

Parish Lawn Care and Debris Removal
(504) 512-3339

**Parishwide Blight Abatement Program
St. Bernard Parish Grass Cutting Services for
Adjudicated Residential Property**

St . Bernard Parish Government
Department of Public Works
1125 E. St. Bernard Hwy
Chalmette, La 70043

Submitted:
November 29, 2016

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PUBLIC WORKS



**Parish Lawn Care
and Debris
Removal LLC
(504) 512-3339**



November 29, 2016

St. Bernard Parish Government
Department of Public Works
1125 E. St. Bernard Hwy
Chalmette, La 70043

Request for Proposal
Parishwide Blight Abatement Program
Grass Cutting Services for Adjudicated Residential Property

Company Overview

Parish Lawn Care and Debris Removal LLC
3312 Corinne Dr
Chalmette, La 70043
504-512-3339

Parish Lawn Care (PLC) and Debris Removal LLC is a local company that was founded in 2012 in order to bring together the considerable years of experience and the assets of numerous local lawn care companies. PLC has over 20 years of experience in the lawn care industry and has cut/maintained lots for the LRA, Kenner Levee District, U.S Army, numerous commercial properties, and hundreds of residential properties. PLC has maintained Zone A and Zone E since 2013 for St Bernard Parish Government under the Road Home grass contract.

PLC has the following equipment at it's disposal:

21 Commercial grade weed trimmers
12 Commercial stick edgers
16 Commercial grade blowers
38" Scag 360
72" Bush Hog 360
61" Scag diesel 360
2 360 commercial grade cutting mowers
Ford 8000 diesel with a 6ft Bush Hog and 55 gallon chemical sprayer.
6 chainsaws
2 pole saws
Bobcat with multiple attachments & dump trailer
61" Scag 360
4 48" Scag 360
36" Exmark 360
Scag Turf Tiger 52" cut
Dixie Chopper 50" cut

Exmarx 36" cut
Exmark 48" cut
Husqvarna commercial grade push mower
2 Kubota 60" cut mowers
36" Wright stander
Toro commercial grade push mower

Evaluation/Award Criteria

PLC is certified as a Small Entrepreneurship with the Louisiana Economic Development's Hudson Initiative and Veteran Initiative. PLC is also certified as a Small and Emerging Business Enterprise. See attached certifications.

PLC complies with 24 CFR Sec. 85.36. PLC takes all necessary steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps shall include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority business, and women's business enterprises.
5. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Commerce.
6. Requiring the prime contractor, if subcontractors are to be let, to take the affirmative steps listed in steps 1 through 5 above.

Key Personnel

Kenny Sierra, Rachel Kissing, and Allen Bienvenu have all been with PLC since it's inception and have maintained Zones A and E for the Road Home grass contract. Either Cliff Zears or Ray Doran (both with St Bernard Parish Government) can be contacted to verify their experience and high standards. The main point of contact for the company is Jeffrey Kenney at 504-512-3339.

Professional Capabilities and Experience

1. Currently maintaining Zone A for the Road Home grass contract (approx 150 lots)
2. Currently maintaining Zone E for the Road Home grass contract (approx 90 lots)
3. Currently maintaining Zone A adjudicated lots (lot count varies)

4. Currently maintaining Zone E adjudicated lots (lot count varies)

All cuts are \$24 per lot. Cliff Zears and Ray Doran can be contacted as clients for the St Bernard Parish Government.

PLC will continue to provide the high quality of service that we have provided to the St Bernard Parish Government for the last 4 years of the Road Home contract. As always we are able to adapt to any new directives we are provided.

Cost Proposal

\$24.00 per property includes the cut, edging, and blowing grass from the street and adjoining properties. This also includes the before and after pictures as we have been providing all along.

