



ROTOLO CONSULTANTS INCORPORATED
38001 BROWNSVILLAGE RD, SLIDELL, LA 70460 PH 985-643-2427 FAX 985-643-2691

August 9, 2016

**St. Bernard Parish Government
Department of Public Works
1125 E. St. Bernard Hwy.
Chalmette, LA 70043**

RE: RFP For Grass Cutting Services

To whom it may concern:

RCI is pleased to present our proposal for the above referenced project. RCI fully understands the extent and scope of the work required under the RFP and is willing to perform these services and enter into a contract with St. Bernard Parish Government. We will provide the necessary staff, equipment and management to successfully prosecute the work consistent with the RFP.

Within our proposal we have provide a comprehensive response with all important information pertinent to this project.

We are excited to have the opportunity to be involved in this project and look forward to continuing to work with St. Bernard Parish Government in the future.

Sincerely,
Rotolo Consultants, Inc.

Brian Rotolo
CFO

RECEIVED

AUG 09 2016

PUBLIC WORKS

Proposer Qualifications and Experience:

Rotolo Consultants, Inc., (RCI) has been conducting business in the Green Industry for over 50 years. We are ranked in the top 30 companies in our industry nationwide.

RCI is proud of the team of over 400 employees that comprise our company. We have a number of degreed professionals, long-term supervisors and superintendents and well experienced technicians. Our staff includes landscape architects, engineers, environmental specialists, licensed irrigation installers, licensed horticulturists, golf course superintendents, turf agronomists and so on.

Over the last five decades, RCI has grown to a company that has offices and operations in most of the Southeast region including Louisiana, Mississippi and Tennessee. Our experience and scopes of work are varied. Our core divisions include our Landscape Maintenance Division, Landscape and Irrigation Division and our Pool and Light Construction Division. Our Landscape Maintenance Division currently employs a number of four-year degreed professionals with degrees ranging from Environmental Services to Horticultural Majors to Turf Science majors.

RCI landscape maintenance services range from interstate right-of-way mowing, airports, municipalities, and Federal military installations, as well as high-end casino resorts, retail centers, medical centers, and industrial parks.

Built within our entire proposal are the staff and equipment to assure a quality project. Historically, we have a retention rate of over 97% on existing landscape maintenance clientele. This does not happen by accident, but only through proper management and staffing with checks and controls that makes sure everyone is held responsible for their area of work. Most of our management staff has moved up through the ranks of our company and are long term employees which assures our clients of a tried and tested team. Our average tenure among senior staff is in excess of 10 years.

Staff:

Regarding our staff, RCI has been enrolled in the E-Verify program since its inception. This program ensures that all of our staff assigned to your property are legal U.S. citizens or are registered with the Department of Homeland Security and have been authorized to work in the United States as required per law. This means that RCI will employ a fully documented workforce that has undergone all necessary vetting and background checks as required. This is a critical component of the services offered by RCI as employees will be working among the public on a regular basis.

RCI is currently maintaining a number of similar projects throughout the southeast region. One of the keys to our success has been the consistency of the project management. The manager that will be assigned to this project is Josh Walters. Josh has firsthand experience in managing multiple Right-of Way Mowing and Litter Removal projects for RCI.

Specific to this project, we anticipate staffing this project with a 6-8 man crew. Our crew will include heavy equipment operators dedicated to the tractor mowing as well as operators and laborers to operate our 72" diesel Z-turns, string trimmers and z-sprayers. With our staffing capabilities and top of the line equipment, we anticipate completing one cycle in three to four days.

With the proper management personnel in place we will then provide the necessary equipment needed to complete the work.

Equipment:

RCI fully understands the equipment requirements for a project of this size. RCI currently owns all of the equipment that is applicable to this project and continually upgrades equipment as necessary. This equipment ranges from zero-turn riding mowers, to light equipment such as walk-behind mowers, string trimmers, power edgers, power blowers, spray rigs, etc.

RCI's current equipment and vehicle assets are in excess of \$5 million with an available equipment line of credit of over \$6 million.

With our vast amount of equipment and experience, RCI is fully equipped to successfully maintain this project and any additional areas or scopes of work that may be added in the future.

- Anticipated Equipment List Specific to this Project:

- (1) John Deere 110 HP Tractor
- (1) 15' Cutting Decks
- (4) 72" John Deere Zero Turn Mowers
- (4) Stihl String Trimmers
- (4) Stihl Edgers and Blowers
- (3) F-250's and Trailers

Tracking/Scheduling:

RCI has developed a form for the purpose of tracking this project. The form has been created using Microsoft Excel. This form is a dynamic document which provides the necessary platform to schedule and track work accurately and efficiently. We have also provided a tentative mowing and litter removal schedule. This schedule is similar to the schedule we perform on a few of our LDOTD project and we feel is necessary to achieve the desired look that SBPG is requiring. We have attached a copy of the following form for your review:

- Weekly Property Tracking and Documentation Form
 - This form is filled out by Crew Supervisors and turned into our Regional Manager. He then transfers the information to our database and the SBPG representative assigned to this project.

