



# St. Bernard Parish Council

8201 West Judge Perez Drive Chalmette, Louisiana, 70043  
(504) 278-4228 Fax (504) 278-4209  
www.sbp.org

**#31**

**Guy McInnis**  
Councilman  
at Large

**George Cavignac**  
Councilman  
at Large

**Ray Lauga, Jr.**  
Councilman  
District A

**Nathan Gorbaty**  
Councilman  
District B

**Richard "Richie" Lewis**  
Councilman  
District C

**Casey W. Hunnicutt**  
Councilman  
District D

**Manuel "Monty"  
Montelongo III**  
Councilman  
District E

**Roxanne Adams**  
Clerk of Council

EXTRACT OF THE OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE PARISH OF ST. BERNARD, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD IN THE COUNCIL CHAMBERS OF THE ST. BERNARD PARISH GOVERNMENT COMPLEX, 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA ON TUESDAY, APRIL 21, 2015 AT SEVEN O'CLOCK P.M.

On motion of Mr. Lewis, seconded by Mr. Gorbaty, it was moved to **adopt** the following ordinance:

## **ORDINANCE SBPC #1635-04-15**

### **Summary No. 3221**

Introduced by: Administration on 4/7/15  
EFC recommended **APPROVAL** on 4/16/15  
Public hearing held on 4/21/15

AN ORDINANCE TO AMEND CHAPTER 19, STREETS AND OTHER PUBLIC WAYS; ARTICLE I, IN GENERAL; TO ADD SUBSECTION 19-4, STREET RENAMING POLICY TO THE ST. BERNARD PARISH CODE OF ORDINANCES.

ST. BERNARD PARISH COUNCIL DOES HEREBY ORDAIN:

**WHEREAS**, The Parish Council believes it to be in the best interest of the citizens of St. Bernard Parish and St. Bernard Parish Government to amend Chapter 19, Streets and Other Public Ways; Article I, In General; to add Subsection 19-4, Street Renaming Policy to the St. Bernard Parish Code of Ordinances.

**SECTION 1.** The Parish Council hereby amends Chapter 19, Streets and Other Public Ways; Article I, In General; to add Subsection 19-4, Street Renaming Policy to the St. Bernard Parish Code of Ordinances.as stated:

### 19-4 Street Renaming Policy

The following procedures, outlined in 19 -4-4.3, shall be required in order to change the name any dedicated street in St. Bernard Parish.

#### 19-4.1 Goals and Objectives

- a) Preserve historic and significant street names that add to the Parish's cultural, architectural, and historic ambience;
- b) Maintain the continuity of street names throughout the Parish;



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- c) Improve the clarity of the Parish's street name system, especially with respect to the identification of locations by those agencies charged with public safety and emergency services; and
- d) Provide a clear, efficient, and transparent procedure for the consideration of requests to rename streets.

#### 19-4.2 Procedure

- a) An application for consideration of a street name change shall be submitted to the Department of Community Development. The St. Bernard Parish Planning Commission and the Department of Public Works shall review the proposal. Prior to submitting such an application, the applicant must first meet with the staff of the Department of Community Development to become familiar with the procedure and standards for street name change requests and to review the proposed name change in the context of the Parish's system of street names and other geographic features in the vicinity of the subject street. All requests for consideration by the St. Bernard Parish Planning Commission must include the following information:

- 1) Name of person or group requesting the street name change;
- 2) Contact person and address;
- 3) Location of proposed name change, including total length of the street to be affected and bounding streets or other boundaries;
- 4) Total number of lots (approximate) affected by proposal;
- 5) Total number of residential, commercial, and industrial uses affected by proposal;
- 6) Proposed street name;
- 7) Reason for the change;
- 8) An application fee of \$300.00; and
- 9) Evidence that the person to be honored has been deceased for five (5) years.