Owner Experience

Jeffrey Kenney is a lifelong resident of St Bernard Parish. He attended Brother Martin High School where he graduated with honors in 1991. He then graduated in 1994 from Southeastern Louisiana University (SLU) with a Bachelor of Arts in Criminal Justice with honors while working part time with the SLU Campus Police. Upon graduation he joined the United States Army where he served as a Military Police Sergeant (K-9, SWAT, and Traffic) for five years. He was the assistant Kennel Master for Ft Polk, La where he was in charge of ten K-9 MP's, their Military Working Dogs, related equipment, and the running of the kennel. He was deployed twice to Bosnia where he served with distinction. For the last six months of service he was assigned as the Lawn Maintenance NCO (Non Commissioned Officer) where he was assigned approximately 20 soldiers, five 360 commercial grade mowers, and numerous other pieces of lawn equipment. He was in charge of maintaining the Battalion Headquarters, all barracks, four Companies, training areas, and parade grounds. Since the military he has served with the Jefferson Parrish Sheriff's Office and the St Bernard Parish Sheriff's Office. While working in law enforcement he has also worked with local lawn service companies to assist in managing their businesses and help them acquire new business. He is currently the CFO of 2 design/web development companies and remains active in the lawn care industry.

Respectfully Submitted,



Jeffrey Kenney
Owner, Parish Lawn Care and Debris Removal LLC



Attachment A
ST. BERNARD PARISH
DEPARTMENT OF PUBLIC WORKS
1125 East St. Bernard Highway
Chalmette, LA 70043

Closing Date: December 1, 2016 at 10:00 a.m.

REQUEST FOR PROPOSALS (RFP)

Subject: Parishwide Blight Abatement Program
Grass Cutting services for Adjudicated
Residential Property

Company Parish Lawn Care and Debris Removal Name Jeffrey Kenney
Federal Tax I.D. No. 46-0774326 [PRINT OR TYPE]
Street Address 3312 Corinne Dr. Signature* [Handwritten Signature]
City Chalmette Title Owner
State LA Zip Code 70043 Date 11-29-16
Telephone: 504-512-3339 Fax _____
E-Mail prshlwnr@gmail.com

***Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.**

FOR CONSIDERATION AS A RESPONSIVE SUBMITTAL, THE FOLLOWING IS REQUIRED:

- 1) All information on this Request for Proposal page must be completed.
- 2) This page must be signed with an original signature.
- 3) Submittals are due on or before the exact closing date and time. Submittals received after the exact closing date and time will NOT be considered. If hand delivering, please allow enough time for travel and parking to submit by the closing date and time.

FOR FURTHER INFORMATION CONCERNING THIS RFP, PLEASE CONTACT:

Jason Stopa, Director – Director, Department of Community Development E mail: jstopa@sbgg.net 504-355-4427

Teri Doskey, Executive Assistant/Office Manager E mail: tdoskey@sbgg.net 504-278-4314

**COMMERCIAL LIABILITY COVERAGE PART
DECLARATIONS**

Policy Number: NPP1429802

Effective Date: 02/19/2016
12:01 AM, Standard Time

COMMERCIAL GENERAL LIABILITY - LIMITS OF INSURANCE						
General Aggregate Limit (Other Than Products-Completed Operations)	\$	<u>2,000,000</u>				
Products - Completed Operations Aggregate Limit	\$	<u>Included</u>				†
Personal and Advertising Injury Limit	\$	<u>1,000,000</u>				Any One Person or Organization
Each Occurrence Limit	\$	<u>1,000,000</u>				
Damage to Premises Rented to You	\$	<u>100,000</u>				Any One Premises
Medical Expense Limit	\$	<u>5,000</u>				Any One Person
Each Professional Incident Limit (if applicable)	\$	<u>Included</u>				
† If the Limit is shown as Included, Products-Completed Operations are subject to the General Aggregate Limit.						
PREMIUM						
Classification	Code No.	Premium Basis	Rate		Advance Premium	
			Pr/Co	All Other	Pr/Co	All Other
Landscape Gardening. Products-completed operations are subject to the General Aggregate Limit.	97047	p Payroll 46,800	INCL	23.320	INCL	1,092.00
Additional Insured-See Form WW180						100.00
Pest Control In-Transit Pollution Coverage-See Form WW409						INCL
Total Advance Premium					\$	1,192.00
FORMS AND ENDORSEMENTS						
Forms and Endorsements applying to this coverage part and made part of policy at time of issue:						
See Schedule of Forms and Endorsements						