References:

Below we have provided a summarized client list that pertains to this project.

Our client list exemplifies the vast amount of experience and expertise RCI has obtained from working with local, state and federal agencies along with a variety of commercial properties over the last 50 years.

LDOTD

Right of Way Mowing and Litter Removal
Contact: Brett Pounds, 985-607-8005
St. Tammany Parish- Interstate 10 and 59

LDOTD

Right of Way Mowing and Litter Removal
Contact: Scott Rome, 504-437-3127
Jefferson Parish- Interstate 10 and Earhart Blvd

LDOTD

Right of Way Mowing and Litter Removal
Contact: Therissa Scivicque, 985-232-1692
Lafourche and Terrebonne Parishes- Highway 90

City of Slidell

Right of Way Mowing and Litter Removal
Contact: Rueben Castillo, Public Operations, 985-646-4380
Slidell, LA

Orleans Parish Levee Board

Levee Mowing and herbicide applications
Contact: Earl Kugelmann, 504-782-2797
6290 Franklin Avenue
New Orleans, LA 70122

Lake Borgne Basin Levee District

Levee Mowing and herbicide applications
Contact: Peter Bauer, 504-512-6331, psbauer@lbbld.com
P.O. Box 216
Violet, LA 70092

Non-Flood Asset Protection Management Authority

Lake Front Mowing, Lake Front Airport Mowing
Contact: Cornelia Ullman, Director, 504-355-5990
6514 Spanish Fort Blvd.
New Orleans, LA, 70124

Rathborne Industrial Park / Ashton Plantation

Turn-key landscape maintenance and bush hogging
Contact: Greg Lier, Vice President 504-368-6355
Luling, LA

Bedico Creek Preserve, LLC

Turn-key landscape maintenance and bush hogging
Contact: David Waltemath, Owner, 504-364-2350
Madisonville, LA

Morial Convention Center

Turn-key landscape maintenance and bush hogging
Contact: Adriane Faciane, Facilities, 504-628-8242
New Orleans, LA

City of Memphis

Mowing and litter removal of over 400+ Right of ways
Contact: Robert Knecht, Director of Public Works, 901-636-6762
Memphis, TN

PREVIOUS PROJECTS:**Memphis, Light, Gas and Water (MLGW)**

Contact: Keith May, Supervisor, 901-320-1510
Memphis, TN

Naval Construction Battalion Center

Contact: Ken Phillips, Facilities Manager, 228-863-0424
East Eighth Street, Bldg. 452
Gulfport, MS, 39501

Annual Pricing:

Item A- Hwy. 39- Alexander to Jacob Drive -**\$51,465** lump sum (twenty-six cuts and twelve edges)

Item B- Hwy. 39- Jacob Drive to Violet Bridge -**\$65,823** lump sum (twenty-six cuts and twelve edges)

Item C- Hwy. 39- Alexander to Jacob Drive & Hwy. 39- Jacob Drive to Violet Bridge -**\$117,288** lump sum (twenty-six cuts and twelve edges)

Deliverables:

1. A written assessment of right of ways and roadway shoulders and recommendations for the grass cutting services shall be developed by the contractor within two (2) weeks of contract award for all right of ways and roadway shoulders covered by the contract. The initial assessment and recommended grass cutting services strategy shall be approved by St. Bernard Parish Government. Once approved, a Notice to Proceed will be issued to the contractor. Grass Cutting Services on the right of ways and shoulders shall commence within five (5) business days of receiving the Notice to Proceed. St. Bernard Parish Government will approve the assessment and grass cutting plan and issue a Notice to Proceed. Grass Cutting Services shall commence within five (5) business days of receiving the Notice to Proceed.
2. The contractor shall be responsible for the development of a grass cutting schedule and tracking system for right of ways and roadway shoulders. The schedule and associated grass cutting cost shall be tracked and documented.
3. The contractor shall provide all necessary services in order to properly provide grass cutting services on properties including but not limited to grass cutting and removal of clippings. In addition, the contractor will be responsible for all litter and debris removal in accordance with local solid waste ordinances.
4. The contractor must report any deficiencies on right of ways or roadway shoulders in a timely manner.
5. Prior to beginning grass cutting services, the contractor shall provide St. Bernard Parish Government with a list of all suppliers and sub-contractors (if any).
6. Cost for grass cutting services must be for a twelve month period for twenty-six cuts and 12 edges as proposed by the Request for Proposal and Scope of Work as follows: Item A and Item B may be awarded to different contractors.