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- b) The party requesting consideration of the name change shall obtain a statement of cost for the replacement of street signs from the Department of Public Works and shall deposit funds in that amount with the St. Bernard Parish Government in such manner as is deemed appropriate by the Department of Community Development. If the proposed change is approved by the Parish Council, the funds shall be used by the Parish to pay for the replacement of the street signs. The Parish Council may waive the fee. If the proposal is denied by the Parish Council, the funds shall be returned to the party which requested the change. The St. Bernard Parish Planning Commission shall not hold a public hearing or consider any request for a street name change until this provision has been met.
- c) The St. Bernard Parish Planning Commission shall hold a public hearing on the proposed street name change within sixty (60) days of its receipt of a completed request, including evidence that the necessary funds have been deposited with the Parish. The Department of Community Development shall provide notice of the public hearing in the following manner:
- 1) The Department of Community Development shall mail written notice of the proposed street name change to the owners of all properties with any frontage on the subject street, including properties which are located at corners and have principal building entrances or municipal addresses on a street intersecting the subject street, as indicated in the records of the St. Bernard Parish Assessor's office.
  - 2) The Department of Community Development shall mail written notice addressed to the resident(s) or occupant(s) of each property with frontage along the subject street as defined above. The number of written notices addressed to residents or occupants of each property shall be consistent with the information available to the staff concerning the number of residential or nonresidential units located at each property. However, no consideration of any proposed street name change by the St. Bernard Parish Planning Commission shall be declared invalid by reason of any failure to provide written



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notice to the resident or occupant of any unit located on a property with frontage on the subject street.

- 3) The Department of Community Development shall mail notice to any neighborhood organization officially registered with the St. Bernard Parish Government of any request for consideration of a change to the name of a street or portion of a street located within the boundaries of the organization as indicated on its registration form in the office of the Department of Community Development.
- 4) The Department of Community Development shall post the notice at its office and shall publish the notice in the Official Journal of St. Bernard Parish once a week for three (3) consecutive weeks prior to the date of the public hearing.
- 5) The Department of Community Development shall provide a written request to the Director of the Department of Public Works to post a notification sign within the public right-of-way at each intersection that would be affected by the proposed name change at least fifteen (15) days prior to the date of the public hearing.
- 6) The posted and mailed notice shall read: "PUBLIC NOTICE," "CONSIDERING A STREET NAME CHANGE FROM \_<EXISTING STREET NAME>\_ TO \_<PROPOSED STREET NAME>\_ WITH THE BOUNDRIES OF \_<BOUNDING STREET>\_ TO \_<BOUNDING STREET>\_" "A PUBLIC HEARING SHALL BE HELD ON \_<DATE>\_ AT: \_<TIME>\_" "LOCATION OF HEARING SHALL BE: ST. BERNARD PARISH GOVERNMENT PARISH COMPLEX 8201 WEST JUDGE PEREZ DRIVE," "FOR INFORMATION CALL (504) 278-4301."

- d) If the subject street is located within a designated local historic district, the staff of the Department of Community Development shall forward the proposal to the St. Bernard Parish Historic Districts Commission and shall request the recommendation of this or any other relevant Commission prior to the date by which written comments must be received for the public hearing at which the request is to be considered. The failure of the relevant Commission to



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- provide a written recommendation to the St. Bernard Parish Planning Commission prior to such date shall be considered evidence of its lack of objection to the proposal. No consideration of any request for a street name change by the St. Bernard Parish Planning Commission shall be declared invalid by reason of any recommendation or lack thereof from any historic district commission.
- e) The Department of Community Development staff shall prepare a report and recommendation for the consideration of the St. Bernard Parish Planning Commission.
  - f) If the St. Bernard Parish Planning Commission votes to defer action on the request, it may also allow for the continuation of the public hearing to a subsequent meeting. The St. Bernard Parish Planning Commission shall not defer a request longer than 45 days after the first meeting the request can be heard.
  - g) After the public hearing, the St. Bernard Parish Planning Commission shall make a recommendation on the request. The staff shall forward the Commission's recommendation to the Clerk of the Parish Council. The Clerk shall place an ordinance for introduction. Such ordinance shall detail the name of the applicant, the current name of the street, the proposed name, a list of each intersection affected, and the recommendation of the Planning Commission.
  - h) If an ordinance to effectuate the proposed street name change is adopted by the Parish, the staff of the Department of Community Development shall provide written notice of the approval to the Office of the Parish President, the Department of Public Works, Sheriff's Office, District Attorney's Office, Fire, Finance, Emergency Medical Service, Communications, Parish Assessor, the Clerk of Court for St. Bernard Parish, the United States Postal Service, the private utilities for the Parish, the designated steward of the Parish's electronic repository of street names, and any other entity requested in writing by the Parish President or Council.
  - i) The Department of Community Development staff shall amend any and all official Parish maps accordingly.