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

GREG P RUIZ INS AGCY
 1519 E JUDGE PEREZ #7
 CHALMETTE, LA 70043



Named insured

PARISH LAWCARE AND
 DEBRIS REMOVAL LLC
 350 E SUNCREST LOOP
 SLIDELL, LA 70458

Policy number: 02102315-3

Underwritten by:
 Progressive Paloverde Insurance Co
 February 12, 2016
 Policy Period: Mar 7, 2016 - Mar 7, 2017
 Page 1 of 2

progressiveagent.com

Online Service

Make payments, check billing activity, print policy documents, or check the status of a claim.

1-504-278-4526

GREG P RUIZ INS AGCY

Contact your agent for personalized service.

1-800-444-4487

For customer service if your agent is unavailable or to report a claim.

Commercial Auto Insurance Coverage Summary

This is your revised Renewal Declarations Page

Your coverage begins on March 7, 2016 at 12:01 a.m. This policy expires on March 7, 2017 at 12:01 a.m.

This coverage summary replaces your prior one. Your insurance policy and any policy endorsements contain a full explanation of your coverage. The policy limits shown for an auto may not be combined with the limits for the same coverage on another auto, unless the policy contract allows the stacking of limits. The policy contract is form 6912 (06/10). The contract is modified by forms 1198 (01/04), 4852LA (05/08), 4881LA (06/11) and Z228 (01/11).

The named insured organization type is a corporation.
 Progressive Paloverde Insurance Co is a stock company (NYSE:PGR).

Outline of coverage

Description	Limits	Deductible	Premium
Liability To Others			\$1,355
Bodily Injury and Property Damage Liability	\$500,000 combined single limit		
Uninsured/Underinsured Motorist	Rejected		--
Uninsured Motorist Property Damage	Rejected		--
Subtotal policy premium			\$1,355
Fees			20
Total 12 month policy premium and fees			\$1,375

Rated drivers

- JEFFREY KENNEY
- NANCY KENNEY

Auto coverage schedule

- 1991 Mazda B-Series Pickup**
 VIN: JM2UF1132M0166665 Garaging Zip Code: 70458 Radius: 50

Liability Premium	Liability	Auto Total
	\$1,355	\$1,355

Premium discounts

Policy

02102315-3

Business Experience, Paid In Full and Package

Additional Insured information

1. Additional Insured

ST BERNARD PARISH G
8201 W JUDGE PE CHALMETTE, LA 70043

Company officers



Secretary



How Workers' Comp is Supposed to Work

Current Policy Declaration

Insurer: LOUISIANA WORKERS' COMPENSATION CORPORATION

2237 S. ACADIAN THRUWAY
BATON ROUGE, LA 70808

Carrier Id: 30120

A Mutual Company

Information Page

For Policy Number: 143850-A
Small Accounts Program

Underwriter: Tori Laborde

Team Phone: 800-519-7787

[Click here for a listing of risk locations](#)

1. Policyholder:

PARISH LAWN CARE AND DEBRIS REMOVAL LLC
3312 CORINNE DR
Chalmette, LA 70043-2621

Agency:

14193
GREG P RUIZ INS AGENCY LLC
1519 E Judge Perez Dr Ste 7
Chalmette, LA 70043

Federal ID: 460774326

Entity Type:

2. Policy Period:

Effective:

12:01 AM 3/7/2016

Expires:

12:00 AM 3/7/2017

3. Coverage, Limits, and Endorsements:

A. Workers' Compensation Insurance: Part One of the policy applies only to the Workers' Compensation Law of the state of Louisiana.

