \$103,600 FOR ANIMAL CONTROL
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Passed and adopted by the Parish of St. Bernard Parish, State of Louisiana, on this 26th day of January, 2016 by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

I, _____, Clerk of the St. Bernard Parish Council, do hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the Parish of St. Bernard Parish, State of Louisiana, on the 26th day of January, 2016.

ATTEST:

Council Chairman

Clerk

LOUISIANA HOUSE OF REPRESENTATIVES

100 Port Boulevard, 2nd Floor
Chalmette, Louisiana 70043
(504) 277-4729 · Fax (504) 278-6597
GarofaloR@legis.la.gov



Chairman, Select Committee on Hurricane Recovery
Civil Law • Judiciary
Natural Resources and Environment
BP Claims Oversight Committee
CPRA Finance Committee
Governor's Coastal Advisory Committee

Raymond E. "Ray" Garofalo, Jr.
State Representative – District 103

January 7, 2016

Mitch McDaniel, Community Development Program Grant Specialist III
Local Government Assistance Program
Louisiana Office of Community Development
State of Louisiana / Division of Administration
1201 North 3rd Street
Claiborne Building, Suite 3-150 (new)
P.O. Box 94095
Baton Rouge, LA 70804-9095

RE: *St. Bernard Parish Local Government Assistance Program Grant Application*

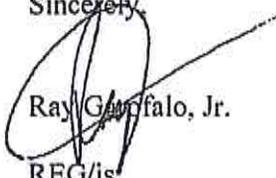
Dear Mr. McDaniel:

I am writing to express my support for St. Bernard Parish's 2016 Local Government Assistance Program grant application for St. Bernard Animal Control Center Improvements in the amount of \$103,800.

This funding is needed by our Animal Control Center to upgrade equipment and make necessary repairs and improvements on the campus to provide safe and sanitary conditions for workers onsite, the public and the animals. Special needs are for a new kennel truck to handle animal transport and rescues during emergencies, and repairs to remedy an existing mold problem. The funding would also help to establish a cattery area where we can house up to 62 cats and create a puppy isolation area.

For these reasons, I am most pleased to offer this letter of support. If I can be of any further assistance, please do not hesitate to contact me

Sincerely,


Ray Garofalo, Jr.

REG/js

LOUISIANA SENATE



J.P. MORRELL
Senator ~ District 3

January 6, 2016

Mitch McDaniel, Community Development Program Grant Specialist III
Local Government Assistance Program
Louisiana Office of Community Development
State of Louisiana / Division of Administration
1201 North 3rd Street
Claiborne Building, Suite 3-150 (new)
P.O. Box 94095
Baton Rouge, LA 70804-9095

RE: St. Bernard Parish Local Government Assistance Program Grant Application

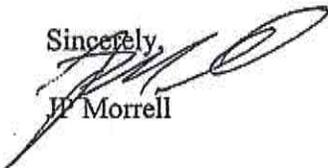
Dear Mr. McDaniel:

I am writing to express my support for St. Bernard Parish's 2016 Local Government Assistance Program grant application for St. Bernard Animal Control Center Improvements in the amount of \$103,800.

This funding is needed by St. Bernard to upgrade Animal Control Center equipment and make necessary repairs and improvements on the campus facilities. Special needs are for a new kennel truck to handle animal transport and rescues during emergencies, and repairs to remedy an existing mold problem. The funding would also help to establish a cattery area where we can house up to 62 cats and create a puppy isolation area.

If there are any questions or you need any further information regarding this application, please let me know.

Sincerely,


J.P. Morrell

New Orleans Office
6001 Stars & Stripes Boulevard
Suite 221
New Orleans, LA 70126
Phone: 504.284.4794
Fax: 504.284.4796

St. Bernard Office
100 Port Boulevard
Suite 30
Chalmette, LA 70043
Phone: 504.278.6501
Fax: 504.278.6502

Jefferson Parish Office
General Government Building
200 Derbigny Street
Suite 4300
Gretna, LA 70053

Satellite Office
1659 Burbank Drive
New Orleans, LA 70122

Email: morrelljp@legis.la.gov