Item A Highway 39 - Alexander to Jacob Drive

\$ 51,465 lump sum (twenty-six cuts and twelve edges)

Item B Highway 39 – Jacob Drive to Violet Bridge

\$ 65,823 lump sum (twenty-six cuts and twelve edges)

Item C Highway 39 Alexander to Jacob Drive and Highway 39 Jacob Drive to Violet Bridge

\$ 117,288 lump sum (twenty-six cuts and twelve edges)

Brian Rotolo

CFO





St. Bernard Parish Government Vendor's Application

Attachment A

(Please Print or Type)

Name of Vendor: ROTOLO CONSULTANTS INCORPORATED

Address: 38001 BROWNSVILLE ROAD

City: SLIDELL State: LA Zip Code: 70460

Parish: ST. TAMMANY

Phone Number: 985-643-2427 Fax Number: 985-643-2691

Email Address: KMROTOLO@ROTOLOCONSULTANTS.COM

Federal Identification Number: 72-1285520

Nature of Business: LANDSCAPING AND GROUNDS MAINTENANCE

Number of Years in Business: 50+ Number of Employees: 400+

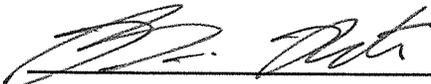
Please Check One:

Corporation X

Individual _____

Partnership _____

Other _____, Please Explain _____

Signature: 

Please Print Signer's Name: BRIAN ROTOLO

Title: CFO Date: 8/9/16



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00095508

Date: 02/15/2016

ROTOLO CONSULTANTS, INC.

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Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective **January 01, 2016** through **December 31, 2016** having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

ROTOLO CONSULTANTS, INC.
894 ROBERT BLVD
SLIDELL LA 70458

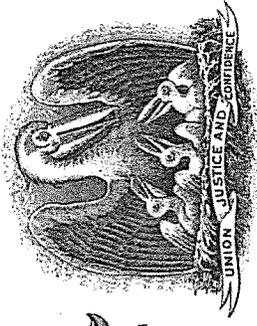
DISPLAY IN A PROMINENT PLACE

Commissioner

License No. 00095508



State of Louisiana



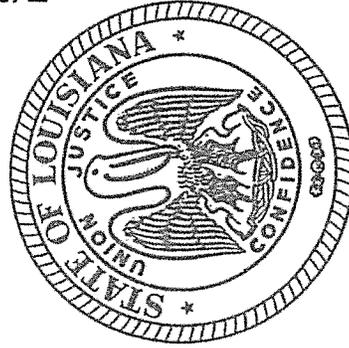
State Licensing Board for Contractors

This is to Certify that:

ROTOLO CONSULTANTS, INC.
38001 Brownsvillage Road
Slidell, LA 70460

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY:
FENCING; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION; SPECIALTY: RECREATION &
SPORTING FACILITIES & GOLF COURSES; SPECIALTY: SWIMMING POOLS, WATER FEATURES AND
FOUNTAINS



Expiration Date: July 20, 2019

License No: 29959

Witness our hand and seal of the Board dated,
Baton Rouge, LA 21st day of July 2016

Will S. M...P

Director

See Mallett

Chairman

Andy ...

Treasurer

This License Is Not Transferrable



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 235 Highlandia Drive, Suite 200 Baton Rouge LA 70810	CONTACT NAME: Mandy Nesom PHONE (A/C, No, Ext): 225-292-3515 FAX (A/C, No): 225-292-3893 E-MAIL ADDRESS: Mandy_Nesom@ajg.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: National Trust Insurance Company	NAIC # 20141
INSURED Rotolo Consultants Inc dba RCI 38001 Brownsvillage Rd Slidell LA 70460	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER: 877009280** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CPP0016919	6/30/2016	6/30/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Sym 10 - PD	Y	Y	CA0024594	6/30/2016	6/30/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000	Y	Y	UMB00172363	6/30/2016	6/30/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		Y	WC000022223	6/30/2016	6/30/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Equipment Floater Workers Comp-MS, TN, AL			CPP0016919 010WC14A71066	6/30/2016 6/30/2016	6/30/2017 6/30/2017	Leased/Rented \$500,000 Policy Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached...

CERTIFICATE HOLDER Master	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Rotolo Consultants Inc dba RCI 38001 Brownsvillage Rd Slidell LA 70460	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

Blanket Additional Insured provided if required by written contract as respect General Liability form #CGL084 10/13
 Blanket Additional Insured-Primary Non-Contributory, if required by written contract included in CGL084 10/13
 Blanket Additional Insured where required in a written contract - Auto Liability form #CAU071 0113
 Blanket Waiver of Subrogation provided if required by written contract as respect General Liability CGL084 1013
 Blanket Waiver of Subrogation -Auto Liability CAU0710113
 Blanket Waiver of Subrogation - Workers' Compensation WC0003 0484

Excess/Umbrella follows form for Additional Insured Status

All policies - 30 day notice of cancellation except 10 days for non payment to insured

Rented/Leased Equipment \$500,000 Aggregate

Installation/Builders Risk Floater - 6/30/16 to 6/30/17 - \$1,000,000 Limit; Policy #CPP0016919 - National Trust Ins. Co.

Professional Liability - 6/30/15-16; Policy #CPLUS305445; Carrier-Colony Ins. Co. - Each Claim \$1,000,000/\$2,000,000 Aggregate
 Includes Pollution Liability - \$1,000,000 Per Claim/\$2,000,000 Aggregate