B. Employers Liability Insurance: Part Two of this policy applies to work in the state of Louisiana. The limits of our liability under Part Two are:

Bodily Injury by Accident \$500,000 each accident
Bodily Injury by Disease \$500,000 policy limit
Bodily Injury by Disease \$500,000 each employee

C. Other State Insurance: Part Three of the policy applies to the states, if any, listed here: NONE

D. This policy includes these endorsements and schedules:

WC 00 04 14	Notification of Change in Ownership Endorsement
LWCC 38B	Premium Obligations Endorsement
LWCC 4	General Endorsement
LWCC 9091	Standard Notice of Compliance
WC 17 06 01E	Louisiana Amendatory Endorsement
WC 00 00 00C	Workers Compensation and Employers Liability Insurance Policy
WC 00 00 01B	Policy Information Page
LWCC 13A	Limited Other States Endorsement
WC 00 04 21D	Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement
WC 00 04 22B	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
WC 00 03 08	Partners, Officers, and Others Exclusion Endorsement
WC 00 03 13	Waiver of Our Right to Recover From Others
plcy inst sch	Policy Installment Schedule

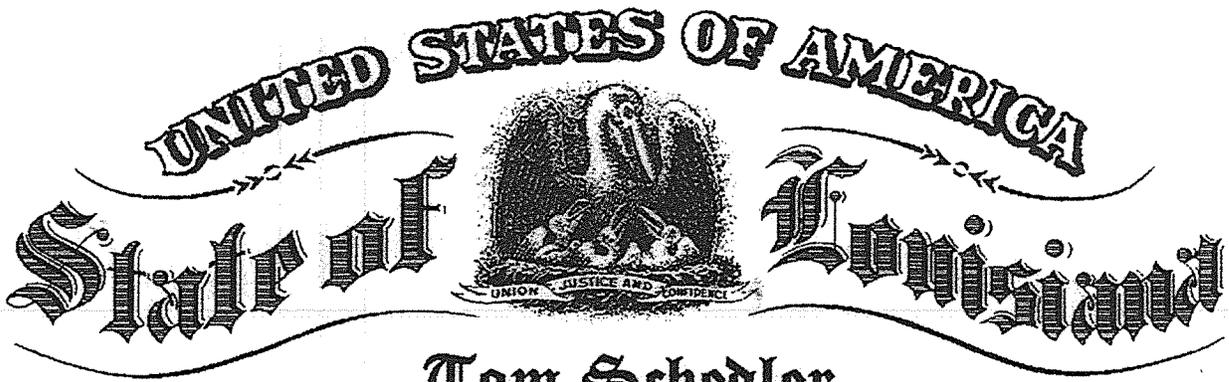
4. Classifications:

The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans. All information required below is subject to verification and change by audit.

Location - PARISH LAWN CARE AND DEBRIS REMOVAL LLC				
Classification	Code No.	Rate per \$100 of Remuneration	Premium Basis Total Estimated Annl. Remuneration	Estimated Annual Premium
Policy Premium Period - 3/7/2016 - 3/7/2017				
Park NOC - All Employees & Drivers	9102	4.96	\$0.00	\$0.00
Park NOC - All Employees & Drivers	9102	4.96	\$0.00	\$100.00
				Class Premium Total: \$100.00

Premium Adjustment Type	Premium Adj. Factor	Premium Adj. Amount
Employers Liability Increased Limits Balance to Minimum Premium (State)		\$100.00
Balance to Minimum Premium for State		\$818.00
Waiver of Subrogation Premium (Named)		\$250.00
Expense Constant		\$150.00
Foreign Terrorism	.02	\$0.00
Schedule Rating Factor	1	\$0.00
		Estimated Annual Premium: \$1,318.00
Policy Minimum Premium: \$968.00		Deposit Amount: \$0.00

Generated for GREG P RUIZINS AGENCY LLC on 11/29/2016



Tom Schedler

SECRETARY OF STATE

As Secretary of State of the State of Louisiana I do hereby Certify that

a copy of the Articles of Organization and Initial Report of

PARISH LAWN CARE AND DEBRIS REMOVAL LLC

Domiciled at CHALMETTE, LOUISIANA,

Was filed and recorded in this Office on May 17, 2012,

And all fees having been paid as required by law, the limited liability company is authorized to transact business in this State, subject to the restrictions imposed by law, including the provisions of R.S. Title 12, Chapter 22.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