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## 19-4.3 Evaluation Criteria

- a) Streets may be named after historically significant actions, as part of a theme, or after a person who has made a demonstrable and significant positive impact on the parish, state or country. In order to reduce any perception of misconduct, favoritism, or bias, no street shall be renamed to honor a person who has been deceased for less than five (5) years.
- b) No fragmentation of the name of any continuous street shall be permitted. All street renaming shall occur in such a manner that one (1) of the following two (2) criteria are met: 1) the entire length of a continuous street shall be renamed, or 2) a section of a street shall be renamed only where such section is physically separated or obstructed from other sections of the same street by structures, parks, canals, interstates, rivers, bayous, or other significant objects, or as a result of shifts in the Parish's street grid pattern that causes a portion of a street to be clearly disconnected for other portions of the street.
- c) The creation of duplicate street names shall not be permitted, and preference shall be given to requests for the renaming of existing duplicate street names. Street names shall be considered duplicate even if their suffixes (Street, Road, Circle, Boulevard, etc.) are different or if they have similar spellings or pronunciations.
- d) In order to provide for consistency in the naming of streets and to promote the health, safety, and general welfare of the community, all street names shall conform to the following standards:
  - 1) A pre-directional indicator may be included as part of a street name. When used, pre-directional indicators must precede all other components of a street name, and the use of the pre-directional indicator shall be consistent with the pattern established by the Parish. Only the directions North, South, East, and West shall be used as pre-directional indicators. No post-directional indicators or other direction following a name shall be permitted;



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- 2) The use of punctuation marks, including but not limited to the following, are prohibited: apostrophes, brackets, colons, commas, dashes, ellipses, question marks, exclamation marks, hyphens, parentheses, periods, quotation marks, semicolons, and slashes;
  - 3) Diacritical marks (forc. Diacritical marks (for example, ç, é, ô, etc.) and hyphens may be used;
  - 4) The use of abbreviations (for example, Cath., Geo., Wm., etc.) are prohibited, except as provided below;
  - 5) The use of titles (for example, Empress, Honorable, King, etc.), prefixes (for example, Dr., Mr., Rev., etc.), and suffixes (for example, Esquire, M.D., Ph.D., etc.) are prohibited, with the exception that suffixes forming part of the legal name of a person, and which are necessary to distinguish between two (2) people with the same name, may be used. In such cases, the suffixes Junior and Senior shall be abbreviated Jr. and Sr. No comma shall be used to separate such suffixes from the other portions of a name, and no period shall be used following such a suffix;
  - 6) The shortest meaningful version of a proposed street name should be given preference;
  - 7) No new street name shall be permitted to exceed a length of thirty (30) characters. For this purpose of this standard, each letter, hyphen, numeral and space between, including any pre-directional prefix (for example, North South etc.) and any street type suffix (for example, Avenue, Boulevard, etc.) shall be counted as an individual character. However, no diacritical mark shall be counted as a separate character from that of the letter to which it is added.
- e) The St. Bernard Parish Planning Commission may consider and recommend to the Parish Council any modification to a proposed street name that is deemed necessary to carry out the provisions of the Street Naming Policy or to promote the health, safety, and general welfare of the community. However, the St. Bernard Parish Planning Commission shall not recommend any changes to the name of a street



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or right-of-way that is outside the bounding streets or other boundaries specified on the request submitted to the St. Bernard Parish Planning Commission by the Parish Council.

- F) The St. Bernard Parish Planning Commission may waive any of the evaluation criteria in this section as part of its recommendation when doing so is deemed necessary in order to promote the health, safety and general welfare of the community.

**SECTION 2. Effective Date.** This Ordinance shall become effective immediately upon authorizing signature by the Parish President. In the event of a presidential veto, this Ordinance shall become effective upon a two-thirds favorable vote of the total membership of the Council pursuant to Sections 2-11 and 2-13 of the St. Bernard Parish Home Rule Charter.

**SECTION 3. Severability.** If any section, clause, paragraph, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision or portion of this Ordinance, the St. Bernard Parish Council hereby expresses and declares that it would have adopted the remaining portion this Ordinance with the invalid portions omitted.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Gorbaty, Lewis, Montelongo

**NAYS:** None

**ABSENT:** Lauga, Hunnicutt, McInnis

The Chairman, Mr. Cavnagnac, cast his vote as **YEA**.

And the motion was declared **adopted** on the 21<sup>st</sup> day of April, 2015.



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ROXANNE ADAMS  
CLERK OF COUNCIL

GEORGE CAVIGNAC  
COUNCIL CHAIRMAN

Delivered to the Parish President

4/23/2015 12:15pm  
Date and Time

Approved ✓

Vetoed \_\_\_\_\_

Parish President

David E. Peralta

Returned to Clerk of the Council

4/23/2015 1:10pm  
Date and Time

Received by