



St. Bernard Parish Government Vendor's Application

Attachment A

(Please Print or Type)

Name of Vendor: Otto's Lawn Service

Address: P.O. Box 82

City: St. Bernard State: La Zip Code: 70085

Parish: St. Bernard

Phone Number: (504) 2514312 Fax Number: _____

Email Address: toemartin@gmail.com

Federal Identification Number: 721475161

Nature of Business: Lawn and landscape

Number of Years in Business: 17 Number of Employees: 4

Please Check One:

Corporation

Individual

Partnership

Other _____, Please Explain _____

RECEIVED

AUG 09 2016

PUBLIC WORKS

Signature: M. Otto Martin III

Please Print Signer's Name: M. Otto Martin III

Title: Owner Date: 8/8/16

Otto's Lawn Service
M. Otto Martin III
P.O. Box 82
St. Bernard, LA 70085
Phone: (504) 251-4312
Email: toemartin@gmail.com

St. Bernard Parish Government
Department of Public Works
1125 East St. Bernard Highway
Chalmette, LA 70043

- a. Otto's Lawn Service was established in 1999 and is still a thriving business today. The owners, M. Otto Martin III and Danita Nunez Martin, have experience in both the business and personal aspects of leadership. They have been running the lawn service for 17 years. Additionally, the owners serve as pastor and first lady at the First Pentecostal Church of Chalmette where they have been filling numerous roles of leadership since December of 2008. Mr. Martin has successfully completed courses at Delgado in landscaping and small engine repair.
- b. Otto's Lawn Service has effectively handled large amounts of customers over the years. The most yards managed were 350-400. There is a copy of one of the log sheets attached to this paper. This log sheet was used to keep track of the yards that were scheduled to be cut and the yards that were actually cut.
- c. This is the proposed plan for the grass cutting services. Before employees start their work, the employees will check the rights of ways and roadway shoulders for any problem areas. If any deficiencies are found, it will be logged into the daily report and turned in to the St. Bernard Parish Government. Once all the surrounding areas are checked out, the employees will first pick up trash, then they will cut the grass, edge, weed-eat, and remove the grass. A sample of a yearly schedule for the grass cutting services is attached.
- d. Otto's Lawn Service is currently working with three businesses:

Gulf Coast Bank Business Center
Sean Warner
8216 West Judge Perez Drive Chalmette, LA 70043
(504) 569-1919
seanwarner@gulfbank.com

Acme Window Cleaners
Debbie Coleman
2800 Eads Street New Orleans, LA 70122

(504) 944-3354
debbieacme@yahoo.com

Southern Coating & Waterproofing, LLC
Michelle
2930 Burgundy Street New Orleans, LA 70117
(504) 682-0660
michelle@southerncoating-wp.com

e. Item A:

Highway 39 - Alexander to Jacob Drive
\$ 175, 500 lump sum (twenty-six cuts and twelve edges)

Item B:

Highway 39 - Jacob Drive to Violet Bridge
\$ 195, 000 lump sum (twenty-six cuts and twelve edges)

Item C:

Highway 39 Alexander to Jacob Drive and Highway 39 Jacob Drive to Violet Bridge
\$ 370, 500 lump sum (twenty six cuts and twelve edges)

01-13-2004 to 02-19-2004

01-13-2004	Rosemary
location: Metairie	Don
	Paul
	Vivian Soab
	Betsy Blasser

01-14-2004	Dr. Tate
location: New Orleans East	Henry Brown
Chalmette	Julius Henry
	Angela
	Gladys Kelly
	Troy W.
	Buddy D.
	Ruth Ragas
	Kristi Nunez
	Janet

01-15-2004	Ms. Deogracias
location: Meraux	Mike
St. Bernard	Ms. Evans
	Brenda
	Kelly
	Sheila
	Christine W.
	Rodney Beloso
	Janet Aldoph
	Lisa Ripp

01-27-2004	Laura Sullivan
location: Braithwaite	Daphne
St. Bernard	Mary Ann Bergeron
Poydras	Christine Tabony
	Joe Urbeso
	Rita
	Bitsy Serigne
	Rhonda Krantz
	James
	Randy Nunez
	Pat Porcia
	Greg Morales
	Barbara
	Leo L.
01-28-2004	Juanita Lopez
	Philip
	Richie West
	Mr. Varnado
	A. Prechner
	Lloyd
	Joan Lilly
	Bobbie
	Vinny's Aunt
	Carolina
	McNab
	Shannon

	Gelpi
	Reading
	Ruth Ragas
01-28-2004	Stella
location: Violet	Lovett
	St. Angelo
	Kristi Nunez (Rental)
	Ron Borison
02-09-2004	Joe & Carol
location: Chalmette	Pat M.
	Ines Ramos
	Gabb
	Darryl Hope
	Darlenn
	Jacques Sanborn
	Toups
02-13-2004	Cathy Mayer
location: Chalmette	Mr. Allen
	Pat
	Vista
	Ray Marler
	Judge David Gorbaty
	Westley M.
	Toni A.
	Virginia Rogers

	Mrs. Schmidt
	Melissa Brandt
02-16-2004	Southern Coating
locations: New Orleans	Carol Jung
West Bank	Mark C.
Metairie	Pete Sclafam (Home)
	Debbie Coleman
	Betty Frink
	Sclafam (Restaurant)
	Harold
	Johnson
	Marvin L.
02-17-2004	Yvonne Umbehagen
location: Meraux	Milton Martin Jr.
Violet	Otto Martin (Home)
	Errol Nunez
	Charlie Gabb
	Perry Richards
02-18-2004	Graver
	Mike Kenney Jr.
	Louise Ragas
	Dorene Garcia (Rental)
02-19-2004	Greg Noto
location: Chalmette	Ralph

Braithwaite	Ann
	Mable
	George
	Melanie Ansardi
	Amy Yarbazal
	Crystal Arnolds
	Sleepy Time
	Lori & Tracey Arcement
	Connie (Lot)
	Sandy Byrd
	John
	Tom Lee
	Sleepy Time (Business)

edging

cutting the grass, picking up trash, weed-eating, removal of grass

2016

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
8/5/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

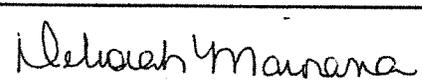
PRODUCER JOSEPH MAIORANA INSURANCE 10555 Lake Forest Blvd Suite 9D New Orleans, LA 70127	CONTACT NAME: _____ PHONE (A/C, No, Ext): (504) 241-9307		FAX (A/C, No): (504) 304-6954
	E-MAIL ADDRESS: joe@myinsuranceagent.org		
PRODUCER CUSTOMERID#: _____			
INSURED Otto's Lawn Service 2211 Bayou Road P.O. Box 82, St. Bernard LA 70085 St. Bernard, LA 70085 251-4329 Danita	INSURER(S) AFFORDING COVERAGE Axis Insurance		NAIC# _____
	INSURER A: _____		
	INSURER B: _____		
	INSURER C: _____		
	INSURER D: _____		
	INSURER E: _____		
	INSURER F: _____		

COVERAGES CERTIFICATE NUMBER: _____ REVISION NUMBER: _____

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			LAGLN027441	9/15/15	9/15/16	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ Included
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANYAUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE _____ RETENTION \$ _____						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER St. Bernard Parish Government Department Public Work 1125E St Bernard Hwy Chalmette, LA 70043	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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