May 17, 2012

Secretary of State

WEB 40837086K



Certificate ID: 10274195#9RK73

To validate this certificate, visit the following web site, go to **Commercial Division, Certificate Validation**, then follow the instructions displayed.
www.sos.louisiana.gov

Bobby Jindal
Governor



Stephen Moret
Secretary

State of Louisiana
LOUISIANA ECONOMIC DEVELOPMENT

Small Entrepreneurship Certification - Hudson Initiative

7/27/2012

Application ID : 10289

Parish Lawn Care and Debris Removal LLC
3312 Corinne Dr
Chalmette Louisiana , 70043

Dear Jeffrey Kenney :

Congratulations! Your firm has been certified by the Louisiana Department of Economic Development as a Small Entrepreneurship SE (HI) pursuant to the mandate of R.S. 39:2006 and R.S. 931.

The purposes and intent of this program are to provide the maximum opportunity for Louisiana-based small businesses to become certified as Small Entrepreneurships and thereby become eligible to participate in a competitive modern business economy; to facilitate access to state procurement and public records; and to encourage business opportunities for Louisiana small business entrepreneurs.

The amount of time that your firm may be granted certification by the SE (HI) Certification Program is unlimited until your firm graduates by growing to exceed the eligibility requirements for certification. Annual online re-certification is a requirement of this program. Certified businesses shall continue to report annually and at times specified by the SE (HI) Certification Program, your firm's financial position and attainment of the business' performance goals. As a reminder, the LEDSmallBiz website will automatically send a notification via email one month prior to your firm's annual certification date. Failure to report, or failure to report on a timely basis, as required or requested by the SE (HI) Certification Program may result in termination of the SE certification and loss of the benefits of the program.

Now that your business is certified as a Small Entrepreneurship, your firm must also register with the State of Louisiana Procurement and Contract Network (LAPAC). This business registry allows your firm to market its products or services to a worldwide audience and to obtain a listing of other registered businesses. To ensure that your registration remains active in LAPAC, please note the following:

1. It is your firm's responsibility to keep all information current in LEDSmallBiz and LAPAC.
2. The same Federal Tax Identification Number (FEIN) must be entered into LEDSmallBiz and LAPAC. Failure to enter the same FEIN will result in your firm's name being removed from the registry in LAPAC.
3. If the email address on file is not correct, your firm will be deleted from the LAPAC vendor file when system maintenance checks are completed.
4. Being a registered vendor does not guarantee the receipt of electronic notification for all applicable solicitations. Vendors must routinely check the LAPAC Bids site for a listing of current business opportunities.

Thank you for participating in the Small Entrepreneurship (Hudson Initiative) Certification Program. Together we will build a

better economy for our state and a stronger business climate for your own success and future.

Sincerely yours,

John W. Matthews, Jr.
Executive Director,
Small Business Services

Post Office Box 94185, Baton Rouge, Louisiana 70804-9185

Phone (225) 342-3000

<http://www.louisianaforward.com>

AN EQUAL OPPORTUNITY EMPLOYER



DIVISION OF ENTREPRENEURIAL SERVICES

This certificate acknowledge that

Parish Lawn Care and Debris Removal LLC

is Certified-Active as Small Entrepreneurship with Louisiana Economic Development's Hudson and Veteran Initiative.

This certification is valid from 7/27/2012 to 7/27/2013

Certification #: 10289

A handwritten signature in cursive script, reading "John W. Matthews, Jr.", is written over a horizontal line.

John W. Matthews, Jr.,
Executive Director, Entrepreneurial Services



Stephen Moret
Secretary



State of Louisiana
Bobby Jindal Governor



Lane Carson
Secretary

Small Entrepreneurship Certification - Veteran Initiative

7/27/2012

Application ID : 10289

Parish Lawn Care and Debris Removal LLC
3312 Corinne Dr
Chalmette Louisiana , 70043

Dear Jeffrey Kenney :

Congratulations! Your firm has been certified by the Louisiana Department of Economic Development as a Small Entrepreneurship SE (VI) pursuant to Act. No. 157, the Louisiana Initiative for Veteran and Service-Connected Disabled Veteran-Owned Small Entrepreneurships (the Veteran Initiative).

The purposes and intent of this program are to provide the maximum opportunity for Louisiana's veteran and service-connected disabled veteran-owned small entrepreneurship to become certified as Small Entrepreneurships and thereby become eligible to participate in a competitive modern business economy; to facilitate access to state procurement and public contracts; and to encourage business opportunities for Louisiana small business entrepreneurs.

The amount of time that your firm may be granted certification by the SE (VI) Certification Program is unlimited until your firm graduates by growing to exceed the eligibility requirements for certification. Annual online re-certification is a requirement of this program. Certified businesses shall continue to report annually and at times specified by the SE (VI) Certification Program, your firm's financial position and attainment of the business' performance goals. As a reminder, the LEDSmallBiz website will automatically send a notification via email one month prior to your firm's annual certification date. Failure to report, or failure to report on a timely basis, as required or requested by the SE (VI) Certification Program may result in termination of the SE certification and loss of the benefits of the program.

In order to take advantage of the Veterans Procurement Initiative your firm must also register with the State of Louisiana Procurement and Contract Network (LAPAC). This business registry allows your firm to market its products or services to a worldwide audience and to obtain a listing of other registered businesses. To ensure that your registration remains active in LAPAC, please note the following:

1. It is your firm's responsibility to keep all information current in LEDSmallBiz and LAPAC.
2. The same Federal Tax Identification Number (FEIN) must be entered into LEDSmallBiz and LAPAC. Failure to enter the same FEIN will result in your firm's name being removed from the registry in LAPAC.
3. If the email address on file is not correct, your firm will be deleted from the LAPAC vendor file when system maintenance checks are completed.
4. Being a registered vendor does not guarantee the receipt of electronic notification for all applicable solicitations. Vendors must routinely check the LAPAC Bids site for a listing of current business opportunities.

Thank you for participating in the Small Entrepreneurship (Veteran Initiative) Certification Program. Together we will build a better economy for our state and a stronger business climate for your own success and future.

Sincerely yours,

Lane Carson
Secretary
Louisiana Department of Veteran Affairs

Louisiana Economic Development
P.O. Box 94185, Baton Rouge, Louisiana 70804-9185
Phone (225) 342-3000
www.louisianaforward.com

Department of Veteran Affairs
P.O. Box 94095, Baton Rouge, Louisiana 70805
Phone (225) 922-0500
www.vetaffairs.la.gov

DEPARTMENT OF ECONOMIC DEVELOPMENT

Division of Small and Emerging Business Development

SEBD CERTIFICATION

Parish Lawn Care and Debris Removal LLC

*is hereby certified as a
Small and Emerging Business Enterprise
providing services in the following areas:*

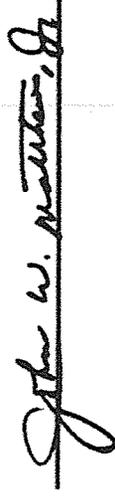
Lawn Maintenance and Debris Removal

This Certification is valid beginning 7/27/2012 and supersedes any registration or listing previously issued. At any time there is a change in ownership or control of the firm, notification must be made immediately to the Division of Small and Emerging Business Development.

This Certification expires on: 7/27/2022

Issued at Baton Rouge, Louisiana: 7/27/2012

CERTIFICATION NO. 10289



**John W. Matthews, Jr., Executive Director
Small Business Services**

THE
LOUISIANA BOARD OF ETHICS

CERTIFIES THAT

JEFFREY KENNEY

has successfully completed the one hour training course:

2012 Ethics Training for Public Servants

on: July 19, 2012



Deborah S. Grier
Executive Secretary





Kathleen M. Allen
Ethics Administrator